

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
MONMOUTH CONFERENCE ROOM, 7TH FLOOR
9:30 A.M., TUESDAY, JANUARY 10, 2012
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION MEETING AGENDA

1) OPEN STATEMENT

2) ROLL CALL

Richard J. Galante Jr., President
Edith C. Churchman, Ph.D., CFSP, Secretary
Marius R. Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
James J. Marrocco
Bayode Olabisi (Public Member)
Anthony J. Papavero Jr.
John Radzieta
Philip Scheps (Public Member)
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg
Ana Zevallos

3) APPROVAL OF MINUTES

4) EXECUTIVE DIRECTOR'S REPORT

- A) Total number of complaints received in December: **1** Total for 2011: **44**
- B) Next regular Board meeting: Tuesday, February 7, 2012 Hudson Room, 6th floor.
- C) **1** Candidate registered for the February 17, 2012 Jurisprudence Examination.

5) **INTERN REGISTRATIONS**

A) Katherine Romano, Alloway Funeral Home

6) **NEW LICENSEES**

A) Rita Alvarez	Licensed by Application
B) Colleen E. Banasz	Licensed by Application
C) Caroline L. Bennett	Licensed by Application
D) Ashley R. Caruso	Licensed by Application
E) Mary A. Cavalieri	Licensed by Application
F) Allen Jones	Licensed by Application
G) Laura E. Mann	Licensed by Application
H) Paul Padgett III	Licensed by Application
I) Angelica R. Pavone	Licensed by Application
J) Joseph W. Ryan	Licensed by Application
K) Patrick R. Schumann	Licensed by Application
L) Anthony S. Tenga	Licensed by Credentials
M) David M. Walsh	Licensed by Credentials

*Licensed by Application for 2011:***44**

*Licensed by Credentials for 2011:***5**

7) **NEW INSTALLATIONS**

A) Affordable Burial And Cremation Service, Phillipsburg, Mgr., Cramer Stiff

B) Evergreen Memorial Funeral Home, Middletown, Mgr., Robert D'Amico
(Correction made to the mgr.'s name from the November 2011 agenda)

C) Michigan Memorial, Paterson, Mgr., Guillermo M. Guerra

D) The Hindu Funeral Home LLC, Highland Park, Mgr., Gregory W. Young

8) CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) National Funeral Directors Association: Kathleen Walczak

	1) Smart Phones.... Smarter Business (2/2/12)	1hr
	2) 30+ Innovative Price List Offerings (2/23/12)	1hr
	3) Upping Your Game: What To Do When The Competition...(1/12/12)	2hrs
	4) Advertising Strategy In A Challenging Economy (3/15/12)	
1hr		
	5) Certified Preplanning Consultant-Correspondence (open)	16hrs
	6) Certified Preplanning Consultant-FastracII (2/22-23/12)	8hrs

B) International Cemetery & Funeral Association: Daniel Osorio

	1) 2012 ICCFA Annual Convention & Exposition (3/19-22/12)	17hrs
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C) National Funeral Directors Association: Kathleen Walczak

	1) How Large Companies Are Managing Cremation (2/8/12)	1hr
	2) Upping Your Game: What To Do When The Competition...(2/8/12)	2hrs
	3) Cremation Does Not Mean A Cheap Alternative to Burial (2/8/12)	1hr
	4) The Evolution Of A Green(er) Cremation (2/8/12)	1hr
	5) Marketing Cremation In A Tough Economy (2/8/12)	1hr
	6) Using Technology To Better Connect With Cremation....(2/9/12)	1hr
	7) Cremation Gardens, What Are They And What Do They....(2/9/12)	1hr
	8) CANA Statistics And Idea Exchange-Sharing For Success (2/9/12)	1hr
	9) Cremation Litigation: Must-Know Information (2/9/12)	1hr

D) Mid-West Eye Bank/Lions Eye Bank of NJ: M. Renee Strong Lewis

	1)The Gift Of A Lifetime: An Opportunity for Donation...(1/26/12)	1hr
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E) National Funeral Directors Association: Kathleen Walczak

