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New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Professional Engineers and Land Surveyors
Home Inspection Advisory Committee
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HOME INSPECTION ADVISORY COMMITTEE Minutes of July 13, 2010 Public Session

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CALL TO ORDER

The meeting of the Home Inspection Advisory Committee was called to order by Chairman Michael Del Greco at 9:45 a.m. in the Union Conference Room, Third floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the time, date and place and all pertinent material had been provided.

SUNSHINE LAW ANNOUNCEMENT

Joseph Grabowy read the statement required by Chapter 231, Laws of 1975, known as the Open Public Meetings Act, and announced that notice of the meeting was prepared in the office of the Committee and mailed to the Secretary of State, the Star-Ledger, the Courier Post, the Bergen Record and the Atlantic City Press.

ROLL CALL

CMs present: Michael Del Greco
Daniel Casper

CMs absent: F. Michael Fitzpatrick

Others present: Arthur Russo, Executive Director, Olga E. Bradford, Deputy Attorney General, Joseph Grabowy, Assistant to the Executive Director, and four members of the public.

APPROVAL OF MINUTES

May 11, 2010

The Committee reviewed the minutes of May 11, 2010 and, on a motion by Vice-Chairman Casper, seconded by Chairman Del Greco, voted to approve the minutes as amended.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Russo presented the following statistics as of July 6, 2010:

a. Licensing Statistics:

- Licensed Home Inspectors - Active	706
- Home Inspectors - Expired	130
- Home Inspectors - Inactive	117

b. Legislative Update

The Committee reviewed the pending legislation surrounding the home inspection profession as distributed from the Office of the Director, Legislative Affairs. The Committee discussed legislation concerning the resolution of complaints within 120 days, and a new budget policy which would allow a maximum \$100 per meeting stipend, less travel and parking, to be paid to Committee members.

c. Incoming Correspondence

- 1) W. David Goldstein
RE: Course Material for New York Licensees
June 15, 2010

Mr. Goldstein has requested the Committee's approval on a proposed 40 hour curriculum directed to licensees from New York State who need to supplement their education to satisfy New Jersey's requirements.

The Committee reviewed this correspondence and on a motion by Vice-Chairman Casper, seconded by Chairman Del Greco, voted to approve the curriculum as presented. However, the Committee suggested that an additional five (5) hours of report writing be added to the professional practices module.

- 2) Kevin Scherzinger, P.E.
RE: Home Inspection Institute, LLC, Completion of Program
Certificates
July 7, 2010

In lieu of his appearance before the Committee today, Mr. Scherzinger has agreed to issue separate certificates of completion to his students who satisfactorily complete the home inspection curriculum.

The Committee reviewed this correspondence and noted Mr.

Scherzinger's acceptance to produce certificates of completion for his course of study.

d. Outgoing Correspondence

- 1) Kevin Scherzinger, P.E.
RE: Home Inspection Institute, LLC, Completion of Program Certificates, and Committee Appearance
July 2, 7, 2010

The Committee noted this correspondence for the record.

- 2) Stephen Bayly
RE: Sale of "electricity" products by licensed home inspectors as part of their additional service offerings.
July 7, 2010

The Committee reviewed this correspondence and noted it for the record.

APPEARANCE BY DEBORAH SHANE-HELD, REGULATORY ANALYST

Ms. Shane-Held appeared before the Board to discuss proposed changes to the Committee's regulations in Light of Executive Order #2. On a motion by Vice-Chairman Casper, seconded by Chairman Del Greco, the Committee voted to accept the proposed changes to its regulations as they relate to the retention period of advertising records, vehicle labeling requirements, inspection of the flame roll-out shield, and elimination of N.J.A.C. 13:40-15.24, issuance of home inspector license based on associate home inspector license or experience.

APPLICATIONS FOR REVIEW

On a motion by Vice-Chairman Casper, seconded by Chairman Del Greco, the Committee voted to approve the following applicants for licensure pending receipt of proof of insurance:

<u>Applicant</u>	<u>Application #</u>
Darren Tews, PE	1510324
Joseph Roba	943934
Edward Neyiand	1498458
Robert Oliveto	1486194
Joseph Bonilla	1505186

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Edward Mitchell, III	1507025
Vincent Viggiano	1508232
William Roth	1511587
James Higgins	1513786
Paul Santorelli, Jr.	1510320
Seven DeWitt	1515282
Matthew O'Brien	1515948
Edward Basil	1516188
James McCarthy	1516427
David Rose	1516810
Anthony Russo	1516816
John Falco	1516813
Keith Beadie	1516971

The Committee reviewed the applications for Christopher Mennella, #1388811, Clement Meccia, #1498529, and Joseph Schoen, #1490406, and concluded to carry these items to the September 14, 2010 meeting for further discussion.

REVIEW OF CONTINUING EDUCATION COURSES:

On a motion by CM Fitzpatrick, seconded by Vice-Chairman Casper, the Committee voted to approve the following continuing education course for the credits indicated:

<u>Sponsor</u>	<u>Course</u>	<u>PDHs</u>
National Association of Home Inspectors	2010 NAHI National Education Conference	24
NY Metro - ASHI	IV - Ground Pool Inspection	1.5
NY Metro - ASHI	Roofs and Roofing	1.0
American Society of Home Inspectors	Insulation & Ventilation	2.0
American Society of Home Inspectors	Wood Burning Appliances & Chimneys	2.0
American Society of Home Inspectors	Air Conditioning & Heat Pumps	2.0
American Society of Home Inspectors	Plumbing	2.0

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American Society of Home Inspectors	Structure	2.0
American Home Inspectors	Report Writing for Risk Reduction	8.0
NJALPHI	Chimney Seminar	2.0
NJALPHI	Insurance Requirements for Home Inspections	2.0
FIRE Service	FCI - 01, Fireplace & Chimney inspector Course	16.0
FIRE Service	FCI - 01, FIRE Certified Technician	16.0
FIRE Service	HI-01 Home Inspector & the Fireplace Course	8.0
FIRE Service	PC-01, Precast Concrete Fireplace Course	6.0
InterNACHI	How to inspect Pools and Spas Course	8.0

INFORMATIONAL ITEMS

- 2011 Meeting Dates

The Committee reviewed the meeting dates for 2011 and discussed the possible deletion of meetings for April and November, 2011. The Committee will further discuss its 2011 meeting calendar at its September meeting.

PUBLIC COMMENTS

None

MOVE TO EXECUTIVE SESSION

On a motion by Chairman Del Greco, seconded by Vice-Chairman Casper, the Committee voted to enter into Executive Session.

RETURN TO PUBLIC

On a motion contained in the Executive Session minutes, the Committee re-entered into Public Session for the purposes of adjournment.

ADJOURNMENT

On a motion by Chairman Del Greco, seconded by Vice-Chairman Casper, the Committee voted to adjourn the meeting at 3:00 PM.

APPROVED BY:

Michael Del Greco
Chairman

Arthur Russo
Executive Director