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Governor

## New Jersey Office of the Attorney General

Division of Consumer Affairs  
State Board of Marriage and Family Therapy Examiners  
124 Halsey Street, 6<sup>th</sup> Floor, Newark, NJ 07102



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### **BOARD OF MARRIAGE AND FAMILY THERAPY EXAMINERS**

ERIC T. KANEFSKY  
Acting Director

### **PUBLIC SESSION MINUTES**

**FEBRUARY 14, 2013**

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#### **I. CALL TO ORDER**

This scheduled meeting of the Board of Marriage and Family Therapy Examiners was called to Order by Chair Ben Beitin at 10:04am, in the Warren Room 124 Halsey Street, 6th floor, Newark, New Jersey.

#### **II. ROLL CALL**

##### **Present:**

Board Chair, Ben Beitin, Ph.D, LMFT  
Board Vice-Chair, Jose Perez, LMFT  
Board Member, Edward Reading, Ph.D, LCADC *Alcohol & Drug Committee Liason*)

##### **Excused:**

Board Member, Eileen Thornton  
Board Member, Ketrin Saud-Maxwell, LPC (*Professional Counselor Committee Liason*)

##### **Also Present:**

Deputy Attorney General, Jodi Krugman  
Executive Director, Milagros Collazo  
Government Rep., Michela Ross  
Administrative Staff, Celeste Paige

#### **Announcement of Quorum**

Board Chair, Ben Beitin announced the presence of a quorum at 10:05am.

In accordance with Chapter 231 of P.L. 1975, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided by mail to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Bergen Record and the Courier Post. Adequate notice of this meeting was also posted on the Board's web page.

#### **III. APPROVAL OF MINUTES**

##### **A. January 10, 2013 Marriage and Family Therapy public minutes**

The minutes of the January 10, 2013 public meeting of the Board of Marriage and Family Therapists were approved as amended upon motion by Edward Reading, seconded by Jose Perez. Voting in favor: all.

**B. January 19, 2012 Professional Counselor public minutes**

The minutes of the January 19, 2012 meeting of the Professional Counselors Committee were approved on a motion by Edward Reading, seconded by Jose Perez. Voting in favor: all.

**C. February 2, 2012 Professional Counselor public minutes**

The minutes of the February 2, 2012 meeting of the Professional Counselors Committee were approved on a motion by Edward Reading, seconded by Jose Perez. Voting in favor: all.

**D. January 3, 2013 Professional Counselor public minutes**

The minutes of the January 3, 2013 meeting of the Professional Counselors Committee were approved on a motion by Edward Reading, seconded by Jose Perez. Voting in favor: all.

**IV. PUBLIC COMMENT**

**A. Rhoda Ondoy**, NJ-AMFT, Legislative Chairperson came to the meeting, but did not comment.

**B. Dr. Mark Woodford and Atsuko Seto** from The College of New Jersey (TCNJ) submitted to the Board a list of questions regarding Marriage and Family Therapy licensure in the State of New Jersey for public discussion.

QUESTION: We have a three-semester sequence for practicum and internship in which students accrue supervised experience hours within a span of one and half years. Hours accrued from this training do not meet what is defined as a “part-time” in N.J.A.C.13:34-4.3a). Can individuals count these hours towards the supervised experience hours?

ANSWER: The Board will further explore the CACREP standards that TCNJ follows regarding their definition of “part-time.”

QUESTION: Is there any ratio of individual vs. relational hours that is required to satisfy the supervised experience of MFT?

ANSWER: No.

QUESTION: According to the Three Year Temporary Permit Application, permit holders should complete and submit semi-annual Client Contact Supervision Hours to the Board. This particular form does not include group hours. Under which category (relational or individual) should group hours be included?

ANSWER: The form will be updated to provide clarification.

QUESTION: The Board issued the proposed amendment to N.J.A.C. 13:34-4.3 on October 15, 2012. Where is the Board with the decision making process? When could individuals and training institutions expect to receive the update?

ANSWER: October/November 2013

QUESTION: Would a training institution recognized by the Board need to have every intern in marriage and family therapy programs pre-approved by the Board?

ANSWER: The Board will require all applicants to complete a supervision plan.

