

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ 07101
HUDSON ROOM , 6TH FLOOR
9:30 A.M., TUESDAY, JUNE 1, 2004
<http://www.state.nj.us/lps/ca/nonmedical/mortuary.htm>

OPEN SESSION MEETING AGENDA

1) OPEN STATEMENT

2) ROLL CALL

Marius R. Lombardi President (Government Member)
Richard J. Galante, Secretary
Richard R. Bradley
Thomas C. Brown
Edith C. Churchman, Ph.D., CFSP
Martin Goldstein Bernard Horwitz
Fanny Jaramillo
William C. McCriskin
Gerald P. Scala, Esq., (Public Member)
Anthony P. Vainieri Jr.
Frederick R. Whiteley III

3) APPROVAL OF MINUTES

NJ State Board of Mortuary Science Minutes/Agenda

4) EXECUTIVE DIRECTOR'S REPORT

- A) Number of complaints received in April:25 total for the year 64.
- B) Next regular Board meeting: Tuesday, July 6, 2004, Hudson Room, 6th floor.

5) INTERN REGISTRATIONS

Michael Joseph McHugh
Taquan Raheem Evans
Orlando Gonzalez
Jennifer Lynn Cavallaro
Frederick S. Deardon, III

6) NEW LICENSEES

Robert J. Notare, Jr.
Peter Paul Dohanich, Jr.
Kevin Michael Papavero
Anthony John Cantalupo

7) NEW INSTALLATIONS

Mark C. Tilghman Funeral Home, LLC., Mark C. Tilghman, Manager

8) CONTINUING EDUCATION

A) Bergen County Funeral Directors: David J. Curry

1) Ms. Genevieve Virgilio, Continental Airlines - Policies and Procedure With Funeral Directors 1Hr

B) National Funeral Directors Association: Sandra Jeske

1) Controlling Accounts Receivable 3Hrs

2) Embalming the Obese Case 3Hrs

3) Ethics in the Real World: Guidelines for Ethical Decision-Making in Funeral Service 3Hrs

4) Funeral Home Remodeling or New Construction for Funeral

Home Owners and Managers 3Hrs

5) Minimum Wage and Overtime Pay Requirements for the Funeral Industry 3Hrs

6) Time For Your Annual Checkup 3Hrs

7) Understanding a Child's Grief 3Hrs

8) Understanding the Practice of the FTC Funeral Rule 3Hrs

C) Jewish Funeral Directors of America: Florence Pressman

1) When is a Business More Than a Business? When It's a Jewish Funeral Home 2Hrs

2) Jewish American Identity is Changing. How Does This Affect Jewish Funerals? 3Hrs

