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HOME INSPECTION ADVISORY COMMITTEE Minutes of April 9, 2013 Public Session

CALL TO ORDER

The Home Inspection Advisory Committee was called to order by Chairman Fitzpatrick at 9:45 a.m. in the Union Conference Room, Third floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the time, date and place and all pertinent material had been provided.

SUNSHINE LAW ANNOUNCEMENT

Joseph Grabowy read the statement required by Chapter 231, Laws of 1975, known as the Open Public Meetings Act, and announced that notice of the meeting was prepared in the office of the Committee and mailed to the Secretary of State, the Star-Ledger, the Courier Post, the Bergen Record and the Atlantic City Press.

ROLL CALL

CMS present: F. Michael Fitzpatrick
Michael Del Greco

CMs absent: Daniel Casper

Others present: Karl W. Reidel, Executive Director, Olga Bradford, Deputy Attorney General, Joseph Grabowy, Committee Staff, and six members of the public.

APPROVAL OF MINUTES

February 12, 2013

The Committee reviewed the minutes of February 12, 2013 and on a motion by Vice-Chairman Del Greco, seconded by Chairman Fitzpatrick, voted to approve them as amended.

REPORT OF THE EXECUTIVE DIRECTOR

The Committee noted the following statistics as of March 28, 2013.

a. Licensing Statistics:

- Licensed Home Inspectors - Active	754
- Home Inspectors - Expired	179
- Home Inspectors - Inactive	165

b. Proposed Legislation:

A3572 - Requires certain persons licensed or appointed to inspect homes to pass a criminal history background check.

The Committee discussed this bill at a prior meeting and does not have any additional comments to it.

c. Incoming Correspondence

David Polo
RE: Response to Committee Letter on Prior Disciplinary Action
March 22, 2013

In response to the Committee's letter regarding a prior response on his biennial renewal application, Mr. Polo provided a copy of a Court ruling which detailed his prior disciplinary action.

The Committee reviewed this matter and determined to request additional documentation with the complete terms of the agreement.

Executive Director Reidel reiterated that the May and November 2013 meeting dates were rescheduled to May 21 and November 19, respectively.

On a motion by Vice-Chairman Del Greco, seconded by Chairman Fitzpatrick, the Committee voted to approve a motion which authorized the Committee Chairman to make necessary decisions regarding Committee matters in the absence of a quorum, and that a designated Committee member may be designated to expedite all Committee business on an emergent basis.

APPLICATIONS FOR REVIEW

The Committee on a motion by Chairman Fitzpatrick, seconded by Vice-Chairman Del Greco, voted to approve the following application pending receipt of their original certificate of insurance.

<u>Applicant</u>	<u>Application #</u>
David Morge	1727543
Brian Hughey	1729238
Grzegorz Zamirski	1734783
Gerald Sacca	1734257
Michael Sheller	1734263
Daniel Murch	1735223
Beata Miedziedz	1736537
Dennis Markiewicz	1736569
Edward Heminghaus	1736710

The following application was reviewed but not approved since additional information is still needed:

<u>Applicant</u>	<u>Application #</u>
Raul Colarte	1707320

REVIEW OF CONTINUING EDUCATION COURSES:

The Committee reviewed the following courses and on a motion by Chairman Fitzpatrick, seconded by Vice Chairman Del Greco, voted to approve them as follows:

<u>Sponsor</u>	<u>Course</u>	<u>Credits</u>
New Jersey Radon Education Service	Radon Topics - I	4
	Radon Topics - II	4
	Radon Mitigation Topics - I	4
	Radon Mitigation Topics - II	4
	Radon Topics for Testers and Mitigators - 5	4
	Internet - I	4
McKissock 100% Education	Attic Ventilation	2
McKissock 100% Education	Basic Principles of a Residential Electrical Inspection Construction Details and Trends	2

