



CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

## New Jersey Office of the Attorney General

Division of Consumer Affairs  
State Board of Marriage and Family Therapy Examiners  
124 Halsey Street, 6<sup>th</sup> Floor, Newark, NJ 07102



PAULA T. DOW  
Attorney General

THOMAS R. CALCAGNI  
Acting Director

### **BOARD OF MARRIAGE AND FAMILY THERAPY EXAMINERS** **PUBLIC SESSION MINUTES** **JUNE 9, 2011**

**Mailing Address:**  
P.O. Box 45007  
Newark, NJ 07101  
(973) 504-6415

#### **I. CALL TO ORDER**

The scheduled meeting of the Board was called to Order at 9:29 a.m., 124 Halsey Street, Newark, New Jersey by Chairman, James Verser.

#### **II. ROLL CALL**

Present:

Ben K. Beitin  
Gina M. Kassel  
Ketrin Saud Maxwell  
Jose Perez  
Edward Reading  
James Verser

Excused:

Eileen Thornton

Staff Present:

Deputy Attorney General, Jodi C. Krugman  
Administrative Staff, Elaine L. DeMars  
Administrative Staff, Celeste Paige

In accordance with Chapter 231 of P.L. 1975, more commonly known as the Sunshine Act, adequate notice of this meeting was provided by mailing to the Office of the Secretary of State, The Star Ledger, The Trenton Times, The Bergen Record, and The Courier Post.

*Board Chair, James Verser announced the presence of a quorum.*

#### **III. APPROVAL OF PUBLIC MINUTES**

On a motion by Ben Beitin, seconded by Gina Kassel, the Board approved the public minutes of the May 12, 2011 public meeting as presented.

#### **IV. ELECTION OF OFFICERS**

Pursuant to N.J.S.A. 45:8B-13, the Board conducted the election of officers for June 2011 through June 2012.

On a motion by James Verser, seconded by Edward Reading and a unanimous vote, Ben Beitin was elected to the position of Board Chair.

On a motion by Edward Reading, seconded by Ketrin Saud Maxwell and a unanimous vote, Gina Kassel was elected Board Vice-Chair.

On a motion by Ketrin Saud Maxwell, seconded by Gina Kassel and a unanimous vote, Jose Perez was elected Board Secretary.

**IV. PUBLIC COMMENT**

Rhoda Ondov and Tarcila Sutterly, both of AAMFT-NJ attended the public meeting.

**V. ADMINISTRATIVE REPORT**

Elaine L. DeMars reported that the staff shortages continue.

**VI. LEGISLATIVE/REGULATORY**

**A. Custody/Parenting Evaluation Rule**

The Board discussed the prohibiting of licensed associate counselors from conducting custody/parenting evaluations and suggested adding a mechanism for which to provide associate counselors the opportunity to receive custody/parenting time evaluation experience. The training experience and supervision to be received must be specified. All training, experience and supervision must be documented prior to associate counselors performing custody/parenting evaluations. The Board determined to amend the preferatory language to include reference to similar regulations in effect for the Board of Social Work Examiners and the Board of Psychological Examiners..

**B. Supervision Reports**

**N.J.A.C. 13:34-4.3(b)**

On a motion by Ben Beitin, seconded by Jose Perez, the Board authorized Regulatory Analyst Maryann Sheen to draft revisions to the regulation to reflect the following:

1. **individual supervision** is defined as supervision with 1 individual at any given time (1 supervisee to 1 supervisor)
2. **group supervision** is defined as 2-6 supervisees per 1 supervisor at any given time
3. **marriage and family therapy experience** is defined as 1500 hours of work experience in one calendar year and is required to include:
  - 1,150 hours of client contact, 50 hours of supervision and 300 hours of other work related activities.

The Board also determined that work experience, in any of the categories, should not exceed 30 hours per week.

**VII. NEXT MEETING**

The next regularly scheduled meeting of the Board is scheduled for July 14, 2011.

**2011 Meeting Dates:**

September 8, 2011	November 10, 2011
October 12, 2011	December 8, 2011

**VIII. EXECUTIVE SESSION**

On a motion by Edward Reading, seconded Gina Kassel the Board moved to Executive Session at 11:34 a.m. to review pending consumer complaints and disciplinary matters.

On a motion by Jose Perez, seconded by Edward Reading the Board returned to Public Session at 12:06 p.m.

**IX. ADJOURNMENT**

On a motion by Ketrin Saud Maxwell, seconded by Gina Kassel the meeting adjourned at 12:09 p.m.