

**JOINT COMMITTEE OF ARCHITECTS & ENGINEERS  
MINUTES  
May 6, 2008  
Public Session**

**I CALL TO ORDER**

The regularly scheduled meeting of the Joint Committee of Architects & Engineers was called to order at 9:20 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

**Roll Call**

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	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Committee Chair Mark Roche	(X)	( )	( )
Public Member			
Committee Member Paul DeMassi, RA	(X)	( )	( )
Committee Member Perry Schwartz, PE	(X)	( )	( )
Committee Member James Valenti, PE	(X)	( )	( )
Committee Member Albert Zaccone, RA	(X)	( )	( )
Alternate Member James Cleary, PE	( )	( )	(X)
Alternate Member Howard Horii, RA	(X)	( )	( )

OTHERS PRESENT: James S. Hsu, Executive Director, NJ Board of Architects; Arthur Russo, Executive Director, NJ Board of Professional Engineers and Land Surveyors; B. Michelle Albertson, Deputy Attorney General, Division of Law; and Margaret Hinkley, Secretary to the Executive Director, NJ Board of Architects.

ALSO PRESENT: Barry Jones, Land Surveyor member of the NJ Board of Professional Engineers and Land Surveyors.

**II OPEN PUBLIC MEETING ACT ANNOUNCEMENT**

The statement required by Chapter 231, laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark Star-Ledger , the Trenton Times , the Camden Courier-Post, the Record of Bergen County and the Atlantic City Press .

**III APPROVAL OF MINUTES**

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ACTION: Mr. Valenti motioned to approve the minutes as presented. Mr. Roche seconded the motion. It was unanimously approved.

**IV ANNOUNCEMENTS**

Mr. Valenti introduced the Professional Engineer members who will be serving on the Joint Committee. Mr. Perry Schwartz, PE is the newest regular member; Mr. James Cleary becomes the new alternate

member; and Mr. Edward Vernick will be the second alternate Engineer member of the Committee.

Mr. DeMassi introduced Howard Horii who is the Board of Architect alternate member of the Joint Committee.

Mr. Roche noted that it was nice to see the members present and hopes that occasionally all the members will attend future Joint Committee meetings.

## **V PUBLIC COMMENTS**

Seeing no one from the public was present, Mr. Roche proceeded to the next item on the agenda.

## **VI OLD BUSINESS**

Mr. Valenti distributed a copy of a cover letter that accompanied a Joint Statement concerning the Site Plan issued by the Joint Committee of Architects and Engineers. The letter reflected it was mailed to all municipalities as requested by the Board of Architects instead of the Joint Committee of Architects and Engineers. All future correspondence will be reflected as coming from the Joint Committee

## **VII NEW BUSINESS**

A Correspondence

1 Copy of a letter dated February 20, 2008 from Mark J. Mantyla, PLS, PE, PP, Assistant Township Engineer and Land Surveyor for the Township of Montville concerning the preparation of an "As Built Survey" prepared by an architect and not a land surveyor is attached for review and discussion.

**ACTION:** After some discussion, Mr. DeMassi motioned to have this item forwarded to the Board of Architects for action inasmuch as an Architect, James T. Voorheis, is involved in this matter. Mr. Valenti seconded the motion. It passed unanimously.

2 Copy of a letter dated March 17, 2008 from Jason Lusardi, Architect, requesting a clarification of the delineation of responsibility of the licensed architect is attached for review and discussion.

5/6/08 Copy of an April 28th memo from Arthur Russo, Executive Director, Board of Professional Engineers & Land Surveyors with the Board's opinion that the Building Design Services Act is the only relevant law not the UCC Bulletin noted in Mr. Lusardi's correspondence.

**ACTION:** After some discussion, Mr. Zaccone motioned to have this item forwarded to the Board of Architects for discussion and bring this matter back to the Joint Committee. Mr. Schwartz seconded the motion. It passed unanimously.

## **VIII EXECUTIVE SESSION**

At 9:40am, Mr. Zaccone motioned to go into Executive Session for the purposes of reviewing the minutes and other items on the agenda. Mr. Valenti seconded the motion. It passed unanimously.

## **IX NEXT MEETINGS**

June 3, 2008 Regular Meeting  
Union Room - 3rd Floor

July 1, 2008 Regular Meeting  
Union Room - 3rd Floor

## **X ADJOURNMENT**

At 1pm, Mr. Zaccone motioned to adjourn the meeting. Mr. Valenti seconded the motion. It passed unanimously.