

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, MAY 6, 2008
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING AGENDA

1) OPEN STATEMENT

2) ROLL CALL

Louis J. Stellato Jr, Ph.D, President
Richard J. Galante, Secretary
Thomas C. Brown
Edith C. Churchman, Ph.D., CFSP
Martin Goldstein, Esq.
Bernard Horwitz, Esq., (Public Member)
Fanny Jaramillo (Public Member)
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
Philip Scheps (Public Member)
Frederick R. Whiteley III

3) APPROVAL OF MINUTES

A) March 4, 2008

4) EXECUTIVE DIRECTOR'S REPORT

- A) Total number of complaints received in April: 11 Total for 2008: 38
- B) Next regular Board meeting: Tuesday, June 3, 2008 Hudson Room, 6th floor.
- C) The jurisprudence examination is scheduled for 1:00 p.m. on June 20, 2008.

5) INTERN REGISTRATIONS

- A) Michael Badolato, Tuttle Funeral Home
- B) Ryan Buckland, Anderson Funeral Service
- C) Hawwah Karim-Smith, Peace & Glory Home for Funerals
- D) Timothy Lischak, Moore's Home for Funerals
- E) Valentine A. Miele III, Flock Funeral Home, Inc.
- F) Michelle Sommerlad, Shook's Cedar Grove Funeral Home
- G) Keith Watson, Watson Mortuary Service

6) NEW LICENSEES

- A) Greg A. Brunwasser Licensed by Credentials
- B) Robert Damico Licensed by Credentials
- C) Frederick S Dearden III Licensed by Application
- D) Jerome S Tilton Licensed by Credentials

7) NEW INSTALLATIONS

A) Bermingham Funeral Home Inc, Wharton, Mgr., Michael Yaros

8) CONTINUING EDUCATION

A) National Funeral Directors Association: Kathleen Walczak

- 1) Tips for Marketing a Pet Funeral Business- 6/19/08 2hrs
- 2) Your Questions about Green Funerals Answered- 8/28/08 2hrs
- 3) Family Business Health Assessment: Why Your Business Needs One- 6/5/08 1hr
- 4) Preventing OSHA Violations in Your Funeral Home- 5/22/08 2hrs
- 5) What To Do When Families Say "No Religion Please"-7/17/08 1hr
- 6) The Future of Funeral Service: Crisis or Opportunity- 7/31/08 1hr
- 7) The Latest Pandemic Disaster Information- 5/20/08 1hr Open Session Agenda

B) New Jersey Funeral Service Education Corp.: Emily Moscetti

- 1) Meeting the Needs of Difficult Consumers- 6/25/08 3hrs

C) Selected Independent Funeral Homes: Amy Hunt

Note: Course previously denied: additional information attached

- 1) 2008 Group Meetings-(various location & dates) 5.25hrs

D) Matthew International Casket Division: Jay Diaz

- 1) 90 Minute Miracle/Hardwood Product Knowledge & MFG Plant Tour-4/24/08 6hrs

E) 100% Education by Mc Kissock: Ashley Northrop

- 1) Bloodborne Pathogens and Needle Stick Safety 2hrs
- 2) Crisis: The Role of the Funeral Director 3hrs
- 3) Ethics For Funeral Service 2hrs
- 4) Formaldehyde Monitoring and the OSHA Standard 3hrs
- 5) Funeral Practice, Past & Present 2hrs
- 6) Marketing for Funeral Directors 3hrs
- 7) OSHA and The Funeral Director 2hrs
- 8) Professionalism for the Funeral Industry 3hrs
- 9) The FTC's Funeral Rule 3hrs

F) Metropolitan Funeral Directors Assoc.: Joel Dolci

- 1) Dealing With the Difficult Family- 4/24/08 2hrs
- 2) Understanding Ethics & Ethical Behavior- 4/24/08 1hr

