



CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

## New Jersey Office of the Attorney General

Division of Consumer Affairs  
State Board of Marriage and Family Therapy Examiners  
124 Halsey Street, 6<sup>th</sup> Floor, Newark, NJ 07102



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### **BOARD OF MARRIAGE AND FAMILY THERAPY EXAMINERS** **PUBLIC SESSION MINUTES** **SEPTEMBER 8, 2011**

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#### **I. CALL TO ORDER**

This scheduled meeting of the Board was called to Order at 9:50 a.m., 124 Halsey Street, Hudson Conference Room, 6<sup>th</sup> floor, 124 Halsey Street, Newark, New Jersey.

#### **II. ROLL CALL**

##### **Present:**

Board Chair, Ben K. Beitin  
Board Vice-Chair, Gina M. Kassel  
Board Member, Ketrin Saud Maxwell  
Board Member, Jose Perez  
Board Member, Edward Reading

##### **Excused:**

Eileen M. Thornton

##### **Also Present:**

Deputy Attorney General, Jodi C. Krugman  
Administrative Staff, Elaine DeMars  
Administrative Staff, Celeste Paige

In accordance with Chapter 231 of P.L. 1975, more commonly known as the Sunshine Law, adequate notice of this meeting was provided by mail to the Office of the Secretary of State, The State Ledger, The Trenton Times, The Bergen Record and The Courier Post.

*Board Chair, Ben Beitin announced the presence of a quorum.*

#### **III. APPROVAL OF PUBLIC MINUTES**

On a motion by Edward Reading, seconded by Gina Kassel, the minutes of the July 14, 2011 public meeting were approved with amendments.

#### **IV. PUBLIC COMMENT**

The following members of the public meeting:  
Jamie Gilmore, MFT permit holder and State Association representative for Lifeline Campaign program to clarify the delay for application processing.

Sarai Mola attended to inquire about the status of her permit application

**V. LEGISLATIVE/REGULATORY**

**Supervision Ratios N.J.A.C. 13:34-4.3(b)**

The Board reviewed the proposed revision to N.J.A.C. 13:34-4.3(b).

On a motion by Jose Perez, seconded by Ketrin Saud Maxwell the Board approved the draft language for proposal in the New Jersey Register.

**VII. COMMITTEE REPORTS**

**A. Regulatory Committee**

No report was provided

**B. Professional Counselor Examiners Committee**

Professional Counselor Examiners Committee Vice-Chair/Liaison, Ketrin Saud Maxwell presented for ratification agenda items from the Committee's September 1, 2011 public agenda meeting. On a motion by Edward Reading, seconded by Jose Perez the Board ratified the Committee's September 1, 2011 recommendation due to lack of quorum.

**C. Alcohol and Drug Counselor Committee**

Alcohol and Drug Counselor Committee Chair/Liaison, Edward Reading discussed the supervised plan procedure and the need for a database that would help facilitate tracking.

**VIII. NEXT MEETING**

The next meeting of the Board is scheduled for **October 13, 2011.**

October 13, 2011

November 10, 2011

December 8, 2011

**IX. RETURN TO OPEN SESSION**

On a motion by Edward Reading, seconded by Gina Kassel, the Board moved to Executive Session to review the executive minutes, pending consumer complaints and disciplinary matters.

**X. ADJOURNMENT**

On a motion by Edward Reading, seconded by Ketrin Saud Maxwell, the meeting adjourned at 1:39 p.m.