

**HOME INSPECTION
ADVISORY COMMITTEE
Minutes of December 12, 2007
Public Session**

CALL TO ORDER

The meeting of the Home Inspection Advisory Committee was called to order by Vice- Chairman Michael Del Greco at 10:00 a.m. in the Passaic Conference Room, third floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the time, date and place and all pertinent material had been provided.

SUNSHINE LAW ANNOUNCEMENT

Joseph Grabowy read the statement required by Chapter 231, Laws of 1975, known as the Open Public Meetings Act, and announced that notice of the meeting was prepared in the office of the Committee and mailed to the Secretary of State, the Star Ledger, the Courier Post, the Bergen Record and the Atlantic City Press.

ROLL CALL

CMs present:

Michael Del Greco
Daniel Casper

CMs Absent: Michael Fitzpatrick

Others present: Arthur Russo, Executive Director, Olga E. Bradford, Deputy Attorney General, staff members Joseph Grabowy, Lynn Craddock, and two members of the public.

APPROVAL OF MINUTES

November 13, 2007

The Committee, on a motion by CM Casper, seconded by Vice-Chairman Del Greco, unanimously voted to carry these minutes to its January 2008 meeting for further review.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Russo stated that the website posting for today's meeting change was posted late on December 11, 2007 by the Print Production Unit.

ED Russo provided the Committee with the following licensing statistics as of December 4, 2007:

Total Licensed Home Inspectors 675

Total Expired Home Inspectors 56

Total Inactive Home Inspectors 74

Total Pending/Incomplete Home Inspector Applications 120*

Includes application files deemed incomplete, abandoned, and those approved but never activated since the licensure fees were never remitted to the Committee office.

APPEARANCE BY PATRICIA SCHIRIPIO, REGULATORY ANALYST

The Committee finalized its review of its regulations. They will be presented to the State Board of Professional Engineers and Land Surveyors at its December 20, 2007 meeting for final approval.

Incoming Correspondence

NONE

Outgoing Correspondence

#1 Kathleen M. Alexander
Re: Bergen County Technical Schools
November 15, 2007

Executive Director Russo sent a copy of the proposed home inspection curriculum previously submitted by Dr. R. Gagans Haynes, Director, Bergen County Technical Schools, to the NJ Department of Education for review.

REVIEW OF HOME INSPECTION APPLICATIONS FOR LICENSURE

On a motion by Vice-Chairman Del Greco, seconded by BM Casper, the Committee concluded that additional information was needed from the following candidate.

Application # Name
1306724 Joseph Monaco

REVIEW OF CONTINUING EDUCATION COURSES

On a motion by Vice-Chairman Del Greco, seconded by CM Casper, the Committee unanimously voted to approve the following continuing education courses with the corresponding number of professional development hours (pdh):

Sponsor	Course	Pdh
Garden State ASHI	New/Emergent Residential Piping Systems Update-Changes/New Residential Electrical Standards: Grounding, GFCI/AFCI	6
Garden State Chapter of ASHI	Foundation Wall Defects	3
NJALPHI- William Portmann	Ventilation in Residential Buildings	2
NJALPHI - William Portmann	Chemical Dangers in the Home	2
TRI-State ASHI	Attic Ventilations	2
American Home Inspectors	Introduction to Green Building Inspections Training Institute	4
HomePro System of Delaware Valley Inc.	Insulation/Condensation/Moisture	8
HomePro System of Delaware Valley	Roofing	8

HomePro System of Delaware Valley	Air Conditioning and Heat Pumps	8
NY Metro Chapter, ASHI	Foundations	1
NJALPHI - William Portmann	Electric Panel Defects	2
100% Education by McKissock	Practical and Successful Reporting	4
American Building Service Academy	Home Inspector Training	30
National Institute of Building Inspectors	Heat Pumps	3
National Institute of Building Inspectors	Defect Recognition & Report Writing	3
Drew University	Material Techniques of Restoration & Rehabilitation	20

PUBLIC COMMENTS

NONE

INFORMATIONAL ITEMS

Noel Zak, Executive Director

Re: Policies, Procedures and Content Publication - National Home Inspector Examination
November 2007

The Committee noted this correspondence for the record.

MOVE TO EXECUTIVE SESSION

On a motion by Vice-Chairman Chair Del Greco, seconded by CM Casper, the Committee unanimously voted to enter into Executive Session.

RETURN TO PUBLIC

On a motion contained in the Executive Session minutes, the Committee re-entered into Public Session to adjourn.

ADJOURNMENT

On a motion by Vice-Chairman Del Greco, seconded by CM Casper, the Committee voted to adjourn the meeting at 3:45PM.

APPROVED BY:

Michael Fitzpatrick Arthur Russo
Chairman Executive Director