G) Batesville Casket Company: Deb St. Pierre

- 1) Getting to Know the Cremation Consumer..An Initial Action Plan 2hrs

H) Crews-Farrell-Mead Wilbert Seminar: Frank Petraccio

Note: Additional information regarding course outline is placed on cart

1) What Matters Most The Heart's Desires of Life & Death- 5/13 -14/08 3hrs

I) Jewish Funeral Directors of America: Florence Pressman

1) Sexual Harassment in the Workplace-5/6/08 2hrs

2) Jewish Burial Customs and Mourning Practices-5/5/08 3hrs

3) OSHA Review-5/7/08 1.5hrs

4) Incorporating Pet Services-5/6/08 2hrs

J) Elite CME, Inc.: Christopher Calabuci

Note: Additional course outline is placed on cart (4 chapter booklet)

1) Preneed Sales (online) 3hrs

2) Professional Ethics (online) 1hr

3) Employment law (online) 3hrs

4) Dealing with Difficult People and Situations (online) 3hrs

K) Flynn and Son Funeral Homes: Gerianne Kenny

1) American Society of Embalmers 4th Annual Meeting and Conference 6.5hrs

L) Funeral Directors Assn of Essex, Union & West Hudson: Edith Churchman

1) Cutting Edge Technology for the Funeral Home-3/27/08 1hr

9) CORRESPONDENCE

A) NJ Cemetery Board Public Session Agenda for April 10, 2008. FYI

B) Marketing Assistant, Jay Diaz of Matthew Casket Division, informs the Board of the recent change of company name and contact person. FYI.

C) Mark McCormick, informs the Board of the replacement of Jacqueline B Sander as Dean of Mercer County Community College, Division of Business and Technology. FYI.

D) Jason Randall of Sun West Mortgage Company, would like to introduce their services to the NJ funeral industry.

E) Dennis Cheega, ask the Board for some guidance for an after-care program he would like to implement through the Cheega Funeral Home in Swedesboro.

10) OPEN DISCIPLINARY MATTERS

A) 07-137 Harris Romano Funeral Home, Gloucester City, Mgr., Francis Romano, submitted a letter for the Board's consideration for violation of N.J.A.C.13:36-5.14 and 11.19. Note: Additional information was provided and will be discussed in executive session due to confidential material.

B) 08-14 Anderson Funeral Service, New Brunswick, Mgr., Crystal Singleton, paid the penalty of \$250.00 for violation of N.J.A.C.13:36-5.21(a) and (b) and N.J.A.C.13:36-1.9 on April 15, 2008. FYI.

C) 08-15 May Funeral Home, Camden, Mgr., Thomas E. May, paid the penalty of \$1,850.00 for violation of 16 C.F.R. § 453.3 (c)(2), N.J.A.C.13:36-9.7(d)(4) and 9.11 (b) and N.J.A.C.13:36-5.5(a) (1) on April 14, 2008. Funeral Home also provided their revised Outer Burial Container Price List and photo as proof of compliance. FYI.

D) 08-22 Judkins Colonial Home, Plainfield, Mgr., K. Reva Judkins, paid the penalty of \$500.00 for violation of N.J.A.C.13:36-5.5 (a) 1 and N.J.A.C.13:36-9.7 (d) (2) on April 10, 2008. Funeral Home also provided revised forms/price list and photos as proof of compliance. FYI.

E) 08-25 May Funeral Home, Pennsauken Mgr., Thomas E. May, paid the penalty of \$1,500.00 for violation of N.J.A.C.13:36-5.6 (a)(8) on April 14, 2008. FYI.

F) 08-23 Marrocco Memorial Chapel, Clifton, Mgr., James Marrocco, paid the penalty of \$250.00 for violation of N.J.A.C.13:36-5.21(a) and (b) on April 23, 2008. Funeral Home also provided their revised price list as proof of compliance. FYI.

G) 07-138 Cremation Society of New Jersey Inc., Clifton, Mgr., Thomas McNamara, paid the penalty of \$1,500 for violation of N.J.A.C.13:36-1.9(e) and (d) on April 23, 2008. FYI.

11) ITEMS FOR DISCUSSION

A) October 2, 2007 Open Session Minutes

Note: Please bring board notes regarding Walter Calhoun

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

13) ADJOURNMENT