

MINUTES
INTERIOR DESIGN EXAMINATION AND EVALUATION COMMITTEE
December 1, 2004
Public Session

I CALL TO ORDER

The regularly scheduled meeting of the Committee was called to order at 9:45 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS	PRESENT	ABSENT	EXCUSED
Chair Diane Goté	(X)	()	()
Committee Member Patricia Blaser	(X)	()	()
Committee Member Suzan Globus	(X)	()	()
Committee Member James R. Cline	(X)	()	()
Committee Member Vacant	()	()	()

OTHERS PRESENT: Michelle Albertson, Deputy Attorney General; Margaret Hinkley, Secretary to the Executive Director, and staff Judith Nadal Board of Architects.

ALSO PRESENT: Devon Graf, Regulatory Analyst, from the Division of Consumer Affairs, Albert Zaccone and Paul DeMassi, both Architect Board members.

II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Record and the Atlantic City Press.

III APPROVAL OF MINUTES

November 3, 2004

ACTION: Ms. Blaser motioned to accept the minutes as corrected. Ms. Globus seconded the motion. The motion passed unanimously.

IV ANNOUNCEMENTS

Ms. Blaser announced that she will not be attending March 2, 2005 Committee meeting.

V OLD BUSINESS

Regulations

Regulations

Deputy Attorney General, Ms. Albertson, advised the Committee that the timing issue for the grandfather applications has been resolved. The date which will commence the grandfather application time line of 360 days will be the first meeting held after the Committee members become certified.

Advertising issue pertaining to 'business cards' was discussed. The Committee determined to wait for the

outcome of the Architect regulations pertaining to this issue at its level.

ACTION: Ms. Blaser motioned to have the Certified Interior Designers regulations mirror the Board of Architects regulations pertaining to the business card issue. Ms. Globus seconded the motion. The motion passed unanimously.

VI NEW BUSINESS

A Application form review

1 Attached is a copy of the grandfather clause application form to be used for Interior Designers.

ACTION: The application was reviewed and some changes were made, Staff will incorporate changes for review at the next meeting.

2 Sample reference form used by the Landscape Architects to be used as a guideline to create same for Interior Designers.

ACTION: The Committee reviewed the reference form and some changes were made. Staff will incorporate changes for review at the next meeting.

3 Work verification form used by the Landscape Architects to be used as a guideline to create same for Interior Designers.

ACTION: The Work Verification form was reviewed and various changes were made and format was enhanced. Staff will incorporate changes for review at the next meeting.

B Meeting Schedule

1 Meeting Date

ACTION: Mr. Cline motioned to cancel the January 5, 2005 meeting, due to the schedule pertaining to the regulations, becoming more flexible. Ms. Globus seconded the motion. The motion passed unanimously.

2 Meeting Time

ACTION: Ms. Blaser motioned to change the start time for the Committee meetings from 9a.m. to 9:30a.m. Ms. Globus seconded the motion. The motion passed unanimously.

VII PUBLIC COMMENTS

Seeing no from the public present, Ms. Goté proceeded to the next item on the agenda.

VIII NEXT MEETINGS

February 2, 2005 Regular Meeting Union Room - 3rd Flr.

March 2, 2005 Regular Meeting Union Room - 3rd Flr.

April 6, 2005 Regular Meeting Union Room - 3rd Flr.

IX ADJOURNMENT

At 1:30p.m., Ms. Blaser motioned that the Committee adjourn the meeting inasmuch as all business has been discussed. Ms. Globus seconded the motion. It passed unanimously.