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HOME INSPECTION ADVISORY COMMITTEE Minutes of July 10, 2012 Public Session

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CALL TO ORDER

A Committee of the Home Inspection Advisory Committee was called to order by Vice-Chairman Fitzpatrick at 10:00 a.m. in the Union Conference Room, Third floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the time, date and place and all pertinent material had been provided.

SUNSHINE LAW ANNOUNCEMENT

Joseph Grabowy read the statement required by Chapter 231, Laws of 1975, known as the Open Public Meetings Act, and announced that notice of the meeting was prepared in the office of the Committee and mailed to the Secretary of State, the Star-Ledger, the Courier Post, the Bergen Record and the Atlantic City Press.

ROLL CALL

CMs present: F. Michael Fitzpatrick

CMs absent: Daniel Casper
Michael Del Greco

Others present: Paul Ray, Acting Executive Director, Michelle Albertson, Deputy Attorney General, Joseph Grabowy, Committee Staff, and ten members of the public.

APPROVAL OF MINUTES

May 8, 2012

The minutes of May 8, 2012 were tabled to the September 11, 2012 meeting.

REPORT OF THE EXECUTIVE DIRECTOR

The Committee noted the following statistics as of June 27, 2012:

a. Licensing Statistics:

- Licensed Home Inspectors - Active	721
- Home Inspectors - Expired	180
- Home Inspectors - Inactive	160

b. Incoming Correspondence

- 1) Kevin Healy
RE: Multiple Home Inspectors on one insurance Policy
April 19, 2012

Mr. Healy inquired if the Committee will allow the underwriting of an insurance policy to cover more than one insured provided the insurance coverage limits are increased proportionately.

The Committee reviewed this correspondence and concluded that while a single errors and omissions insurance policy may be written, each insured must have minimum coverage of \$500,000 per occurrence.

- 2) Robert J. Incollingo, Esq.
RE: Approved Provider Status for CE School, LLC
May 29, 2012

Mr. Incollingo, Esq. seeks to obtain approved provider status for his school, CE School, LLC, in order to provide home inspection courses, and other related courses.

The Committee reviewed this correspondence and concluded that only courses are approved and not providers. A letter will be sent requesting additional information on his course submission.

- 3) Jacob Saphow
RE: Compliance with the Licensing Requirements
June 26, 2012

Mr. Jacob is inquiring if his prior criminal convictions would preclude him from licensure.

The Committee reviewed this correspondence and concluded that a prior conviction does not preclude anyone from licensure. Mr. Jacob will be

advised to file a home inspector application with all supporting documentation for Committee review.

- 4) Richard Kolb
RE: Compliance with the Licensing Requirements
June 27, 2012

Mr. Kolb inquired if his prior felony conviction would preclude him from licensure.

The Committee reviewed this correspondence and concluded that a prior conviction does not preclude anyone from licensure, and will advise Mr. Kolb to file a home inspector application with all supporting documentation for its review.

d. Outgoing Correspondence

John Martino
RE: Continuing Education Requirements
June 26, 2012

The Committee noted this correspondence for the record.

APPLICATIONS FOR REVIEW

Due to a lack of a quorum, the following applications will be submitted for approval by the full Committee at its September 2012 meeting.

<u>Applicant</u>	<u>Application #</u>
Michael Mulholland	1668398
Donald Oakes	1670402
Greg Suppa	1670764
Ronald Lazar	1670861
Raphael Borgess	1671324
Timothy Buckley	1671520
Leszek Krol	1671865
Stephen Cukierski	1672680
Chel Rodriguez	1672685

REVIEW OF CONTINUING EDUCATION COURSES:

Due to a lack of a quorum, the following courses will be submitted for approval by the full Committee at its September 2012 meeting.

<u>Sponsor</u>	<u>Course</u>	<u>Credits</u>
100% Education by McKissock	Live Webinar - Electrical Inspection	3.0
NY Metro ASHI	Inspecting Electrical Systems	1.0
NY Metro ASHI	Exteriors Part II	1.0
NY Metro ASHI	Hot Water Boilers	1.0
NY Metro ASHI	Round Table Discussion	1.0
American Industrial Hygiene Association	IAQ/IH - Sample Workshop (Indoor Air Quality/Indoor Health)	7.0
Garden State ASHI	Home Inspection Statutes, Laws, and other Considerations	2.0
Casey O'Malley Associates	<u>COA, 2012 Pittsburgh Inspection Conference</u>	
Casey O'Malley Associates	- Cultured Stone Veneer Cladding	2.0
	- Composition Shingle Roofing	2.0
	- House Scene Investigation	2.0
	- Old Electrical Inspection	1.5
	- Risk Management & Technical Support	1.5
	- Roofing Issues	1.5
	- Air Conditioners and Heat Pumps	2.0
	- Foundation Problems & Identification	2.0
	- Risk Management & Case Studies	2.0
	- Roofing, Analyzing and Locating Hard to find leaks	2.0
	- What the Heck is That?	<u>2.0</u>
	Total	20.5
	<u>Technical Certificate Session:</u>	
	- Manufactured Home Inspection	4.0
	- State of the Home Inspection Profession	1.5
	- The Cost of Business	2.0
	- Roundtable - Risk Management	1.5
	- Roundtable - Roofing Issues	<u>1.5</u>
	Total	10.5
Casey O'Malley Associates	<u>COA, 2012 Las Vegas "Get Certified"</u>	
	- Risk Management Myths & Facts	2.0
	- House Scene Investigation	2.0
Casey O'Malley Associates	- EIFS Inspection	4.0

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	- Infrared inspection	4.0
	- The House Whisperer	2.0
Casey O'Malley Associates	- Inspecting Wooden Open Trusses	2.0
	- The Inspection Process, Step by Step	4.0
	- Electric Panel inspection	8.0
	- Air Conditioners & Heat Pumps	2.0
	- Foundation & GeoTechnical Issues	2.0
Casey O'Malley Associates	- Plumbing Safety	4.0
	- Basement Inspections	2.0
	- Inspecting Joists & Engineered Beams	2.0
	- Pool & Spa Inspections	6.0
	- Steep Slope Roofing Inspections	6.0
Casey O'Malley Associates	- Mid & High Efficiency as Furnaces	2.0
	- Wood Destroying Organism inspection	2.0
	- What the Heck is That?	2.0
	- Water Intrusion Forensic Investigations	2.0
	- The Cost of Business	2.0
Casey O'Malley Associates	- Risk Management in Client Relationships	2.0
Casey O'Malley Associates	- Radon Measurement	16.0
Casey O'Malley Associates	- COA, International Code Council (ICC) Combination Residential Inspector Examination Review	16.0
Keystone ASHI	- Keystone Inspection Seminar	16.0
Garden Sate ASHI	- Inspecting Electrical & Plumbing	8.5
N.J. ALPHI	- Structural Aspects of Masonry Construction	2.0
N.J. ALPHI	- Roofing - Roofing Choices made Clear	4.0

REINSTATEMENTS

None

INFORMATIONAL ITEMS

None

PUBLIC COMMENTS

None

MOVE TO EXECUTIVE SESSION

The Committee moved into Executive Session to consider new consumer complaints and new and pending disciplinary matters.

RETURN TO PUBLIC

On a motion contained in the Executive Session minutes, the Committee re-entered into Public Session for the purposes of adjournment.

ADJOURNMENT

Vice-Chairman Fitzpatrick adjourned the meeting at 2:00 PM.

APPROVED BY:

F. Michael Fitzpatrick
Vice-Chairman

Paul Ray
Acting Executive Director