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HOME INSPECTION ADVISORY COMMITTEE Minutes of May 12, 2015 Public Session

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CALL TO ORDER

The Home Inspection Advisory Committee was called to order by Chairman Fitzpatrick at 9:30 a.m. in the Union Conference Room, third floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the time, date, and place and all pertinent material had been provided.

SUNSHINE LAW ANNOUNCEMENT

Joseph Grabowy read the statement required by Chapter 231, Laws of 1975, known as the Open Public Meetings Act, and announced that notice of the meeting was prepared in the office of the Committee and mailed to the Secretary of State, the Star-Ledger, the Courier Post, the Bergen Record and the Atlantic City Press.

ROLL CALL

CMS present: F. Michael Fitzpatrick
Michael Del Greco
Neil Kipnis

CMs absent: None

Others present: Karl W. Reidel, Executive Director, Olga Bradford, Deputy Attorney General, Joseph Grabowy, Committee Staff, and one member of the public.

ANNOUNCEMENTS

None

APPROVAL OF MINUTES

April 14, 2015

ACTION: The Committee reviewed the minutes of April 14, 2015, and on a motion by Vice-Chairman Del Greco, second by CM Kipnis, voted to approve the minutes as amended.

REPORT OF THE EXECUTIVE DIRECTOR

The Committee noted the following statistics as of April 28, 2015.

a. Licensing Statistics:

- Licensed Home Inspectors - Active	796
- Home Inspectors - Expired	248
- Home Inspectors - Inactive	<u>204</u>
Total	1,248

The Committee noted these statistics for the record.

b. Incoming Correspondence:

None

APPEARANCES:

None

APPLICATIONS FOR REVIEW

ACTION: The Committee, on a motion by CM Kipnis, second by Chairman Fitzpatrick, voted to approve the following applications for licensure pending receipt of insurance:

<u>Applicant</u>	<u>Application #</u>
Devon Clancy	1928194
Alan Pankiewitz	1928934
Mario Azcarraga	1933919
Vincent Sebilis	1936429
Domenico Margarucci	1936644

Michael McGonigle - #1929207

The Committee reviewed the license application for Michael McGonigle and determined that Mr. McGonigle did not satisfy the education and experience requirements of its regulations. In addition, Mr. McGonigle did not pass a national home inspector examination administered or approved by the Committee

ACTION: The Committee approved a motion by Vice-Chairman Del Greco, second by CM Kipnis, to advise Mr. McGonigle that the requirements for licensure in Massachusetts and Connecticut are not substantially equivalent to those required in New Jersey, as required by N.J.S.A. 45:1-7.5. Therefore, in order to satisfy New Jersey's educational requirements and be considered for licensure in this State, he would be required to successfully complete a course, offered at an approved school, specifically designed to bridge the deficit between Massachusetts/Connecticut and New Jersey's

educational requirements. In addition, Mr. McGonigle will need to complete the corresponding requisite number of field-based training inspections in order to satisfy the experience requirements and successfully complete a national home inspector examination approved by the Committee.

Alternatively, Mr. McGonigle will be advised that if he previously performed not less than 250 fee-paid home inspections in the presence of and under the direct supervision of a licensed home inspector who oversees and takes full responsibility for the inspection and any report produced, he would be exempt from taking the entire home inspector course.

REVIEW OF CONTINUING EDUCATION COURSES:

ACTION: The Committee reviewed the following courses and on a motion by Vice-Chairman Del Greco, second by CM Kipnis, voted to approve the courses as follows:

