

MINUTES
JOINT COMMITTEE OF ARCHITECTS & ENGINEERS
December 4, 2007
Public Session

I CALL TO ORDER

The regularly scheduled meeting of the Joint Committee of Architects & Engineers was called to order at 9:20 am in the Sussex Conference Room on the six (6th) floor at 124 Halsey Street, Newark, New Jersey.

Roll Call

	Present	Absent	?Excused
Committee Chair Paul DeMassi, RA	(X)	()	()
Committee Vice Chair Mark Roche	(X)	()	()
Public Member			
Committee Member James Valenti, PE	(X)	()	()
Committee Member Edward Vernick, PE	()	()	(X)
Committee Member Albert Zaccone, RA	(X)	()	()
Alternate Member James Cleary, PE	()	()	(X)
Alternate Member Howard Horii, RA	()	()	(X)

OTHERS PRESENT: James S. Hsu, Executive Director, NJ Board of Architects; Arthur Russo, Executive Director, NJ Board of Professional Engineers and Land Surveyors; B. Michelle Albertson, Deputy Attorney General, Division of Law; and Margaret Hinkley, Secretary to the Executive Director, NJ Board of Architects.

II OPEN PUBLIC MEETING ACT ANNOUNCEMENT

The statement required by Chapter 231, laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark Star-Ledger , the Trenton Times , the Camden Courier-Post, the Record of Bergen County and the Atlantic City Press .

III APPROVAL OF MINUTES

Public Session / September 4, 2007 amended

ACTION: Editorial changes were made to pages 2 and 4. Mr. Roche motioned to approve the minutes as amended. Mr. Valenti seconded the motion. It passed unanimously.

Public Session / October 2, 2007

ACTION: Editorial changes were made to pages 2 and 3. Mr. Valenti motioned to approve the minutes as amended. Mr. Roche seconded the motion. It passed unanimously.

Public Session / November 13, 2007

ACTION: Mr. Roche motioned to approve the minutes as presented. Mr. Valenti seconded the motion. It passed unanimously.

IV PUBLIC COMMENTS

Seeing no one from the public was present, Mr. Zaccone proceeded to the next item on the agenda.

V OLD BUSINESS

Re-Organization of Committee Officers

Mr. DeMassi opened the floor for nominations for Chair:

Mr. Valenti motioned to nominate Mark Roche for Chair of the Committee. Mr. DeMassi seconded the motion. Hearing no other nominations for Chair, the Committee unanimously elected Mark Roche as Chair of the Committee.

Mr. DeMassi opened the floor for nominations for Vice Chair:

Mr. Valenti motioned to nominate Edward Vernick as Vice Chair of the Committee. Mr. Roche seconded the motion. Hearing no other nominations for Vice Chair, the Committee unanimously elected Edward Vernick as Vice Chair of the Committee.

VI NEW BUSINESS

A Correspondence

Copy of a letter dated November 26, 2007 from Jordan Rosenberg, RA, pertaining to the building inspector in Garfield, New Jersey denied Mr. Rosenberg's plan for a retaining wall is attached for Committee's review.

ACTION: DAG Albertson advised that she has spoken with the Township Attorney regarding this project. She explained that the Joint Committee makes the determination as to who can prepare the plan and that the Architect Board and the Professional Engineer Board determine the practice of their respective professions. After much discussion, the committee members agreed that architects and professional engineers are permitted to design retaining walls within their respective scopes of practice. Mr. Roche motioned to send a letter to Mr. Rosenberg advising him that both architects and professional engineers are permitted to design retaining walls, and that the Committee would like documentation as to reasons behind the Garfield municipality denying his application. Mr. Valenti seconded the motion. It passed unanimously.

VII EXECUTIVE SESSION

At 11am, Mr. Valenti motioned to go into Executive Session for the purposes of reviewing the minutes and any other items on the agenda. Mr. Roche seconded the motion. It passed unanimously.

VIII NEXT MEETINGS

January 8, 2008 Regular Meeting
Union Room - 3rd Floor

February 5, 2008 Regular Meeting
Union Room - 3rd Floor

IX ADJOURNMENT

At 11:05am Mr. Valenti motioned to adjourn the meeting. Mr. Roche seconded the motion. It passed unanimously.