

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6th FLOOR
9:30 A.M., TUESDAY, FEBRUARY 2, 2016
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION - AGENDA

1) OPEN STATEMENT

2) ROLL CALL

James J. Marrocco, President
Thomas M. Keiser, Jr., Secretary
Charles F. Bechtold
Thomas E. Day
Garrett C. Jones
Curtis S. Macysyn (Public Member)
Bayode Olabisi (Public Member)
Anthony J. Papavero Jr.
John Radzieta Sr.
Lloyd Wimberg

3) APPROVAL OF MINUTES

A) January 5, 2016

4) EXECUTIVE DIRECTOR'S REPORT

A) Total number of complaints received in January: 3 Total for 2016: 3

B) Next Board meeting: Tuesday, March 1, 2016, Hudson Room, 6th floor.

C) Attorney Robert Shea is scheduled to appear at 10:00 with Geraldine Oliverie to present argument to the Board regarding Ms. Oliverie's pre-application to build a structure, which will include a funeral home, office space, banquet hall, and floral/retail shop.

D) Regulation Analyst, Rachel Glasgow, is scheduled to arrive at 9:30 a.m. to discuss the proposal to amend N.J.A.C.13:36-5.6(a) and 10.3(b)4.

5) INTERN REGISTRATIONS

- A) Ray Patrick Cuevas, Bergen Funeral Service Inc.
- B) Arlynn Ferro, MaDonna Multinational Home for Funerals
- C) Michael Lehansky, Marrocco Memorial Chapel
- D) Stephanie Mendez, Bergen Funeral Service

*Intern registration for 2016:*4

6) NEW LICENSEES

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| A) Alvin Chan | Licensed by Application |
| B) Melissa A. Lamanna-Hunter | Licensed by Application |
| C) Nicholas J. Lukaszewicz | Licensed by Application |
| D) Christopher T. Venezia | Licensed by Application |

*Licensed by Application for 2016:*4

*Licensed by Credentials for 2016:*0

7) NEW INSTALLATIONS

- A) Batchelor Brothers Funeral Services, Hamilton, Mgr., Johnnie Palmer
- B) Scarpa-La Rosas Funeral Home Corp., Plainfield, Mgr., Erin Gigoux
- C) Garden Hill Funeral Directors Service Inc., Irvington, Mgr., Betty R. Hill

*New Installation received in January:*3

*Total for 2016:*3

8) CONTINUING EDUCATION AUDIT

- A) Results of the 2013-2015 continuing education audit.

8) CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) International Cemetery and Funeral Association: Daniel Osorio
(Additional information provided to Chairman Bechtold)

1) 2016 ICCFA Annual Convention and Exposition (4/13/16) **17hrs**

B) National Funeral Directors Association: Jackie Lindberg

1) NFDA Arranger Program (2/25/16) **7hrs**
2) Building Superior Customer Relationship.....(3/24/16) **1.5hrs**
3) New Campaign Tools to Inspire Families to.....(2/25/16) **1hr**

C) Eastwick College: Dr. Daniel Simone

1) Funeral Preplanning-Essentials For FDs (various) **2hrs**

D) International Order of the Golden Rule: Jessica Smith

1) 2016 Young Professionals Event-Fresh Approaches (3/26/16) **6hrs**

E) RuthAnn Brown

1) Clergy Climate Change (1/20/16) **1hr**

F) National Funeral Directors Association: Jackie Lindberg

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| 1) NFDA Meet the Mentors Program 2016 (3/14/16) | 8.75hrs |
| 2) NFDA Cremation Retreat 2016 (3/17/16) | 9hrs |

G) The Conference: Allie Sparkman

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| 1) Board Member Training Program (2/23/16) | 7.5hrs |
| 2) Funeral Service Administrators Forum (2/23/16) | 3.5hrs |
| 3) Examination Services Forum (2/23/16) | 1hr |
| 4) The Dalhousie Experience (2/23/16) | 1hr |
| 5) Recent Cases & What We Need to Learn (2/23/16) | 1hr |
| 6) The Funeral Rule-What Regulators Need to Know (2/23/16) | 1hr |
| 7) System Automation Panel (2/23/16) | 1hr |
| 8) District Meetings (2/23/16) | 1.5hrs |
| 9) Creating Model Licensee (2/23/16) | .75hr |
| 10) Group Exercise (2/23/16) | 1.5hrs |