<u>Sponsor</u>	<u>Course</u>	<u>Credits</u>
NJ NACHI	Attic Ventilation Systems	2.0
NJ NACHI	Inspection of Roofing Systems & Identification of Defects	2.0
NJ NACHI	Chimney Leaks & Lining	2.0
NJ NACHI	Report Writing	2.0
NJ NACHI	Flood Vents in Residential Structures	2.0
NJ NACHI	Residential Defects, Recognition & Reporting	2.0
NJ NACHI	Top 10 Tips on Inspecting & Reporting	2.0
NJ NACHI	Foundation Defects & Common Repair Solutions	2.5
NJ NACHI	Inspecting Old/Historic Homes	2.0
NJ NACHI	Assessing Hidden Moisture Intrusion	2.0
NJ NACHI	Understanding Moisture Migration Pathways	2.0
NJ NACHI	Basement/Crawlspace Structural Defect, Moisture Intrusion & Mitigation	2.0
NJ NACHI	Fire & Smoke Damage	2.0
NJ NACHI	Advanced Detection of Hidden Moisture Penetration	2.0
NJ NACHI	Chimney Inspections	2.0
NJ NACHI	Aging Process for Homes	2.0

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NJ NACHI	Oil Tanks & Environmental Cleanups	2.0
NJ NACHI	Air Quality Issues	2.0
NJ NACHI	Oil Tanks & Environmental Issues	2.0
Inter NACHI	Wood Destroying Organism Inspection	12.0
Inter NACHI	Structural Issues for Home Inspectors	4.0
Inter NACHI	Safe Practices for the Home Inspectors	4.0
Inter NACHI	Residential Plumbing Overview for Inspectors	8.0
Inter NACHI	Inspecting Foundation Walls & Piers	3.0
Inter NACHI	How to Perform Roof Inspections	4.0
Inter NACHI	How to Perform Residential Electrical Inspections	4.0
Inter NACHI	How to Perform Deck Inspections	3.0
Inter NACHI	How to Inspect the Exterior	16.0
Inter NACHI	How to Inspect HVAC Systems	12.0
Inter NACHI	How to Inspect for Moisture Intrusion	8.0
Inter NACHI	Attic, Insulation Ventilation & Interior	14.0
Inter NACHI	Fifteen Standards every Inspector Should Know	5.0
ASHI	Air Conditioners - Basic & Beyond	7.0
ASHI	Introduction to ASHI Standard Pre-Drywall Inspections	2.0
ASHI	Attic & Crawlspace Ventilation	2.0
ASHI	Basic Electrical Inspection 2014 - Don't be Shocked	2.0
ASHI	Chimney Inspections	2.0
ASHI	Combustion Safety Testing	2.0
ASHI	Common Foundation Problems - Causes, Signs, and Solutions	2.0
ASHI	Crawl Space & Floor Structure Defects; Their Recognition, Causes and Cures	2.0

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ASHI	EIFS, Stucco and Stone Update	2.0
ASHI	The Flat Roofs	2.0
ASHI	Heat Pumps and Dual Fuel Systems	2.0
ASHI	Heating Systems - Inspecting New and Old	2.0
ASHI	Inspecting a Tile Roof-Moderate Climate, Snow and Cold High Winds	2.0
ASHI	Inspecting Old Houses - Why they don't build Them like hey used to	2.0
ASHI	Inspecting of Decks	2.0
ASHI	Proper Installation of Sewer, Plumbing Vent And Water Heater	2.0
ASHI	What the heck is That?	2.0
ASHI	Write it Up - Describe that Defect	2.0

REINSTATEMENTS

None

INFORMATIONAL ITEMS

DISCUSSION: The Committee requested that Executive Director, Karl Reidel, contact the Board of Pharmacy and the Department of Environment Protection, Division of Pesticides to determine how they manage and verify continuing education units completed by their licensees.

PUBLIC COMMENTS

None

MOVE TO EXECUTIVE SESSION

ACTION: The Committee, on a motion by Chairman Fitzpatrick, second by Vice-Chairman Del Greco, voted to enter Executive Session to review disciplinary matters.

RETURN TO PUBLIC

On a motion contained in the Executive Session minutes, the Committee re-entered Public Session for the purposes of adjournment.

ADJOURNMENT

ACTION: On a motion by Chairman Fitzpatrick, second by Vice-Chairman Del Greco, the Committee voted to adjourn the meeting at 2:00 PM.

APPROVED BY:

F. Michael Fitzpatrick
Chairman

Karl W. Reidel
Executive Director