

## MINUTES

### INTERIOR DESIGN EXAMINATION AND EVALUATION COMMITTEE

October 6, 2010

#### Public Session

#### I. CALL TO ORDER

The regularly scheduled meeting of the Committee was called to order at 9:30 a.m. in the Union Conference Room on the third (3<sup>rd</sup>) floor at 124 Halsey Street, Newark, New Jersey. However, due to a lack of quorum, the members present worked as a "Committee" of the Committee and made its recommendations. These recommendations will be ratified by the full committee at its next meeting.

**OTHERS PRESENT:** Charles Kirk, Acting Executive Director, NJ Board of Architects; Michelle Albertson, Deputy Attorney General; Margaret Hinkley, Secretary to the Executive Director of the Board of Architects and staff Judith Nadal, Board of Architects.

#### II. OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

#### III. APPROVAL OF MINUTES

*July 7, 2010*

**ACTION:** Committee recommended approval of the minutes.

#### IV. NEW BUSINESS

##### A. Correspondence

- 1 Letter dated July 27, 2010, from Ronald Sulpizio in response to the Committee's letter dated June 15, 2010, along with copy of Committee's letter is attached for the Committee's review.

**ACTION:** Committee recommended to send letter to Mr. Sulpizio clarifying the Committee's decision.

- 2 Copy of email dated August 23, 2010, from Maurizio Errico, inquiring about taking the NCIDQ examination, is attached for the Committee's review.

**ACTION:** Committee recommended to send Mr. Errico a complete application package along with a set of the Board's rules and regulations for his review.

- 3 Copy of email dated August 31, 2010, from Elke B. Merz regarding the use of the abbreviation C.I.D. and whether its in violation with Certified Interior Decorators International is attached for Committee's information.

**ACTION:** Committee recommended to send Ms. Merz a letter indicating that in accordance with N.J.A.C. 13:27-9.15, she may continue to utilize the designation of CID in New Jersey.

- 4 Letter dated September 28, 2010, from Sura Malaga-Strachan in response to Committee's letter dated September 14, 2010, along with copy of Committee's letter is attached for the Committee's review.

**ACTION:** Committee recommended to send a final letter to Ms. Malaga-Strachan granting her another date to appear before the Committee for an applicant interview to review her credentials in support of for her application for certification.

- 5 Letter dated September 28, 2010, from Barbara N. Abbott, requesting an extension to complete her continuing education credits for the current renewal period, is attached for the Committee's review.

**ACTION:** Committee recommended to send a letter to Ms. Abbott granting her an additional six months extension to complete her continuing education credits for the current biennial period.

- 6 Letters dated September 10, 2010 and September 28, 2010, from Carlos Raul Rodriguez, requesting an extension to complete his continuing education credits for the current renewal period, is attached for the Committee's review.

**ACTION:** Committee recommended to send a letter to Mr. Rodriguez granting him an additional six months extension to complete his continuing education credits for the current biennial period.

B. Information

- 1 Copy of memo dated July 30, 2010, from Burt Liebman, regarding periodic report on legislation, is attached for the Committee's information.

**ACTION:** Duly noted.

- 2 Copy of memo dated September 8, 2010, Jeffrey F. Kenney, Executive Director of NCIDQ, regarding Delegates Webinar meeting on September 27, 2010, is attached for the Committee's information.

**ACTION:** Duly noted.

C. Regulations

**ACTION:** Duly noted.

D. Initial Application review for editorial changes

**ACTION:** Table this matter until the next meeting.

E. Meeting Dates for the 2011 calendar year:

January 5, 2011	July 6, 2011
February 2, 2011	No August Meeting
March 2, 2011	September 7, 2011
April 6, 2011	October 5, 2011
May 4, 2011	November 2, 2011
June 1, 2011	December 7, 2011

**ACTION:** Table this matter until the next meeting.

**V. PUBLIC COMMENTS**

Seeing no one from the public present, Mr. Cline proceeded to the next item on the agenda.

**VI. NEXT MEETINGS**

December 8, 2010	Regular Meeting	Passaic Room- 3 <sup>rd</sup> Floor
January 5, 2011	Regular Meeting	Union Room - 3 <sup>rd</sup> Floor

**VII. ADJOURNMENT**

The committee meeting ended at 11:00 a.m.