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HOME INSPECTION ADVISORY COMMITTEE Minutes of May 8, 2012 Public Session

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CALL TO ORDER

The meeting of the Home Inspection Advisory Committee was called to order by Vice-Chairman Fitzpatrick at 10:00 a.m. in the Union Conference Room, Third floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the time, date and place and all pertinent material had been provided.

SUNSHINE LAW ANNOUNCEMENT

Joseph Grabowy read the statement required by Chapter 231, Laws of 1975, known as the Open Public Meetings Act, and announced that notice of the meeting was prepared in the office of the Committee and mailed to the Secretary of State, the Star-Ledger, the Courier Post, the Bergen Record and the Atlantic City Press.

ROLL CALL

CMs present: F. Michael Fitzpatrick
Michael Del Greco

CMs absent: Daniel Casper

Others present: Paul Ray, Acting Executive Director, Olga E. Bradford, Deputy Attorney General, Joseph Grabowy, Committee Staff, and two members of the public.

APPROVAL OF MINUTES

April 10, 2012

The minutes of April 10, 2012 were reviewed and on a motion by CM Del Greco, seconded by Vice-Chairman Fitzpatrick, the Committee voted to approve the minutes as submitted.

REPORT OF THE EXECUTIVE DIRECTOR

Acting Executive Director Paul Ray spoke about the Committee's merger with the other design Boards, which will occur over the next few months. Staff at the Board of Real Estate Appraisers are expected to absorb much of the Committee's daily functions. Cross-training between the Committee and the Board of Real Estate Appraisers staffs will commence shortly.

Acting E.D. Ray stated that on-line renewals for all Boards and Committees will become mandatory in the near future.

The Committee noted the following statistics as of April 30, 2012:

a. Licensing Statistics:

| | |
|-------------------------------------|-----|
| - Licensed Home Inspectors - Active | 708 |
| - Home Inspectors - Expired | 180 |
| - Home Inspectors - Inactive | 160 |

b. Incoming Correspondence

- 1) John Martino
RE: Continuing Education Requirements
April 14, 2012

Mr. Martino requested that the Committee consider permitting licensees to take twenty (20) hours of continuing education via the Internet versus the ten (10) hours currently allowed.

The Committee reviewed this correspondence and concluded that it will advise Mr. Martino that it is currently in the process of amending its continuing education regulations, codified at N.J.A.C. 13:40-15.14, and that he may request an extension of time prior to April 30, 2013, to complete his continuing education requirements or request a waiver of the online limitation.

c. Discussion - Proposed Amendment to N.J.A.C. 13:4015.14

The Committee discussed the proposed change to its continuing education regulations and on a motion by CM Del Greco, seconded by Vice-Chairman Fitzpatrick, voted to accept the proposed amendment to N.J.A.C. 13:4015.14 which would increase to twenty (20) the maximum number of continuing education units that home inspectors may be granted in each biennial license renewal cycle through completion of

correspondence, Internet or other distance learning courses approved by the Committee.

d. Outgoing Correspondence

Steven J. Tilstra
RE: Home Inspector Licensing Requirements
April 24 , 2012

The Committee noted this correspondence for the record.

e. Division of Consumer Affairs Uniform Regulations,
Waivers: Performance Based Outcomes
Adopted New Rules: N.J.A.C. 13:45C-2 and 3

The Committee noted this correspondence for the record.

APPLICATIONS FOR REVIEW

The Committee on a motion by CM Del Greco, seconded by Vice-Chairman Fitzpatrick, voted to approve the following applications pending receipt of the original insurance certificate.

| <u>Applicant</u> | <u>Application #</u> |
|-------------------|----------------------|
| Benedict Ugorji | 1650472 |
| Linda Chris | 1650514 |
| Edward Seugling | 1651543 |
| David Winkle | 1650514 |
| Kevin Scalzitti | 1657315 |
| Jennifer Swedin | 1657328 |
| Dane Hamlin | 1657606 |
| Daniel Bogota | 1658413 |
| Christopher Boyle | 1658406 |

REVIEW OF CONTINUING EDUCATION COURSES:

The Committee on a motion by CM Del Greco, seconded by Vice-Chairman Fitzpatrick, voted to approve the following courses for the credits specified.

| <u>Sponsor</u> | <u>Course</u> | <u>Credits</u> |
|-------------------|--|----------------|
| Garden State ASHI | Plumbing/Roof Surface Water Control | 4.0 |
| Garden State ASHI | Structural Aspects of Masonry Construction | 2.0 |

REINSTATEMENTS

None

INFORMATIONAL ITEMS

None

PUBLIC COMMENTS

None

MOVE TO EXECUTIVE SESSION

On a motion by CM Del Greco, seconded by Vice-Chairman Fitzpatrick, the Committee moved into Executive Session to consider new consumer complaints and new and pending disciplinary matters.

RETURN TO PUBLIC

On a motion contained in the Executive Session minutes, the Committee re-entered into Public Session for the purposes of adjournment.

ADJOURNMENT

Vice-Chairman Fitzpatrick adjourned the meeting at 2:00 PM.

APPROVED BY:

F. Michael Fitzpatrick
Vice-Chairman

Paul Ray
Acting Executive Director