QUESTION: In the six months reports there is a section asking for a series of behaviors referring to "Developing practice related materials," a variety of forms that facilitate the practice, advertising, etc. Are these evaluation items applicable to permit holders who accrue their hours in agency settings where publicity and documentation procedures are already established?

ANSWER: Yes, the Board expects that any permit holder in any setting is prepared to practice independently when they apply for licensure. Even if publicity and documentation procedures are already established, permit holders should be informed of the process for creating and updating all advertising and documentation in accordance with licensing regulations.

QUESTION: The program curriculum for our Educational Specialist Degree (Ed.S.) in Marriage and Family Therapy has been reviewed by the Board, and several of our graduates have since obtained the credential of LMFT. We would like to confirm that our Ed.S. program is a Board recognized program.

ANSWER: The Board does not look much further if the degree states "Marriage and Family"

QUESTION: We would like clarification on the number of course(s) required to satisfy the Area I and Area II.

ANSWER: The Board will re-examine their course distribution form before replying.

QUESTION: Some of the students in the Department have expressed their interests in obtaining both LMFT and LPC. If individuals desire to obtain both LMFT and LPC, can they use the same supervised experience hours toward both licenses as long as individuals accrue these hours in accordance to the regulations of both licenses?

ANSWER: If the hours meet the requirements for both the MFT Board and the LPC Committee, then it is okay for an applicant to use the same accrued hours.

**V. ADMINISTRATIVE REPORT**

**A. Licensing Activity Report:**

Active - 574

Inactive - 168

Pending - 138

Reinstatements Pending - 11

Suspended - 3

Voluntary Surrender - 5

Withdrawn - 2

3 year permits - 75

1 year permits - 1

**VI. LEGISLATIVE/REGULATORY**

**A. N.J.A.C. 13:34-4.3 Experimental Requirements for Licensure**

The Board reviewed the seventy (73) comments received during the October 15, 2012 through December 15, 2012 comment period. Motion to adopt this regulation as proposed by Jose Perez, seconded by Edward Reading. Voting in favor: all.

**B. Report from Rachel Glasgow, Regulatory Analyst**

Regulatory Analyst Rachel Glasgow discussed with the Board the process of Legislative Bills and the comment period.

**VII. CORRESPONDENCE**

**A. Capella University - M.S. in Marriage and Family Counseling/Therapy**

The Board reviewed the curriculum and syllabi for Capella University's Master of Science in Marriage and Family Counseling/Therapy. The Board determined to send Capella University the course description sheet and have them fill it out in order to see where the courses they offer fit in to the Board's specific categories.

**B. Elise Cirelli**

The Board reviewed Ms. Cirelli's February 13, 2013 email regarding counseling terminally ill patients and their families over the phone. The Board determined to inquire the following: 1.) Are the clients residing in New Jersey; 2) Where is the therapy taking place; 3.) Will there be any face-to-face contact with the family perhaps; 4.) Are these established patients. There Board also determined to have Ms. Cirelli submit her job description, her supervision description, and the agency's website or brochure.



## **VIII. OLD BUSINESS**

### **Supervision Forms**

#### **A. General Counseling Experience**

Upon motion by Jose Perez, seconded by Edward Reading, the Board voted to accept the changes as presented. Voting in favor: all.

## **IX. NEXT MEETING**

The next meeting of the Board is scheduled for **April 11, 2012** at 9:30 a.m., Hudson Conference Room, 124 Halsey Street, Newark, New Jersey.

### **2013 Meeting Dates:**

April 11, 2013

May 9, 2013

June 13, 2013

July 11, 2013

August 8, 2013

September 12, 2013

October 10, 2013

November 14, 2013

December 12, 2013

## **X. EXECUTIVE SESSION**

Upon a motion by Edward Reading, seconded by Jose Perez, the Board moved to Executive Session at 12:15pm.

## **XI. RETURN TO OPEN SESSION**

Upon a motion by Edward Reading, seconded by Jose Perez, the Board moved to Public Session at 1:52pm.

## **XII. ADJOURNMENT**

Upon a motion by Edward Reading, seconded by Jose Perez, the Board moved to Executive Session at 1:53pm.

