

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, JANUARY 8, 2008
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>
OPEN SESSION MEETING AGENDA

1) OPEN STATEMENT

2) ROLL CALL

Louis J. Stellato Jr, Ph.D, President
Richard J. Galante, Secretary
Thomas C. Brown
Edith C. Churchman, Ph.D., CFSP
Martin Goldstein, Esq.
Bernard Horwitz, Esq., (Public Member)
Fanny Jaramillo (Public Member)
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
Philip Scheps (Public Member)
Frederick R. Whiteley III

3) APPROVAL OF MINUTES

A) December 4, 2007

4) EXECUTIVE DIRECTOR'S REPORT

A) Total number of complaints received in December: 13 Total for 2007:138

B) Next regular Board meeting: Tuesday, February 5, 2008 Hudson Room, 6th floor.

5) INTERN REGISTRATIONS

A) Damian Bordell, Mc Guinness Funeral Home
B) Frederick Dearden, Brenna Funeral Home
C) Richard J. Meade, Vander Plaat Colonial Home, Inc.
D) Sandra Riiff, Mc Guinness Funeral Home
E) John A. Rizzo, Silverton Memorial Funeral Home
F) Emily Santangelo, Santangelo Funeral Home

6) NEW LICENSEES

A) Rayna L. Hewitt

7) NEW INSTALLATIONS

8) CONTINUING EDUCATION

A) National Funeral Directors Association: Kathleen Walczak

1) The Secrets of Cremation Profitability-2/28/08 2hrs

B) MKJ Marketing: Sandra Paiva.

1) Pulling From the Competition- 2/11-13/08 12hrs

C) DIAMS: Debbie Dodge

1) 2008 Dodge Managerial Seminar - 2/11/08 10hrs

2) 2008 Dodge Technical Seminar -2/14/08 10hrs

3) 2008 Dodge Managerial Seminar - 3/10/08 11hrs

4) 2008 Dodge Technical Seminar -3/12/08 11hrs

D) American Funeral Consultants: Melissa Drake

1) Legal, Ethical and Other Key Issues in Funeral Service- 2/19-25/08 15hrs

E) The Conference: Lauren Harriman

1) Association of Executives of Funeral Service Board Meeting- 2/28/08 3hrs

2) Presentation/Lecture (item writing Seminar)- 2/28/08 3.5hrs

3) Sanction Referencing - 2/29/08 .75 hr

4) A Consumer's Perspective on Funeral Service-2/29/08 .75hr

5) District Meetings-2/29/08 1.5hrs

6) Ethics through a Camera's Eye...Film and Funeral Service -2/29/08 1hr

7) The Funeral Rule Offenders Program- 2/29/08 1hr

8) Tissue Issues-2/29/08 1hr

9) Non-Transplantable Anatomical Donations- 2/29/08 1hr

F) Metropolitan Funeral Directors Assoc.: Emily Moscetti

1) The working EDRS-1/24/08 1hr

G) New Jersey Funeral Service Education Corp: Emily Moscetti

1) Certified Celebrant Training-10/29-31/07 17hrs

H) NJ Sharing Network: George Forleo

1) Clinical applications of full thickness skin and the challenges of preparing the skin donor for viewing -11/07 2hrs

2) Observation of Musculoskeletal Tissue Procurement -11/07 2hrs

I) Epsilon Nu Delta Mortuary Fraternity: Edith Churchman

1) Alternative Embalming Solutions-2/15/08 1hr

2) Communication and Quality Control Methods for Embalmers-2/15/08 1hr

J) National Funeral Directors Association: Kathleen Walczak

1) Hispanic Funerals: Need -to Know Insights-3/4/08 2hrs

K) Aurora Casket Company : Ms. Brett Backman

1) Aurora Plant Tour 1 & 2hrs

2) Becoming a Service Provider 2hrs

3) Building your Family's Trust 3hrs

4) Balanced Cremation Arrangement 2hrs

5) No Religion, Please-Meeting the Challenge 2hrs

6) 9+1 Ways to be Creative 2hrs

7) Marketing Today & Tomorrow 2 & 3hrs

8) Beginning w/the End in Mind 3hrs

9) Making the Emotional Connection 2, 3 & 4hrs

10) Advanced Arranger Training 4,6 & 8hrs

11) Lifetimes; the Balanced Funeral Arrangement 12hrs

L) SCI- Dignity University: Samira Neese

1) Back Safety 1hr

2) Bloodborne Pathogens 1hr

3) Defensive Driving 1hr

4) Cremation Consumer 1.5hrs

5) Fire Safety 1hr

6) Formaldehyde Monitoring 1hr

7) FTC- Funeral Rule 2hrs

8) Hazard Communication 1hr

9) Hearing Protection 1hr

10) Lockout/Tagout 1hr

11) Office Safety 1hr

12) Respiratory Protection 1hr

13) Module 1 4hrs

- 14) Module 2 4hrs
- 15) Module 3 4hrs
- 16) Module 4 4hrs
- 17) Module 5 4hrs
- 18) Module 6 4hrs
- 19) Module 7 4hrs
- 20) MFE 8hrs
- 21) Effective Comm. Skills 1.5hrs
- 22) Securing Pymts on At-Need Fun. Accts 1hr
- 23) Cremation Theory 2hrs
- 24) Jewish Funeral Traditions 1hr
- 25) Workplace Harassment 2hrs
- 26) Workplace Discrimination 1.5hrs
- 27) Avoiding Litigation 0.5 Hr
- 28) Forklift Safety 1hr
- 29) Trenching & Shoring 1hr
- 30) Complaint Resolution 1hr

M) National Funeral Directors Association: Kathleen Walczak

Note: Courses were not previously approved as noted: This is the matter in which several Board members took courses home and was to give a report.

