

**MINUTES**  
**INTERIOR DESIGN EXAMINATION AND EVALUATION COMMITTEE**  
**MAY 5, 2004**  
**Public Session**

**I. CALL TO ORDER**

The regularly scheduled meeting of the Committee was called to order at 9:05 am in the Sussex Room on the sixth (6th) floor at 124 Halsey Street, Newark, New Jersey. Mr. Miragliotta chaired the meeting until the Committee members elected a Chairperson for the Committee.

PARTICIPANTS	PRESENT	ABSENT	EXCUSED
Committee Member Patricia Blaser	(X)	( )	( )
Committee Member Suzan Globus	(X)	( )	( )
Committee Member Pam Durkin	(X)	( )	( )
Committee Member Diane Goté	(X)	( )	( )
Committee Member James R. Cline	(X)	( )	( )

**OTHERS PRESENT:** James S. Hsu, Executive Director, NJ Board of Architects; Michelle Albertson, Deputy Attorney General; Margaret Hinkley, Secretary to the Executive Director, and staff Judith Nadal Board of Architects.

**ALSO PRESENT:** Devon Graf, Regulatory Analyst, Burt Liebman, Legislative Liaison, both from the Division of Consumer Affairs and Susan Mourow, member of the public.

**II SUNSHINE LAW ANNOUNCEMENT**

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Record and the Atlantic City Press.

**III. WELCOME AND INTRODUCTION OF PARTICIPANTS**

James Hsu, Executive Director welcomed members of Committee and introductions of Anthony Miragliotta, Deputy Director, Division of Consumer Affairs; Burt Liebman Legislative Division of Consumer Affairs, Devon Graf, Regulatory Analyst, Division of Consumer Affairs; Michelle Albertson, Deputy Attorney General, Division of Law.

**V. ORIENTATION**

A. James Hsu, Executive Director

1. Overview of functions of the Advisory Committee
2. Housekeeping Information:
  - a. Reimbursement; mileage, parking and tolls

**ACTION:** James Hsu, Executive Director, advised that the purpose of the Committee is to preserve and protect the Health Safety and Welfare of the public to ensure professional services in a similar manner. Mr. Hsu advised Committee members they are not paid for attending the meetings, however, they are reimbursed for parking and tolls incurred for attending the meeting; the Organization of Committee officers will take place at the July meeting; and the Interior Designer minutes will be presented to the Board of Architects periodically for approval.

b. Organization of the Committee: Election of Officers

- i. Chairperson
- ii. Secretary

ACTION: Mr. Cline motioned to nominate Ms. Goté as Chair of the Committee. Ms. Durkin seconded the motion. The motion passed unanimously.

B. Anthony Miragliotta, Deputy Director, Division of Consumer Affairs

1. Functions of the Division of Consumer Affairs
2. Purpose and Structure of Boards/Committees

ACTION: Anthony Miragliotta, Deputy Director, advised that the main focus of the Division is the protection of the consumer. Mr. Miragliotta advised that there are approximately 42 Boards Committees and Councils of Professionals regulated which encompasses 82 separate licenses/certificates from Accountants to Veterinarians; The Division is divided into two sides of operation which are Professions and Occupations, known as the 'Boards' as well as the Office of Consumer Protection (OCP) which handles issues such as Lemon Law, Charities and ticket brokers etc; Complaints are reviewed and support is provided by the Enforcement Bureau investigates complaints, take statements and prepare a report for Board to review and take action; which the Licensing section handles issuing certificates, renewals registrations etc. for all professions; Regulatory Services aids in promulgating new regulations as well as amendments to established regulations. Legislative services Bill is introduced, which affects the profession for comments of either support, opposition or no position. Mr. Miragliotta, cautioned the Committee that three people cannot meet which would constitute a quorum and is subject to the Open Public Meetings Act.

3. Activities of Boards/Committees

ACTION: Director Reni Erdos made an appearance and welcomed the Committee to the 'Division Family,' Ms. Erdos tried to impact on the Committee that their obligation is to protect the public while furthering the profession and provide better service for the consumer.

4. Responsibilities of Board Members and Committee Members

C. Anthony Miragliotta, Deputy Director, and Devon Graf, Regulatory Analyst

1. Review of Regulatory Process
2. Preliminary Discussion on drafting regulations

ACTION: Mr. Miragliotta informed the Committee of the Regulatory process and the different levels of approvals and reviews it takes to get regulations promulgated.

D. Robert Campanelli, Ethics Liaison Officer, Division of Consumer Affairs

1. Ethics

ACTION: Mr. Campanelli's appearance will be rescheduled for a future meeting.

E. Michelle Albertson, Deputy Attorney General

1. Legal aspects

ACTION: Deputy Attorney General, briefed the Committee that she is there to work with them by interpreting the statutes, Open Public Meeting Act, Open Public Record Act, and the Uniform Enforcement Act, while handling issues of concerns that come to the attention of the Committee.

F. Burt Liebman, Legislative Liaison, Division of Consumer Affairs

1. Legislation

ACTION: Burt Liebman, outlined the legislative process and the different levels of review and approval

when a Bill is introduced and needs to be reviewed by the Committee. The Bill will be forwarded to the Executive Director who will place the Bill on the agenda for discussion. At times a Bill may be brought to the Division's attention on a Friday or just after the last Committee meeting and the Bill is expected to be voted on by either the Senate or Assembly on a Monday and that a position on the Bill is needed by Committee. Therefore, the Committee needs to decide which member will be contacted about the Bill.

## VI. FUTURE MEETING DATES

June 2, July 7, August 11, September 1, October 6, November 3, December 1

**ACTION:** Mr. Cline motioned to accept the above dates as regular meeting dates for the remainder of 2004. Ms. Goté seconded the motion. It passed unanimously.

Other possible meeting dates are under consideration for either the Committee or a sub-committee to meet to discuss regulations.

## VII. DISCUSSION OF REGULATIONS

Devon Graf, Regulatory Analyst, distributed draft regulations as a starting point for the Committee to review and prepare for discussion at the next meeting.

Committee Member Assignments for the next meeting are:

Ms. Globus and Ms. Durkin will research and provide source for language to incorporate in the regulations pertaining to '10 years of full time diversified experience.'

Mr. Cline and Ms. Goté will research language and provide source for language to incorporate in the regulations pertaining to '10 years of experience.'

Ms. Blaser will research language and provide source for language to incorporate in regulations pertaining to substantial equivalent education programs and FIDER accredited programs.

## VIII. ADJOURNMENT

At 3:40p.m., Ms. Gote motioned that the Committee adjourn the meeting inasmuch as all business has been discussed. Ms. Blaser seconded the motion. It passed unanimously.