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	for Home Inspectors	5
	Electrical Service Inspections	3
	Exterior Pre-Drywall inspection	5
	Foundation & Roofing Construction Inspection	3
McKissock 100% Education	Home Inspection Safety	3
	Home Inspection - What are you Doing Outside	4
	HVAC Ductwork Inspections	3
	Interior Pre-Drywall Inspection	5
McKissock 100% Education	Obey the Law: Standards of Practice for NJ Home Inspectors	2
	Plumbing Cross Connections	3
	Practical & Successful Reporting	4
	Residential Cooling Systems and Heating Pump Inspections	3
Haag Education, LLC	Haag Residential Roof Certification	20
Tri-State ASHI	Structural Systems, Inspections and When a Structural Inspection is Needed	1
American Society of Home Inspectors	4th Annual ASHI/MAHI Education Seminar	12
Garden State ASHI	Proper Use of Structural Connectors	6
Environmental Solution Association	Certified Mold Inspector Assessor	16
Professional Home Inspection Institute	Manufactured Home Inspections	16
	Structural Pest Inspection	24
NY Metro ASHI	Inspecting Heating Systems	2
	Inspecting Decks	2
	Venting Problems of Fireplaces, Chimney & other Combustion Appliances	2
	Inspecting for Structural Damage	2
	Inspecting Foundations	2
	Inspecting Roofing Materials	2
	Inspecting Various Types of Siding	2
NY Metro ASHI	Inspecting Plumbing - Including Pex & CSST	2
	Inspecting Electrical Systems	1
	General Session - Conditioned Crawl Spaces	1

**HOME INSPECTION ADVISORY COMMITTEE
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Southern NJ ASHI	Risk Management	1
	Moisture Intrusion into Wall Systems	2
	Mock Trial	2
	Principles of Attic Design	2
	Home Inspection Review	1
	Radon Testing Recertification	4
	New Structural Wood Screw for Truss and Rafter Connection	2
Southern NJ ASHI	Inspector Litigation	4
	Spray Polyurethane Foam	2
	Inspector Round Table	1
	Environmental Aspects for the Home Inspector	2
	Preliminary Lessons for Inspectors from Superstorm Sandy	2
Southern NJ ASHI	Home Structural Inspections	1
	Radon Measurement Recertification	4
	Stairway Inspections	2
	Advanced Electrical Inspections	2
	Asphalt Shingle Roofing	1
	Ladder Safety	2
	Structural Defect Recognition for Home Inspectors	1
	Home Inspection - Red Flags	2
Southern NJ ASHI	Basement Waterproofing	2
	Septic Systems -What a Home Inspector Needs to Know	1
	PEX Plumbing Inspection	1
	Home Energy Loss/Moisture Entry	2
	Advanced Material for High End/Multi Family Inspections	2
Southern NJ ASHI	Modular & Manufactured Homes	4
	Specialty Roofing	2
	Roofing Stains & Damage	2
	Deck Inspections Corrosion Resistance/Proper Fastening	2
	HVAC Product Updates and Common Issues	2
NABLE (National Academy of Building Inspection)	Simpson Strong Tie Moment Frame & Shearwall	1.5
NABLE (National Academy of Building Inspection)	Inspecting Plumbing Systems in Existing Building	1.5
	Construction defects what are they, how common are they and what's being done to avoid them	1.5
	HVAC Inspection	1.5

	Evaluation of Tornado Damaged Structures/Improvements in wind resistant construction	1.5
DCA/Rutgers	Exterior Insulation Finishing Systems	5

REINSTATEMENTS

Alan J. Mendillo

The Committee reviewed the reinstatement application for Mr. Mendillo and determined that since his license was inactive since April 30, 2009, in order to reinstate to active status he must complete a minimum of sixty (60) continuing education units (CEUs). Since Mr. Mendillo already submitted CEU certificates totaling 43 CEUs, he must complete proof of completing an additional 17 CEUs which cannot also be used for the 2013-2015 biennial renewal cycle. On a motion by Vice-Chairman Del Greco, seconded by Chairman Fitzpatrick, the Committee granted Mr. Mendillo an additional ninety (90) days to obtain the additional 17 CEUs.

INFORMATIONAL ITEMS

None

PUBLIC COMMENTS

Jason Mitchell inquired about the number of complaints received by the Committee involving deficiencies in report writing. Vice Chairman Del Greco stated that complaints involving the quality of home inspection reports has improved.

MOVE TO EXECUTIVE SESSION

The Committee moved into Executive Session to consider new consumer complaints and new and pending disciplinary matters.

RETURN TO PUBLIC

On a motion contained in the Executive Session minutes, the Committee re-entered into Public Session for the purposes of adjournment.

ADJOURNMENT

Chairman Fitzpatrick adjourned the meeting at 1:00 PM.

APPROVED BY:

F. Michael Fitzpatrick
Chairman

Karl W. Reidel
Executive Director