

**State Board of Marriage And Family Therapy Examiners
Public Session Minutes
November 13, 2003**

I. CALL TO ORDER

The meeting was called to order at 10:35 a.m. by Chair Florence Schatten who read the notice of compliance with the Open Public Meetings Act.

II. ROLL CALL

Present:

Board Chair, Florence A. Schatten Board Member, Roland A. Alum Board Member, Barbara Andrews Board Member, Samira Haddad Board Member, Edward Reading Board Member, Margaret Pipchick Board Member, Edward W. Stroh Board Member, James Verser Board Member, Ronald K. Walthall

Staff Present:

Executive Director, Elaine DeMars Deputy Attorney General, Mileidy Perez Regulatory Analyst, Danielle Swenson Celeste Sweeper, Administrative Staff

III. INTRODUCTION OF NEW EXECUTIVE DIRECTOR

Board Chair, Florence Schatten introduced the newly appointed Executive Director to the Board. Elaine DeMars then provided the Board with a synopsis of her State service and new responsibilities.

IV. APPROVAL OF PUBLIC MINUTES

On a motion by Edward Reading, seconded by Margaret Pipchick, the minutes of October 9, 2003 were approved with corrections.

V. LEGISLATIVE/REGULATORY

A. Alcohol and Drug Counselor Regulations Update

The public comment period for the Alcohol and Drug regulation ended on October 3, 2003. The Board reviewed the response to (81) comments prepared by Regulatory Analyst Danielle Swenson. On a motion by Edward Stroh, seconded by James Verser the Board approved the responses to the comments for publication in the New Jersey Register. On behalf of the Board, Florence Schatten commended Ms. Swenson for the excellence and clarity of the responses and for her work in the entire process.

B. Sunset Regulations

At the October 9, 2003 the Sunset Regulations were being reviewed. Regulatory Analyst Danielle Swenson informed the Board that the regulation sunset proposal will be published in the NJ Register on November 17, 2003.

C. APCBNJ Agreement

On a motion by Ed Reading, seconded by Ed Stroh the Board gave the Alcohol and Drug Counselor Committee permission to approve and sign the exam agreement contract that will exist between the Committee and the Alcohol Professionals Certification Board of New Jersey.

VI. CORRESPONDENCE

NONE

VII. OLD BUSINESS

A. HIPAA Conference

The Board has scheduled a conference, for today to educate and provide information regarding the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). The program includes - An Overview of the H.I.P.A.A. Privacy Rule by Rosalind M. Kendellen, Esq. Brian Balicki, MHS of Social and Health Service, Inc. (Rockville, Maryland) is scheduled to discuss "The Role of Ethics in the Implementation of the Federal Substance Abuse Privacy Statute and H.I.P.A.A. Privacy Rule." Albert Bassetti, M.A., LPC of Hunterdon Medical Center is scheduled make a presentation entitled: "H.I.P.A.A. Implementation 101." Members of the Board of Social Work Examiners, Psychological Examiners, Physical Therapy and other Healthcare licensing boards within the Division of Consumer Affairs have been invited to attend.

B. AMFTRB Annual Conference

Board Member Margaret Pipchick (delegate) provided a report on the Association of Marriage and Family Therapy Regulatory Boards Annual Conference which was held in Long Beach, California, October 15-19, 2003. She will submit a formal report. Board Chair Florence Schatten was unable to attend due to medical reasons.

VIII. NEW BUSINESS

A. Continuing Education Regulation N.J.A.C. 13:34-8.1

The Continuing Education regulation became effective October 6,2003. The Board directed that a notification be mailed to licensees informing them that the Continuing Education regulations will be a requirement beginning June 1, 2004. Licensees may begin accumulating credits on that date. Continuing Education credits will be mandatory for the license renewal period of 7/1/2006-7/1/2008.

IX. CREDENTIAL REVIEW

A. Dawn Lacy

The application for licensure for Dawn Lacy was reviewed and presented by Florence Schatten. Ms. Lacy is licensed in Florida and is seeking licensure in New Jersey based on her Florida credentials. The Executive Director, on behalf of the Board wrote to Ms. Lacy informing her that she was 650 hours short of the 8,750 work experience requirement. Ms. Lacy was asked to submit the additional hours in order for the Board to reconsider her application. Ms. Lacy complied with the Board's request and an additional 1,800 documented hours were submitted. On a motion by James Verser, seconded by Samira Haddad the Board approved Ms Lacy for licensure.

B. Robert Zimmerman

Robert Zimmerman's application for licensure was reviewed by Ed Stroh. All of his education requirements and work experience documents were in order in accordance with New Jersey's regulations. On a motion by Edward Stroh, seconded by Ronald Walthall the Board approved Mr Zimmerman for licensure.

C. Cristina Zorn

Cristina Zorn's application for licensure was reviewed by Ed Stroh. All of her educational requirements and

work experience documents were in order in accordance with New Jersey's regulations. On a motion by Ed Stroh, seconded by James Verser the Board approved Ms. Zorn for exam

D. Janice Dugan

Janice Dugan's application for Out-of-State licensure was reviewed by the Board, collectively. On a motion by James Verser, seconded by Samira Haddad and a unanimous vote by the Board, Ms. Dugan's application for licensure is denied at this time as she has not submitted documentation to demonstrate that she has met the minimum requirements. She failed to document her hours, supervision and to provide transcripts. The application is incomplete.

E. Christina Ryan

Christina Ryan's application for licensure was reviewed by the Board, collectively. On a motion by Ed Stroh, seconded by Margaret Pipchick and a unanimous vote by the Board. Ms. Ryan's application for license was denied until such time as she can provide the Board with official transcripts, her supervisors' curriculum vitae and documentation of her marriage and family therapy experience. The Board will also send a letter to the Indiana Board of Marriage and Family Therapy to inquire about the licensing exam listed on the application by Ms. Ryan . The Board will review Indiana's statute to determine substantial equivalency.

X. COMMITTEE REPORTS

None

XI. PUBLIC COMMENT

None

XII. NEXT MEETING

The next regularly scheduled meeting of the Board will be December 11, 2003 at 9:00 a.m., 124 Halsey Street, Newark, New Jersey.

XIII. EXECUTIVE SESSION

On a motion by James Verser, seconded by Roland Alum, the Board went into Executive Session at 11:45 a.m.