

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**HUDSON ROOM, 6TH FLOOR**  
**9:30 A.M., TUESDAY, APRIL 3, 2012**  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

**OPEN SESSION MEETING AGENDA**

**1) OPEN STATEMENT**

**2) ROLL CALL**

Richard J. Galante Jr., President  
Edith C. Churchman, Ph.D., CFSP, Secretary  
Marius R. Lombardi (Government Member)  
Curtis S. Macysyn (Public Member)  
James J. Marrocco  
Bayode Olabisi (Public Member)  
Anthony J. Papavero Jr.  
John Radzieta Sr.  
Philip Scheps (Public Member)  
Louis J. Stellato Jr, Ph.D  
Lloyd Wimberg  
Ana Zevallos

**3) APPROVAL OF MINUTES**

A) March 6, 2012

**4) EXECUTIVE DIRECTOR'S REPORT**

A) Total number of complaints received in March: **4**      Total for 2012: **23**

B) Next regular Board meeting: Tuesday, May 1, 2012 Hudson Room, 6<sup>th</sup> floor.

C) The Jurisprudence Examination is scheduled for July 20, 2012.

**Open Session Agenda**

5) **INTERN REGISTRATIONS**

- A) Susan Boyd Judkins, Cotton Funeral Services
- B) Megan Givnish, Snover Givnish Funeral Home
- C) Kerri-Anne Krapf, McCriskin-Gustafson Home For Funerals
- D) Alexandria Sprague, Mathis Funeral Home

6) **NEW LICENSEES**

- A) Charles Kebles Licensed by Application

*Licensed by Application for 2012: 3*

*Licensed by Credentials for 2012: 1*

7) **NEW INSTALLATIONS**

- A) Evans-Gordon Funeral Home LLC, Newark, Mgr., Joyce Hodges
- B) Scillieri Community Funeral Home LLC, North Haledon, Mgr., Stephen Scillieri
- C) Superior Funeral Service, Middletown, Mgr., Robert D'Amico
- D) The Family Funeral Home LLC, Newark, Kenneth Cattenhead

8) **CONTINUING EDUCATION**

*(Approved courses are found on the state website [www.njconsumeraffairs.gov/mort](http://www.njconsumeraffairs.gov/mort) under the licensee tab)*

**A) National Funeral Directors Association: Kathleen Walczak**

- 1) Annual All-Staff FTC Funeral Rule Training (5/17/12)

**2hrs**

**B) James Samuel: James Samuel**

2hrs                    1) End of Life Planing (TBD)

**C) Planning Solutions: Ron Mowad**

1hr                    1) “The Practical Application of Preneed ” (3/6/12)

1hr                    2) “The Fundamentals of Preneed” (11/3/11 & 2/1/12)

**9)      CORRESPONDENCE**

A) Laura Bobbe Trust Administrator of Choices, informs the Board that they were authorized by Darren Dangler Sr., to prepare the notification letters to the purchasers of records, regarding the purchase of the Lewis and Cary Funeral Home. **FYI.**

B) Margaret Widrich Trust Administrator of Choices, informs the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the closing of the Jewusiak Funeral Home. **FYI.**

C) David Halpin notified the Board that Ronald Mowad will be managing the Frank Halpin’s Brookdale Funeral Home due to the passing of Frank Halpin Jr. **FYI.**

D) Robert Kasuba is seeking the Board’s approval of their preliminary floor plan which was designed to create a space for washing the recently deceased at the Muslim American Community Association Inc.

E) Laura Bobbe Trust Administrator of Choices, informs the Board that they were authorized by Elizabeth Parow and Michael Mittenzwei, to prepare the notification letters to the purchasers of records, regarding the purchase of the Boulevard Funeral Home and Cremation Service. **FYI.**

**10) OPEN DISCIPLINARY MATTERS**

A) 11-29 Robert Brown Consent Order was filed with the Board on March 6, 2012. **FYI.**

**11) ITEMS FOR DISCUSSION**

**12) EXECUTIVE SESSION** - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

**13) ADJOURNMENT**