

MINUTES

INTERIOR DESIGN EXAMINATION AND EVALUATION COMMITTEE

September 9, 2013

Public Session

I. CALL TO ORDER

The regularly scheduled meeting of the Committee was called to order at 9:46 a.m. in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED
Chair	Suzan Santiago	(X)	()	()
Committee Member	Diane Goté	(X)	()	()
Committee Member	Patricia Blaser	(X)	()	()
Committee Member	Susan Mauro	(X)	()	()
Committee Member	James R. Cline	()	()	(X)

OTHERS PRESENT: Charles Kirk, Acting Executive Director, NJ Board of Architects; Michelle Albertson, Deputy Attorney General; Margaret Hinkley, Secretary to the Executive Director of the Board of Architects and staff Judith Nadal, Board of Architects.

ALSO PRESENT: Staff member Cora Ramirez, Professional Planners.

II. OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

III. APPROVAL OF MINUTES

May 6, 2013

ACTION: Ms. Goté motioned to approve the minutes as presented. Ms. Blaser seconded the motion. It passed unanimously.

IV. ANNOUNCEMENTS

Ms. Goté announced that there a six (6) Health, Safety and Welfare continuing education credit course called "Long Term Residential" that will be held on October 12 at Brookdale Community College.

V. OLD BUSINESS

A. Audit of Continuing Education credits for the 2010/12 renewal period

The Committee determined to audit 10% of the active certified interior designers. Audit letters were sent with a return deadline date of March 1, 2013.

3/4/13 The following individuals have submitted their CE audit forms for re-review.

Jordan, Kathleen-ID000032	Trevino, Alfredo-ID000295
Podesta, Jeannine-ID000048	Goomas, Laura-ID000298
Nevins, Audrey-ID000095	Crawford, David-ID000308
Jablonka, David-ID000108	Vincentzen, Barbara-ID000314
Logan, Fay-ID000128	Haines, Joseph-ID000330
Klein, Francis-ID000189	San Filippo, Elizabeth-ID000342
O'Brien, James-ID000194	Ottens, Richard-ID000372
Dhaliwal, Kiran-ID000196	Whiting, Gail-ID000387
Spector, Joseph-ID000209	Radosti, Stephen-ID000435
Schwartz, Cynthia-ID000262	Mathes, William-ID000436
Lynch, Grace-ID000280	Byrne, Kevin-ID000442
Corfield, William-ID000294	

ACTION: Ms. Santiago motioned to approve the Continuing Education Credits documentation submitted for the above individuals. Ms. Goté seconded the motion. The motion passed unanimously.

3/4/13 The following individuals have submitted their CE audit forms for review.

Curren, Michael-ID000101	Douglas, Stefan-ID000287
Sommer, Arlene-ID000107	Wozny, Michael-ID000304
Ricci, Peter Thomas-ID000137	Stouchko, Tammy-ID000346
Ulrich, Eileen-ID000178	Walsh, Beth-ID000403
Franklin, Carol-ID000219	Anikwe, Albert-ID000439

ACTION: Ms. Mauro motioned to give the above individuals an additional amount of time to submit the additional documentation requested and comply with the continuing education credits. Ms. Goté seconded the motion. The motion passed unanimously.

VI. NEW BUSINESS

A. Correspondence

- 1 Letter dated May 23, 2013, from Thomas M. Quinn, requesting a waiver towards his Continuing Education Credits, is attached for the Committee's review.

ACTION: Ms. Goté motioned to send letter suggesting he contact the sponsors/providers to obtain copies of his Continuing Education certificates and also provide a list of the courses he has taken within 30 days of receipt of the letter. Ms. Mauro seconded the motion. The motion passed unanimously.

- 2 Letter dated July 5, 2013, from James Anzalone, regarding evaluation of his education background, is attached for the Committee's review.

ACTION: Ms. Mauro motioned to advise him that he needs to submit a completed application in order for the Committee to determine if he qualifies for certification. Enclose a copy of the rules and regulations. Ms. Blaser seconded the motion. The motion passed unanimously.

B. Information

- 1 Email dated July 8, 2013, from Kenneth A. Baker, from Council for Interior Design Qualification (C.I.D.Q.), regarding C.I.D.Q. Bylaw Resolutions, is attached for the Committee's information.

ACTION: Duly noted.

- 2 Email dated August 26, 2013, from Kenneth A. Baker, from Council for Interior Design Qualification (C.I.D.Q.), regarding 2014 CIDQ Board of Directors Ballot and Bylaw Resolution Form is attached for the Committee's information.

ACTION: Duly noted.

C. Meeting Dates for 2014-* indicates 2nd Monday

January 6	March 3	May 5
July 14	September 8*	November 3

ACTION: Ms. Blaser motioned to approve the above meeting dates for 2014. Ms. Mauro seconded the motion. The motion passed unanimously.

VII. APPLICATIONS REVIEW

A. Initial Application

Marriotti, Michael

ACTION: Ms. Goté motioned to approve the above individual as a Certified Interior Designer. Ms. Blaser seconded the motion. The motion passed unanimously.

VIII. PUBLIC COMMENTS

Seeing no one from the public present, Ms. Santiago proceeded to the next item on the agenda.

IX. NEXT MEETINGS

November 4, 2013

Regular Meeting

Union Room - 3rd Floor

January 6, 2014

Regular Meeting

Union Room - 3rd Floor

X. ADJOURNMENT

At 12:30 p.m., Ms. Blaser motioned to adjourn the meeting. Ms. Mauro seconded the motion. It passed unanimously.