

**MINUTES**  
**INTERIOR DESIGN EXAMINATION AND EVALUATION COMMITTEE**  
**October 7, 2009**  
**Public Session**

**I. CALL TO ORDER**

The regularly scheduled meeting of the Committee was called to order at 9:04 a.m. in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS	PRESENT	ABSENT	EXCUSED
Chair James R. Cline	(X)	( )	( )
Committee Member Diane Goté	(X)	( )	( )
Committee Member Patricia Blaser	( )	( )	(X)
Committee Member Susan Mauro	(X)	( )	( )
Committee Member Suzan Santiago	(X)	( )	( )

**OTHERS PRESENT:** Charles Kirk, Acting Executive Director, NJ Board of Architects; Michelle Albertson, Deputy Attorney General; Margaret Hinkley, Secretary to the Executive Director of the Board of Architects and staff Judith Nadal, Board of Architects.

**II. OPEN PUBLIC MEETINGS ACT**

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Record and the Atlantic City Press.

**III. APPROVAL OF MINUTES**

September 2, 2009-Editorial changes were made to page 1

**ACTION:** Ms. Goté motioned to approve the minutes as amended. Ms. Mauro seconded the motion. It passed unanimously.

**IV. ANNOUNCEMENTS**

Acting Executive Director, Mr. Kirk announced that Committee member, Patricia Blaser is excused from today's meeting.

Ms. Goté announced that NCIDQ's August Board of Directors Minutes are not complete since they do not include the comments made from New Jersey.

**V. OLD BUSINESS**

Copy of email from Court Reporter addressing Committee's concerns noted in the September 16, 2009 letter, which is also attached.

**ACTION:** Table this matter until the next meeting.

**VI. NEW BUSINESS**

**A. Information**

1 Copy of email dated June 5, 2009, from Joshua Prentice, of NCIDQ regarding NCIDQ certificate holder verifications request change is attached for the Committee's information.

ACTION: Duly noted.

2 Copy of email dated September 4, 2009, from NCIDQ, regarding NCIDQ Annual Council of Delegates Meeting Registration information is attached for the Committee's information.

ACTION: Duly noted.

3 Copy of email dated September 15, 2009, from NCIDQ, regarding Qupdate News, is attached for the Committee's information.

ACTION: Duly noted.

4 Copy of email dated September 14, 2009, from Amanda Fountain, of NCIDQ, regarding the July NCIDQ Board of Directors Minutes, is attached for the Committee's information.

ACTION: Duly noted.

5 Copy of email dated September 30, 2009, from Amanda Fountain, of NCIDQ, with the August NCIDQ Board of Directors Minutes, is attached for the Committee's information.

ACTION: Table this matter until the next meeting.

6 Copy of email dated October 1, 2009, from Amanda Fountain, of NCIDQ, with the September Delegate Teleconference Minutes, is attached for the Committee's information.

ACTION: Table this matter until the next meeting.

7 Copy of email dated October 1, 2009, from Amanda Fountain, of NCIDQ, regarding NCIDQ's Annual Council of Delegates Meeting Registration Information, is attached for the Committee's information.

ACTION: Duly noted.

8 Copy of email, dated October 5, 2009, from Amanda Fountain, of NCIDQ, regarding 2010 Board Ballot Voting, is attached for the Committee's information.

ACTION: Duly noted.

## B. Correspondence

1 Letter dated September 22, 2009, from Certified Interior Designer, Jane Coryell Riedel, requesting consideration and approval of continuing education course, is attached for the Committee's review.

ACTION: Committee determined to send letter to Ms. Riedel, advising her that the submitted information does not appear to meet the requirements of N.J.A.C. 13:27-9.11 and suggested she submit the information to the Interior Design Continuing Education Council (IDCEC) to request approval for continuing education.

2 Letter dated September 23, 2009, from Patricia Brewer, Meetings Assistant, of The American Institute of Architects, regarding their interest in becoming an approved provider of continuing education courses for interior designers in New Jersey, is attached for the Committee's review.

ACTION: Committee determined to send letter acknowledging receipt of letter dated September 23, 2009. The Committee determined to forward this letter to the Board of Architects for review.

3 Letter dated September 13, 2009, from David Lugara, in response to the Committee's request of additional documentation, is attached along with copies of Committee's letters dated September 24, 2007 and July 29, 2009 for the Committee's review.

ACTION: Committee determined to send a letter granting him an extension until December 1, 2009 to provide the requested documents for the Committee's review. If the requested information is not received within the time frame his application will be closed.

4 Letter dated August 30, 2009, from Judy Miller, addressing Committee's concerns noted in the July 29, 2009 letter, which is also attached.

ACTION: Table this matter until the next meeting.

## VII. APPLICATION REVIEW

### A. Grandfather applicants who submit further documentation

Balto, Catherine Candela, Melissa Jarosiewicz, Mary Lou Wasem, Peter

ACTION: Subsequent to reviewing additional information requested, Ms. Goté motioned to approve the above individuals for certification as Certified Interior Designers. Ms. Santiago seconded the motion. The motion passed unanimously.

## VIII. PUBLIC COMMENTS

Seeing no one from the public present, Mr. Cline proceeded to the next item on the agenda.

## IX. NEXT MEETINGS

November 4, 2009 Regular Meeting Union Room - 3rd Flr.  
December 2, 2009 Regular Meeting Union Room - 3rd Flr.

## X. ADJOURNMENT

At 1:00 p.m., Ms. Goté motioned to adjourn the meeting. Ms. Mauro seconded the motion. It passed unanimously.