

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, MAY 7, 2013
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING AGENDA

1) OPEN STATEMENT

2) ROLL CALL

John Radzieta Sr., President
James J. Marrocco, Secretary
Charles F. Bechtold
Thomas E. Day
Thomas M. Keiser, Jr.
Marius R. Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
Bayode Olabisi (Public Member)
Anthony J. Papavero Jr.
Lloyd Wimberg
Ana Zevallos

3) APPROVAL OF MINUTES

A) April 2, 2013

4) EXECUTIVE DIRECTOR'S REPORT

A) Total number of complaints received in April: **0** Total for 2013: **12**

B) Next regular Board meeting: Tuesday, June 4, 2013 Hudson Room, 6th floor.

C) The next scheduled Jurisprudence Examination is July 19, 2013.

5) INTERN REGISTRATIONS

- A) Daniel Barrett, Barrett Funeral Home
- B) Charlene Correa, Bergen Funeral Service
- C) Rodney Godfrey, Lehrer-Gibilisco Funeral Home
- D) Dorothy Gross, Brown's Funeral Home
- E) Max Orland, Orland's Ewing Memorial Chapel
- F) Corey Winard, Day Funeral Home

6) NEW LICENSEES

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| A) Sarah Nafus | Licensed by Application |
| B) Mitchell B. Steinhorn | Licensed by Credentials |

Licensed by Application for 2013: 9

Licensed by Credentials for 2013: 2

7) NEW INSTALLATIONS

- A) Ron Mowad Funeral & Cremation Service LLC, Union, Ronald Mowad Sr.

8) CONTINUING EDUCATION

(Approved courses are found on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) Stellato Funeral Home: Louis Stellato

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|---------------------------------------|-------------|
| 1) Cremation Ethics (TBD) | 2hrs |
| 2) Rules & Regulations (TBD) | 1hr |
| 3) Pre-Need Rules & Regulations (TBD) | 1hr |

B) James E. Churchman Jr. Funeral Home: Edith Churchman

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|------------|--|------------|
| 1hr | 1) Preparing Your Funeral Home for OSHA (variable) | |
| | 2) Apprentices, Interns And Our Future (variable) | 1hr |
| | 3) Preneed Case Studies (variable) | 1hr |
| 1hr | 4) Funeral Ethics (variable) | |
| | 5) Workplace Harassment (variable) | 1hr |
| | 6) Ethics Case Studies (variable) | 1hr |
| | 7) Funeral Home Rentals (variable) | 1hr |

C) National Funeral Directors Association: Kathleen Walczak

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| | 1) In The Blink of An Eye: Preventing Distracted Driving... (6/6/13) | 1hr |
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D) Honor You Memorial Products: Samuel Stewart

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|------------|---|------------|
| 1hr | 1) Business Ethics (variable) | |
| 1hr | 2) Appropriate Marketing For Death Care Industry (variable) | |
| 1hr | 3) Seeing Beyond The Curve (variable) | |
| | 4) Latest Technology (variable) | 1hr |
| | 5) Postponing Your Own Funeral (variable) | 1hr |
| | 6) Generational Studies (variable) | 1hr |
| | 7) Meaningful, Memorable Funerals (variable) | 1hr |
| 1hr | 8) The Business of The Funeral Service (variable) | |
| | 9) Using Social Media Funeral Profession (variable) | 1hr |
| | 10) Managing Employees (variable) | 1hr |

E) Kates-Boylston Publications: Thomas Parmalee

- 1) 3rd Annual Cremation Strategies Conference (12/2/13) **5.75hrs**

**Open Session Agenda
May 7, 2013
Page 4**

F) National Funeral Directors Association: Kathleen Walczak

- 1) Business Management Part 2: Improving.....(6/20/13) **1hr**

G) Kates-Boylston Publications: Thomas Parmalee

- 1) 8th Annual Funeral Service Business Plan Conference (12/3-4/13) **8hrs**

H) New Jersey Funeral Service Education Corp: Emily Strausser

- 1hr** 1) Removal Techniques (9/25-26/13) **1hr**
1hr 2) Breaking The Consumer Code: New Insight... (9/24-25/13)
1hr 3) Worry-Free Cranial Autopsy Care (9/24/13)
4) Outdoor Human Decomposition as an Alternative..... (9/24-25/13)
5) Angry, Mean And Ticked-Off Grievors (9/25-26/13) **1hr**
6) Creating A World Class Service Organization (9/24/13) **1hr**
7) Hot Technologies 2013-It's #mobilsociallocal (9/26/13) **1hr**
1hr 8) Funeral Arrangements to Die For (9/26/13)

9) CORRESPONDENCE

A) Laura Bobbe, Trust Administrator of Choices, informed the Board that they were authorized to prepare the notification letters to the purchasers of records, regarding the closing of Funeraria Tapia. **FYI.**

**Open Session Agenda
May 7, 2013
Page 5**

10) OPEN DISCIPLINARY MATTERS

11) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

12) ADJOURNMENT