

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
CONFERENCE , 5TH FLOOR
9:30 A.M., TUESDAY, APRIL 13, 2010
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION MEETING AGENDA

1) **OPEN STATEMENT**

2) **ROLL CALL**

Richard J. Galante Jr., President
Thomas C. Brown, Secretary
Edith C. Churchman, Ph.D., CFSP
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
Richard McCriskin
Bayode Olabisi
John Radzieta
Philip Scheps (Public Member)
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg
Ana Zevallos

3) **APPROVAL OF MINUTES**

A) February 2, 2010

4) **EXECUTIVE DIRECTOR'S REPORT**

A) Total number of complaints received in March: **12** Total for 2010: **23**

B) Next regular Board meeting: Tuesday, May 4, 2010 Hudson Room, 6th floor.

C) **9** passed and **3** failed the February 19, 2010 Jurisprudence Examination.

5) **INTERN REGISTRATIONS**

- A) Izabela Bacza, Aloia Funeral Home, Inc,
- B) Brittnee Hagerty, South Plainfield Funeral Home
- C) Brian Pastor, Shook Funeral Home, Inc.
- D) Edward Simmonds, Carmen Spezzi Funeral Home
- E) Jennifer Tanis, Cotton Funeral Service

6) **NEW LICENSEES**

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| A) Lawrence Ball | Licensed by Application |
| B) John-Michael Jones | Licensed by Credentials |
| C) Jonathan Krempecki | Licensed by Application |
| D) Michael Kulbacki | Licensed by Application |
| E) Timothy Lischak | Licensed by Application |

Licensed by Application total for 2010: 9 Licensed by Credentials total for 2010: 2

7) **NEW INSTALLATIONS**

8) **CONTINUING EDUCATION**

A) National Funeral Directors Association: Kathleen Walczak
(Cancellation of below listed course)

1) Certified Preplanning Consultant CPC (4/21-23/10) **8hrs**

B) National Funeral Directors Association: Kathleen Walczak

1) Executive Roundtable Program-Group 2 (3/1-3/10) **22hrs**

C) National Funeral Directors Association: Kathleen Walczak

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|--------------|--|--------------|
| | 1) 100 Ways to Motivate Others (home study) | 10hrs |
| | 2) Boom! 7 Choices For Blowing The Doors OFF... (home study) | 10hrs |
| | 3) Cry Until You Laugh: Comforting Guidance...(home study) | 10hrs |
| | 4) Think Like A Marketer (home study) | 10hrs |
| | 5) Capitalizing On Kindness: Why 21 st Century...(home study) | 10hrs |
| | 6) Building Customer Loyalty From The Inside Out (home study) | 10hrs |
| | 7) The Eight Building Blocks For Creating A Sustainable.. (home study) | 10hrs |
| | 8) Creating Meaningful Funeral Experiences (home study) | |
| 10hrs | | |
| | 9) Does Formaldehyde Cause Cancer? NFDA's... (home study) | |
| | 4hrs | |
| | 10) Ethical Thinking In Today's World (home study) | 4hrs |
| | 11) FTC Funeral Rule Staff Training (home study) | 4hrs |
| | 12) GPL Packages-Doing Them Right (home study) | |
| 4hrs | | |
| | 13) Prepare For The New Employment Regulations (home study) | |
| 4hrs | | |

D) International Order Of The Golden Rule: Lisa Krabbenhoft

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| | 1) Fresh Tomorrows -New Heights, New Opportunities (4/23-24/10) | 10.25 hrs |
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E) Matthews International: Jay Diaz

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| | 1) Focus On Your Future (4/7-8/10 & 7/21-22/10) | 14hrs |
| | 2) Hardwood Casket Construction & Plant Tour (4/7/10 & 7/21/10) | |
| | 2hrs | |

F) Bergen Funeral Directors Association: Craig Reiman

- 1) Pre need (4/7/10) **1hr**

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G) National Funeral Directors Association: Kathleen Walczak