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| 3hrs | 1) ADA Employer Compliance: Title I.....(self-study) | |
| 2hrs | 2) Communicable Disease: Safeguarding The Funeral... (self-study) | |
| 3hrs | 3) Communicable Diseases: What Every Funeral... (self-study) | |
| 4hrs | 4) Conflict Management For Funeral Directors..... (self-study) | |
| 6hrs | 5) Deathcare Marketing: 25 FAQs (self-study) | |
| 2hrs | 6) Demystifying Succession Planning For The Small... (self-study) | |
| | 7) Embalming Perspectives & Paradigms (self-study) | |
| | 6hrs | |
| | 8) Embalming The Obese Case (self-study) | 3hrs |
| | 9) Five Ways to Improve Prep Room Ventilation.....(self-study) | |
| 2hrs | | |
| | 10) Funeral Service Ethics (self-study) | 2hrs |
| | 11) Grief Management-The Role of the Funeral Service....(self-study) | |
| 6hrs | | |
| | 12) Guaranteed Funeral: Is Preneed Right For You? (self-study) | |
| 2hrs | | |
| | 13) Hazard Communications in Funeral Service (self-study) | |
| 1hr | | |
| | 14) Learning To Be A Leader (self-study) | 3hrs |
| | 15) Marketing A Funeral Home For Long Term...(self-study) | 3hrs |
| | 16) Offering Funeral Packages In Compliance....(self-study) | 2hrs |
| | 17) Personnel Management In Funeral Service (self-study) | 4hrs |
| | 18) Professional Ethics In Funeral Service: NFDA's.... (self-study) | |
| 1hr | | |
| | 19) Profit By Pleasure: Practical Marketing.... (self-study) | |
| 4hrs | | |
| | 20) Proven Green Funeral Home Practices (self-study) | 4hrs |
| | 21) Public Speaking-Comfortably (self-study) | |
| 2hrs | | |
| | 22) Risk Management: Controlling Risk For Small (self-study) | 2hrs |
| | 23) Serving Hispanic Families (self-study) | 4hrs |

24) Simple And Practical Best-Practice Ideas (self-study)	
2hrs	
25) The Funeral: A Chance To Serve, A Chance(self-study)	
4hrs	
26) Understanding A Child's Grief (self-study)	
3hrs	
27) Understanding Adult Grief: Developing Ways To (self-study)	4hrs
28) Understanding & Creating Exceptional Funeral...(self-study)	
3hrs	
29) Understanding And Managing Grief (self-study)	
6hrs	
30) Understanding Preneed (self-study)	4hrs
31) Understanding The Practice Of The FTC....(self-study)	3hrs
32) Wage And Hour Laws For Funeral Home...(self-study)	3hrs
33) What To Do When Families Say "NO"...(self-study)	2hrs
34) What Matters Most: The Heart's Desires In Life...(self-study)	
6hrs	

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9) CORRESPONDENCE

A) NJ Cemetery Board Public Session Agenda for December 8, 2011. **FYI.**

B) Letter from Robert Smith III, of Mercer County Community College (MCCC) regarding Mercer County Medical Examiners utilizing the MCCC embalming facilities, while they undergo a four month renovation.

C) Richard Meade is requesting reinstatement of his internship in order to take the practical examination. **Note:** Intern was assigned to Thomas Brown on July 29, 2010.

D) Laura Bobbe Trust Administrator of Choices, informs the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the move of the

DeMarco-Luisi Funeral Home. **FYI.**

E) Thomas Tedesco is requesting an extension be issued to Kristen Catalano's internship, and for the Board to review and amend the Department of Education procedures so that the Mortuary Qualifying Certificate can be issued in a more timely manner. **Note:** Intern needs the mortuary qualifying certificate and to retake the National Examination.

10) OPEN DISCIPLINARY MATTERS

A) 11-37 Carl Miller Funeral Home, Lawnside, Mgr., Pamela Dabney, failed to respond to the Uniform Penalty Letter(s) which was sent via certified and regular mail on October 14 & 19th and November 17 & 22nd of 2011. Therefore, the penalty of \$250.00 for the violation of N.J.A.C. 13:36-5.5 (a)1 remain unanswered.

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B) 11-38 Carl Miller Funeral Home, Camden, Mgr., Pamela Dabney, failed to respond to the Uniform Penalty Letter(s) which was sent via certified and regular mail on October 14 & 19th and November 17 & 22nd of 2011. Therefore, the penalty of \$900.00 for the violation of N.J.S.A. 2A:102-13 remain unanswered. **Note:** Signed green cards are attached.

11) ITEMS FOR DISCUSSION

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

13) **ADJOURNMENT**