

MINUTES
JOINT COMMITTEE OF ARCHITECTS & ENGINEERS
July 11, 2006
Public Session

I CALL TO ORDER

The regularly scheduled meeting of the Joint Committee of Architects & Engineers was called to order at 9:30 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

Roll Call	Present	Absent	Excused
Committee Chair James Valenti, PE	(X)	()	()
Committee Vice Chair Paul DeMassi, RA	(X)	()	()
Committee Member James Purcell, PE	(X)	()	()
Committee Member Mark Roche	(X)	()	()
Public Member			
Committee Member Albert Zaccone, RA	(X)	()	()
Alternate Member Edward Vernick, PE	()	()	(X)
Alternate Member Howard Horii, RA	()	()	(X)

OTHERS PRESENT: James S. Hsu, Executive Director, NJ Board of Architects, B. Michelle Albertson, Deputy Attorney General, Division of Law, and Margaret Hinkley, Secretary to the Executive Director, NJ Board of Architects.

ALSO PRESENT: Frank Colasurdo, Architect and Joseph Marra, Architect.

II OPEN PUBLIC MEETING ACT ANNOUNCEMENT

The statement required by Chapter 231, laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark Star-Ledger , the Trenton Times , the Camden Courier-Post, the Record of Bergen County and the Atlantic City Press .

III APPROVAL OF MINUTES

May 2, 2006

ACTION: Mr. Zaccone motioned to approve the minutes as presented. Mr. DeMassi seconded the motion. Mr. Purcell abstained. Motion carried.

IV ANNOUNCEMENTS

Mr. Valenti welcomed new Joint Committee member, James Purcell, PE, who introduced himself to the other committee members.

V NEW BUSINESS

A Meeting Dates for 2007

January 9, 2007* July 3, 2007

February 6, 2007 No August Meeting

March 6, 2007 September 4, 2007

April 3, 2007 October 2, 2007

May 1, 2007 November 13, 2007*

June 5, 2007 December 4, 2007

* - 2nd Tuesday of the month - Holiday falls on first Tuesday

ACTION: Mr. Zaccone motioned to approve the above meeting dates for 2007. Mr. DeMassi seconded the motion. It passed unanimously.

B Correspondence

1 Fax transmittal dated April 17, 2006 from Frank Colasurdo with attached letters from Harmony Township Land Use Board in Phillipsburg, NJ advising that the site plans submitted by an architect for a telecommunication project was denied because the site plan was not prepared by an engineer. On May 2, 2006, Committee reviewed a copy of an e-mail from Mr. Colasurdo addressed to DAG Albertson along with two reduced plans (Equipment plan and site evaluation & site plan and zoning information) are attached for committee review. After discussion, Mr. Zaccone motioned to obtain more information from Mr. Colasurdo such as a complete copy of the application including the survey. Mr. Roche seconded the motion. It passed unanimously. Mr. Valenti will apprise the Board of Engineers of this matter at its next meeting.

7/11/06 Additional information including plans have been received from Mr. Colasurdo.

ACTION: Mr. Colasurdo was present and provided the Committee with additional information concerning this matter. Upon review of the information and discussion, Mr. DeMassi motioned to send a letter to Harmony Township advising that none of the exceptions in the Site Plan Rule which only a professional engineer can prepare, are part of this project, therefore a licensed architect can prepare a site plan for this type of project. Mr. Purcell seconded the motion. It passed unanimously.

2 Forwarded from the Board of Architects is a letter dated May 12, 2006 from Joseph Marra, AIA (also a CLA and PP) regarding the denial of permit because the site plan was prepared by an architect for the Ballistreri Residence In-ground swimming pool in the Township of Morris and not a licensed engineer as the township requires per local ordinance. The Architect Board also reviewed a copy of a letter dated May 16, 2006, addressed to James R. Slate, Township Engineer, from John M. Mills III, advising that his interpretation of site plan rule is that an architect would not be operating outside of the bounds of his license is attached for review. Board directed staff to obtain a complete set of plans from Mr. Marra. Upon receipt of the plans, a special Joint committee meeting will be scheduled to discuss this matter. This matter is to be forwarded to the Board of Professional Engineers for discussion prior to the Joint Committee meeting.

7/11/06 Additional information from Mr. Marra has been received for Committee's review.

ACTION: Mr. Marra was present and provided the Committee with additional information concerning this matter. Upon review of the information and discussion, Mr. DeMassi motioned to send a letter to the Township of Morris advising that architects are permitted to prepare a site plan including grading and drainage under section 13:27-7.3. Mr. Purcell seconded the motion. It passed unanimously.

The Committee discussed options for notifying all municipalities in New Jersey of the Committee's concerns with Township Engineers / Code Officials interpreting the Site Plan Rule. Some committee members suggested listing specific sections of the Site plan rule, other committee members thought the Committee should just suggest reviewing their town ordinances for compliance with the site plan rule. DAG suggested to draft a notice addressing the Committee's concerns with the site plan rule for publication in the New Jersey Register with the distribution of the notice to sent to all municipalities.

Mr. Zaccone motioned to send a letter to municipalities and Department of Community Affairs addressing the Committee's concerns with the Site Plan Rule. Mr. Roche seconded the motion. Mr. Valenti voted nay

adding that the two letters to townships involved is sufficient. Motion carried. After some further discussion, DAG will draft language for the Notice for the Committee's review at the next meeting.

C Survey Issue Mr. DeMassi and Mr. Zaccone presented a survey issue that has arisen at a recent Architect meeting. There have been instances that some townships require property owners to mark a survey with the proposed changes to be made to the property without proper calculations or measurements.

ACTION: The Professional Engineer members were asked to bring this issue back to the full board of professional engineers and land surveyors for discussion and report at the next committee meeting.

VI PUBLIC COMMENTS

Seeing no one present from the public, Mr. Valenti proceeded to the next item on the agenda.

VII EXECUTIVE SESSION

At 11:58 am, Mr. Zaccone motioned to go into Executive session for the purposes of approving the minutes. Mr. DeMassi seconded the motion. It passed unanimously.

VIII NEXT MEETINGS

August 1, 2006 Regular Meeting
Union Room - 3rd Floor

September 12, 2006 Regular Meeting
Canceled

October 3, 2006 Regular Meeting
Union Room - 3rd Floor

IX ADJOURNMENT

At 11:59 am, Mr. Zaccone motioned to adjourn the meeting. Mr. DeMassi seconded the motion. It passed unanimously.