- 1) Facebook Best Practices for Funeral Directors (5/20/10) **2hrs**

H) Pennsylvania Funeral Directors Association: Jo Ann Borsic

- 1) The Power of Aftercare: Funeral Director's Gift... (6/14/10) **1.5hrs**
2) Beyond The Burial: Enhancing Hope & Healing (6/14/10) **1hr**
3) The Emerging Market for Eco-Friendly Death Care... (6/15/10)
4) The New Competitive Roles of Websites: Increasing.... (6/16/10)
5) Financial Realities of Today's Funeral Home:... (6/16/10)
- 2hrs**
1.5hrs
2hrs

I) Jewish Funeral Directors of America: Florence Pressman

- 1) Communication with Tact & Professionalism (5/4/10) **1hr**
2) I' am Directing As Fast As I Can....(5/5/10) **2hrs**
3) Now Hear This-Effective Communication... (3/5/10) **1.5hrs**
4) Explaining Death to Children... (5/3/10)
- 2hrs**

J) National Funeral Directors Association: Kathleen Walczak

- 1) Ten Succession Secrets of Lasting Family... (5/13/10) **1hr**

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| 2) Drugs and Alcohol in the Workplace:....(6/24/10) | 1hr |
| 3) FTC Funeral Rule Coordinator Speaks Out... (5/6/10) | 2hrs |
| 4) Eliminating Potential Wage And Hour Violation.. (6/10/10) | 2hrs |

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K) Jewish Funeral Directors of America: Florence Pressman

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|-------------|---|--|
| 1hr | 1) Hospice & Funeral Service: Mutual Concern...(5/4/10) | |
| 2hrs | 2) “The Jewish View Of Death And How It Impact....”(5/4/10) | |

L) Passiac County Funeral Directors Association: Brian Richards

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| 1hr | 1) Function of the Bergen County Medical Examiners... (2/11/10) | |
| | 2) Pre-Need Law (3/11/10) | 1hr |

M) The Outlook Group, Inc.: Christopher Kuhnen

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| | 1) Stop Reacting And Start Winning (open) | 2hrs |
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N) American Academy of McAllister: William Boglioli

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| | 1) Soc 101:History of Funeral Service (Sep-Nov) | 30hrs |
| | 2) Bus 202: Small Business Management (Sep-Nov) | 40hrs |

O) American Academy McAllister Institute of Funeral Service: Brian Kasler
(Additional documents was provided to Ms. Churchman & Mr. Brown only)

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| 1) Distant Learning in Mortuary Education (4/17/10) | 1hr |
| 2) Red Flag Rule Funeral Home Requirements (4/17/10) | 1hr |
| 3) OSHA Annual Compliance Guidance....(4/17/10) | 2hrs |
| 4) Evaluating Your Business & Planning...(4/17/10) | 2hrs |
| 5) FTC Funeral Rule (4/17/10) | 2hrs |

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9) CORRESPONDENCE

A) NJ Cemetery Board Public Session Agenda for March 11, 2010. **FYI.**

B) Taquan Evans, obituary notice appeared in the February 7, 2010, edition of the Star Ledger. **FYI.**

C) On March 4, 2010, the State Of New Jersey, 214th Legislature, Assembly # 2456, proposed a bill to eliminate salaries for part-time members of the Board. **FYI.**

D) Jonathan Wojcik, is asking for permission to extend his internship beyond the three years in order to complete one class and one observation at Mercer Community College, and to pass the Nationals and Practical Examination. **Note:** Based on Mr. Wojcik Academic Qualifying Certificate (AQC) he was only required to complete a one year internship.

E) Justin Wild, is asking for permission to extend his internship for one more year, in order to complete a few remaining courses at Mercer Community College, perform one

additional funeral setup & 18 embalmings, and pass the Jurisprudence/Nationals & Practical Examinations.

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10) OPEN DISCIPLINARY MATTERS

A) 10-13 May Funeral Home, Pennsauken, Mgr., Thomas May, paid the penalty of \$100.00 for violation of N.J.A.C. 13:36-5.6 (a) on March 25, 2010. **FYI.**

11) ITEMS FOR DISCUSSION

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.