

**INTERIOR DESIGNER EVALUATION
AND EXAMINATION COMMITTEE
MINUTES**

November 3, 2004
Public Session

I CALL TO ORDER

The regularly scheduled meeting of the Committee was called to order at 9:30 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS	PRESENT	ABSENT	EXCUSED
Chair Diane Goté	(X)	()	()
Committee Member Patricia Blaser	(X)	()	()
Committee Member Suzan Globus	(X)	()	()
Committee Member James R. Cline	(X) ()	()	
Committee Member Vacant	()	()	()

OTHERS PRESENT: James S. Hsu, Executive Director, NJ Board of Architects; Michelle Albertson, Deputy Attorney General; Margaret Hinkley, Secretary to the Executive Director, and staff Judith Nadal Board of Architects.

ALSO PRESENT: Albert Zaccone, Architect Board member.

II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Record and the Atlantic City Press.

III APPROVAL OF MINUTES

October 6, 2004

ACTION: Ms. Globus motioned to accept the minutes as presented. Ms. Blaser seconded the motion. The motion passed unanimously.

IV ANNOUNCEMENTS

Ms. Goté announced the following:

- NCIDQ Annual meeting will be held in Washington, D.C., on November 11 through 14, 2004. She and Mr. Hsu will be attending the meeting.
- There are 2 resolutions which will be discussed and voted upon at the NCIDQ Annual meeting.
- Amendments bylaw Article VI, Section I by adding a new 1C and 1D.

ACTION: The Committee determined to allow delegate to hear discussion and vote accordingly.

- Article VI, Section 2

ACTION: The Committee discussed this resolution and voted unanimously to support the resolution.

V OLD BUSINESS

Regulations

Deputy Attorney General, Ms. Albertson, advised the Committee that some alternate methods have been discussed with regard to the timing issue for the grandfather applications. A conference call between the Division of Consumer Affairs, Division of Law and Office of the Attorney General will be held next week to discuss this issue and come to a resolution for the Committee.

VI NEW BUSINESS

A Application form review

1 Attached is a copy of the grandfather clause application form to be used for Interior Designers.

ACTION: The Committee reviewed a draft application. Changes were made to include items outlined in the statute. The application will be revised and presented to the Committee at the next meeting for further discussion.

2 Sample reference form used by the Landscape Architects to be used as a guideline to create same for Interior Designers.

ACTION: Table this matter until the next meeting.

3 Work verification form used by the Landscape Architects to be used as a guideline to create same for Interior Designers.

ACTION: A draft work verification form incorporating the style/format used by Minnesota and Missouri but will contain items from the experience section of the regulations.

B Correspondence

1 Letter dated September 7, 2004, from Jeffrey F. Kenny, Executive Director, NCIDQ, regarding the examination for licensees who either allowed their certifications to lapse or put on inactive status for more than 5 years is attached for the Committee's information.

ACTION: Duly noted.

2 Donna Vining, Vining Design Associates, Inc., version of Ms. Vining's "statement of jurisdiction", is attached for Committee review.

ACTION: Duly noted.

C Information

1 Memo dated August 23, 2004, from Peter James, Program Manager, NCIDQ, regarding a summary report of candidate activity for the most recent examination administration is attached for the Committee's information.

ACTION: Duly noted.

VII PUBLIC COMMENTS

Seeing no from the public present, Ms. Goté proceeded to the next item on the agenda.

VIII NEXT MEETINGS

January 5, 2005 Regular Meeting To Be Announced

February 2, 2005 Regular Meeting To Be Announced

March 2, 2005 Regular Meeting To Be Announced

IX ADJOURNMENT

At 2:00p.m., Mr. Cline motioned that the Committee adjourn the meeting. Ms. Blaser seconded the motion. It passed unanimously.