

Rosemarie S. Baccile, Acting Executive Director
May 25, 2016

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CONSUMER AFFAIRS

**State Board of Examiners of Heating, Ventilating, Air Conditioning and Refrigeration
(HVACR) Contractors**

Meeting# 38 - Public Meeting Agenda

June 7, 2016 9:00 A.M. SUSSEX ROOM

124 Halsey Street, Newark, NJ 07101

1. CALL TO ORDER

2. ROLL CALL

3. ON-LINE LICENSING APPLICATIONS UPDATE as of May 25, 2016

Licensed Master HVACR Contractors by Grandfathering: 19HC00809200

Application Review: 12, 422- Total applicants by grandfathering

Total applicants in Deficiency Task: 973- Includes those in Criminal History, Student Loan, Child Support and Citizenship Tasks- These applicants have been notified by a deficiency letter that documents are required:

(- 633) Active in Criminal History Review – All applicants have been notified = 340 applicants remaining in deficiency tasks.

2,149 Active in Post Board Review/ Waiting on Bonds, license fees and processing.

Licensed Master HVACR Contractors BY EXAM: 78 pending Board review (7 Approved)

Reciprocity Applicants: 80- Pending Board Review with Regulatory Analyst

4. APPROVAL OF THE MAY 3, 2016 MINUTES

Administrative**5. Contact Information for Board Members:**

Members are requested to confirm the accuracy of this contact sheet.

6. CONTINUING EDUCATION**WELCOMING CONTINUING EDUCATION SPONSORS**

All Licensed Master HVACR Contractors are exempt from the Continuing Education (5) five hour requirement for their first biennial renewal of July 1, 2016 to June 30, 2018, according to N.J.A.C 13:32A-4.1 License Renewal; Continuing Education Requirement.

All Licensed Master HVACR Contractors must complete the (5) five hour requirement CE requirement for the following biennial renewal:

July 1, 2018 to June 30, 2020

This requirement must be met before the next renewal date of July 1, 2018.

To assist Master HVACR Contractors with meeting the (5) hour Continuing Education requirement, the Board will approve CE Sponsors and courses and post that information at the HVACR website, once available.

The following individuals have submitted their requests and resumes for consideration to teach HVACR continuing education:

A. Robert Dattner, Lead Instructor (HVACR), Camden County College
Master HVACR Contractor #19HC00015000
CE SPONSOR REQUEST

B. Constantinos Papademas PE, Engineer, Consultant and Instructor
Master HVACR Contractor #19HC00160200
CE SPONSOR REQUEST

Continued...

CONTINUING EDUCATION

WELCOMING CONTINUING EDUCATION SPONSORS

C. Charles Dougherty, Director of Technical Services, United Supply Company
Master HVACR Contractor #19HC00509100

CE SPONSOR REQUEST

D. David K. McGowan, Field Service Manager/ Technician, Apollo HVAC Corporation
Master HVACR Contractor #19HC00112500

CE SPONSOR REQUEST

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DISCIPLINARY ACTION

7. ADMINISTRATIVE ACTION

Consent Order of Revocation of license
John P. Martin License# 19HC00591200
Filed May 3, 2016

8. ADMINISTRATIVE ACTION- CONSENT ORDERS

IN THE MATTER OF THE APPLICATION FOR A
HEATING, VENTILATING, AIR CONDITIONING AND
REFRIGERATION CONTRACTING LICENSE IN NEW JERSEY
FILED MARCH 15, 2016

CONSENT ORDERS HAVE BEEN FILED IN THE MATTERS OF THESE
APPLICANT(S) AS A CONDITION OF THEIR RESPECTIVE LICENSES:

<u>NAME</u>	<u>APPLICATION #</u>
Michael W. Avato	186 7562
James L. Barry	186 3995
Wayne E. Headly	186 9367
Joseph Haggard III	187 2822
Mark Trawinski	181 8801
Andrew A. Zagula	183 1230

All filed disciplinary actions have been posted to the Board's website at
<http://www.njconsumeraffairs.gov/hvacr/Pages/actions.aspx>

INQUIRIES**9. Letter of Appeal- April 12, 2016**

RE: DOMINICK DI MINNI
APPLICATION #1998302
FROM- JOHN H, KOPP – ATTORNEY-AT-LAW
Request to be grandfathered

10. LETTER- MAY 24, 2016

RE: WORK PERMITTED UNDER THE MASTER HVACR LICENSE
FROM: SALVATORE CONCOURSE
MASTER HVACR# 19HC00597500

Requesting an outline of the work a Master HVACR Contractor is allowed to perform.

**11. APPEAL REQUESTING BOARD APPROVAL FOR HVACR EXAMINATION
BASED SOLELY ON HIS EXPERIENCE**

FROM: VINCENT SCAGGS

12. DISCUSSION- WALL CERTIFICATES FOR HVACR LICENSEES

A sample wall certificate is provided from the Board of Master Plumbers.
The Board of Master HVACR Contractors is requested to develop the language for the
Master HVACR licensee wall certificate.

**13. FOR REVIEW- RECIPROCITY UPDATE LETTER TO APPLICANTS DATED
5/17/2016**

EIGHTY (80) PENDING APPLICANTS FOR RECIPROCITY

Consideration of Delaware regulations as presented by Charles Manning at the May 3, 2016
meeting. Consideration will also be given to the applicants from other States.

**14. REVISITING "CONDENSATE ISSUE" FROM THE MAY 3, 2016
AGENDA/MINUTES**

15. REVISITING:

**ENFORCEMENT OF NEW JERSEY HVACR STATUTES AND REGULATIONS
STATE OF NEW JERSEY- STATE BOARD OF HVACR CONTRACTORS AND
THE DEPARTMENT OF COMMUNITY AFFAIRS- OFFICIAL DATE TO BE
ANNOUNCED.**

16. **NOTICE OF CONTINUING EDUCATION (CE) TOPICS**

SCHEDULED FOR PRINTING IN THE NEW JERSEY REGISTER

- JUNE 6, 2016-

Attached "Notice" provided by Regulatory Analyst Charles Manning. Mr. Manning advises that the publishing of these topics is scheduled for the June 6, 2016 New Jersey Register.

Approved CE sponsors will be provided with a copy of this Notice in preparation of their course outlines for their CE programs.

Regulatory Analyst Chuck Manning advises that CE instruction may now begin with the publishing of these topics.

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