- 1) NFDA Home Study Series 4-10hrs
- 2) Creating Meaningful Funeral Experience 10hrs
- 3) The End is Just the Beginning: Lessons in Grieving for African Americans 10hrs
- 4) Ethics Variations in Dying, Death & Grief 10hrs
- 5) FatherLoss: How Sons of All Ages Come to Terms with Death of Dad 10hrs
- 6) Funeral Home Customer Service A-Z 10hrs
- 7) Healing a Child's Grieving Heart 10hrs
- 8) Healing a Friend's Grieving Heart 10hrs
- 9) Healing a Teen's Grieving Heart 10hrs

- 10) Healing a Adult Grieving Heart 10hrs
- 11) When All the Friends Have Gone 10hrs
- 12) When Men Grieve: Why Men Grieve Differently and How You can Help 10hrs
- 13) Winning Ways: Funeral Profession's Guide to Human Relations 10hrs
- 14) Don't take the Last Donut: New Rules of Business Etiquette 10hrs
- 15) Free Publicity: Secrets of Getting Covered on the News 10hrs
- 16) Hands-Off Mgr; How to Mentor People & allow Them to be Successful 10hrs
- 17) Healing Your Holiday Grief: 100 Practical Ideas.... 10hrs
- 18) Living in the Shadow of the Ghost of Grief 10hrs
- 19) Prescriptions for a Healthy Family Business 10hrs
- 20) Traveling through Grief: Learning to Live again..... 10hrs
- 21) The Wilderness of Grief: Finding Your Way 10hrs
- 22) The Avian Flu Pandemic: Are You Prepared? 4Hrs
- 23) Behavioral Style Selling: Adapting to Consumer 4Hrs
- 24) Body Preparation & Practices for Different Religions & Culture 4Hrs
- 25) Buying and Selling Your Funeral Home 4Hrs
- 26) Caregiver's Overload: Coping with Stress in the Funeral Profession 4Hrs
- 27) Changing Face of Death: How to Deal with the New Demographic 4Hrs
- 28) Creating the Ultimate Funeral Experience Through Questioning Strategies 4Hrs
- 29) Cremation Management: Your Business is at Risk! 4Hrs
- 30) Do Consumers Really Want a One-Stop Shop? 4Hrs
- 31) EPA/OSHA Compliance to Protect & Enhance Your Business 4Hrs
- 32) Legendary Service at the Ritz-Carlton 4Hrs
- 33) Military Funeral Honors & the Important Role of the Funeral Director 4Hrs
- 34) Myths of Grief 4Hrs
- 35) Need-to-Know Wage & Hour Compliance for Employers 4Hrs
- 36) Policies & Procedures: The Foundation to Crematory Operations 4Hrs
- 37) Potential Legal Issues Related to Embalming 4Hrs

- 38) Promoting the Value of Ceremony to Today's Consumer 4Hrs
- 39) Reinvent Your Cremation Arrangements 4Hrs
- 40) Risk Management: Controlling Risk for Small Business 4Hrs
- 41) Setting Up and Controlling Your Cemetery & Funeral Home Sales Program 4Hrs
- 42) Surviving Cremation: Operate Like It's 2010 4Hrs
- 43) Valuable Things Grieving People Need to Hear From FD 4Hrs
- 44) What Wedding Teach Funerals about Funeral Planning 4Hrs
- 45) What's Beyond Goodbye? Becoming a Full Service Funeral Home 4Hrs
- 46) You Need Hospice & Hospice Needs You 4Hrs
- 47) Celebrate the Extinction of the Selection Room:... 4Hrs
- 48) Cremation Due Diligence:..... 4Hrs
- 49) Effectively Marketing A Pet Death Care Business 4Hrs
- 50) Ethics in the Preneed Profession 4Hrs
- 51) FTC Compliance Update:2007 4Hrs
- 52) The Inner Secret of Outrageous Marketing 4Hrs
- 53) Managing Your Workplace and Environmental Practices..... 4Hrs
- 54) Next Generation Employees (Gen X & Y)..... 4Hrs
- 55) No Religion Please:.... 4Hrs
- 56) The Pandemic Avian Flu: Is Your Funeral Home Prepared? 4Hrs
- 57) The Art of Facial Reconstruction 4Hrs
- 58) Avoiding Sexual Harassment Suit 4Hrs
- 59) Embalming Difficult Cases 10Hrs
- 60) FTC Compliance: The General Price List 4Hrs
- 61) Restorative Arts: An Artist's Perspective 4Hrs
- 62) Your Professional Image 4Hrs

9) CORRESPONDENCE

- A) NJ Cemetery Board Public Session Agenda for December 13, 2007. FYI.
- B) Newspaper clipping titled " Eco-friendly burials save green".
- C) Newspaper article titled "Funeral home honors Hindu way of death".

10) OPEN DISCIPLINARY MATTERS

A) 07-84 Licensee Carmen Bastante, paid \$1,500.00 for violation of N.J.A.C. 13:36-10.3 (a), N.J.S.A. 45:1-21(h) and (b) on November 26, 2007. FYI.

B) Licensee Walter Calhoun was served Final Order of Discipline on December 6, 2007.

11) ITEMS FOR DISCUSSION

A) Assembly, No #3623 of the 212th Legislature which was introduced October 2006.

B) Senate Committee Substitute for Senate, No # 2387 of the 212th Legislature which was adopted on December 17, 2007.

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

13) ADJOURNMENT