H) MKJ Marketing: Krystal Casey

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| 1) Improving Your Funeral Business: How to Accelerate...(3/1/16) | 3hrs |
| 2) Improving Your Funeral Business: Branding Identity (2/29/16) | 3hrs |
| 3) Improving Your Funeral Business: Serving Families.....(3/2/16) | 3hrs |

I) National Funeral Directors Association: Jackie Lindberg

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| 1) NFDA Certified Preplanning Consultant (open) | 8-15hrs |
| 2) NFDA Certified Crematory Operator Program (various) | 7hrs |

9) CORRESPONDENCE

A) Linda Van Arsdale, Trust Project Manager of Choices, informs the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the move of the All Faiths Cremation Services, LLC. **FYI.**

B) Linda Van Arsdale, Trust Project Manager of Choices, informs the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the change of ownership of Beaugard Funeral Home. **FYI.**

C) Linda Van Arsdale, Trust Project Manager of Choices, informs the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the closing of Galante Funeral Home. **FYI.**

D) Intern Applicant Michael Lehansky, is requesting that the Board will reconsider its decision and accept all credits that was earn from the Coast Guard Institute.

E) Jeff Vander Plaat, is requesting instruction on how to disclose on the Statement of Funeral Goods and Services Selected Form, charging fees associated with accepting credit cards. *Tabled from January 5, 2016.*

F) Credential Applicant, Vaughn Greene, who has been licensed in Pennsylvania for four years, is requesting permission to enter into New Jersey based, on his thirty years of funeral experience in the State of Maryland. Letters of verifications are attached.

G) Dorothy Gross is requesting that the Board allow her to continue her internship beyond the three years, in order to pass the National Board Examination and complete the remaining requirements.

H) Erin Ryan is requesting that the Board allow her to continue her internship beyond the three years, in order to pass the National Board Examination and complete the remaining intern requirements.

I) Credential Applicant, Justen Wright is requesting permission to enter into New Jersey, based upon his 2003 Delaware license.

10) OPEN DISCIPLINARY MATTERS

A) 15-50 Randy Goldy, Manager of the McGuinness Funeral Home, paid the penalty of \$750.00 for the violation N.J.A.C.13:36-5.12 (g)1 on December 29, 2015. **FYI.**

B) 15-51 Richard Bonczak, Manager of the McGuinness Home, paid the penalty of \$500.00 for the violation N.J.A.C.13:36-5.12 (g)1 on December 29, 2015. **FYI.**

11) OLD BUSINESS

A) Robert Shea, Esq. is scheduled to appear and present argument to the Board regarding Ms. Oliverie's pre-application to build a structure, which will include a funeral home, office space, banquet hall, and floral/retail shop. The Board had previously determined on June 19, 2015, that the proposal would not be permitted under current law. Since then, Mr. Shea has provided additional materials and has requested that the Board reconsider its previous decision. On October 27, 2015, the Board determined to re-review the matter as new information has put forward by counsel. The Board also determined to permit Mr. Shea 15 minutes to argue his position at the January meeting (Note: Due to scheduling issues, the matter was moved to February). In addition to the materials submitted by Mr. Shea in support of his pre-application review of the proposal, the Board has also been provided with the minutes and transcripts from the Township of Jackson Zoning Board of Adjustment Hearing on March 4 and April 1, 2015.

12) ITEMS FOR DISCUSSION

A) Adam Guziejewski, Deputy Executive Director of the New Jersey State Funeral Directors Association, provided comments to the proposed rule change of N.J.A.C.13:36-5.6(a) and 10.3(b)4.

13) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

14) ADJOURNMENT