D) ArcMesa Educators: Erin P. Casey

1) The Americans With Disabilities Act 2Hrs

2) Aftercare: Issues & Guidelines 3Hrs

3) Buddhism: Teachings on Death & Beyond 3Hrs

4) Communicable Disease 3Hrs

5) Embalming: Perspectives & Paradigms Challenged 4Hrs

6) Emotional Healing After the Death of a Loved One 3Hrs

7) Funeral Service Ethics 2Hrs

8) Grief Management 4Hrs

9) HIV/AIDS (Revised Funeral Edition) 4Hrs

10) HIV/AIDS and Other Communicable Diseases 4Hrs

11) Mass Fatalities Incident Response 2Hrs

12) Understanding the Common Causes of Death 4Hrs

E) Batesville Casket Company: Dr. Alan Wolfelt

- 1) Creating Dynamic Customer Service in Your Funeral Home 2Hrs
- F) Middlesex & Somerset Funeral Directors' Association, Inc.: John E. Gleason
 - 1) Policies/Procedures of the Middlesex County Surrogate's Office 1Hr
- G) National Funeral Directors & Morticians Association, Inc.: Edith Churchman
 - 1) The Basics of Religious Funeral Rites 2Hrs
 - 2) Dressing & Casketing for the Full Couch Casket 1Hr
 - 3) Food for Thought 1Hr
 - 4) The Employee Interview: Beginning with the Basics 1Hr
 - 5) Facilitating Insurance Claims 1Hr
- H) Epsilon Nu Delta Mortuary Fraternity, Inc.: Edith Churchman
 - 1) Effects of Chemotherapeutic Agents on Remains 3Hrs
- I) National Funeral Directors & Morticians Association, Inc.: Edith Churchman
 - 1) New Member Orientation 1Hr
 - 2) Excel 2Hrs
 - 3) FTC/OSHA/ADA 1.5Hrs
 - 4) Leadership in Funeral Service 1.5Hrs
 - 5) Cosmetology and Reconstruction 1.5Hrs
 - 6) Staff Training 1.5Hrs
 - 7) Understanding Organ Donation 1Hr
 - 8) Relationships and Business 1.5Hrs
 - 9) Funeral Director Can Help 1.5Hrs
 - 10) Substance Abuse in the Workplace 1.5Hrs
 - 11) Customer Service 1.5Hrs
- 12) Arlington National Cemetery 1.5Hrs J) Total Compliance Solutions, Inc.: Peter Senne
 - 1) OSHA Safety 3Hrs

9) CORRESPONDENCE

- A) NJ Cemetery Board Public Session Agenda May 13, 2004
- B) NJ Cemetery Board Public Session Minutes March 11, 2004

C) NJ Cemetery Board Public Session Minutes January 8, 2004

D) Article by Adrienne A. Aguirre concerning State Department of Consumer Affairs intent to investigate Poway-Bernardo Mortuary.

E) Letter from George Schutzbank requesting waiver for Riverside Memorial Chaples due to unique circumstances.

F) Pictures from J.C. Fila-Lexington Memorial Home showing that repairs were made.

G) Letter from Robert Fertig concerning operating a trade service.

H) Letter from David Champion requesting reactivation of lapsed license.

10) OPEN DISCIPLINARY MATTERS

A) #04-28 Morrison Funeral Home, Inc., Butler, uniform penalty letter for violation of N.J.S.A. 45:1-7(c) \$100.00 paid April 29, 2004. FYI

B) #04-34 Earl Bosworth Funeral Home, Hoboken, uniform penalty letter for violation of N.J.S.A. 45:1-7(c) \$100.00 paid April 26, 2004. FYI

C) #04-31 Frank Halpin's Brookdale Funeral Home, Bloomfield, uniform penalty letter for violation of N.J.S.A. 45:1-7(c) \$100.00 paid May 5, 2004. FYI

D) #04-12 Carl Miller Funeral Home, Lawnnside, uniform penalty letter for violation of N.J.A.C. 13:36-9.5(b), N.J.A.C. 13:36-9.6(b), N.J.A.C. 13:36-5.6(a) 9, 11, 15, 16, 8, N.J.A.C. 13:36-9.7(a), and N.J.A.C. 13:36-9.9(b) 2 ii \$800.00 paid and requested information provided May 5, 2004. FYI

E) #04-32 Carmen A. Spezzi Funeral Home, Parlin, uniform penalty letter for violation of N.J.S.A. 45:1-7 c) \$100.00 paid May 5, 2004. FYI

F) #04-14 Van Horn - McDonough Funeral Home, Lambertville, uniform penalty letter for violation of N.J.A.C. 13:36-1.9(f), 13:36-11.3(a), and 13:36-9.9(b) 2 ii \$1000.00 paid and requested information provided May 7, 2004. FYI

G) #04-13 Robert Schoem's Menorah Chapel, Inc., Paramus, uniform penalty letter for violation of N.J.A.C. 13:36-5.5(a)1, 13:36-9.7, 13:36-1.9(c), 13:36-1.9(a)1, 13:36-5.12(c) and N.J.S.A. 45:7-61(c) \$3600.00 Paid May 7, 2004. FYI

H) #04-16 Wilfred Armitage Funeral Home, Kearny, uniform penalty letter for violation of N.J.A.C.13:36-9.6(a), 13:36-1.9(c), 13:36-9.9(b)2ii \$1000.00 paid and requested information provided May 7, 2004. FYI

I) #04-42 Paul Ippolito Memorial, Orange, uniform penalty letter for violation of N.J.A.C. 13:36-5.6(a)8 \$100.00 paid May 7, 2004. FYI

J) #04-15 Whigham Funeral Home, Newark, uniform penalty letter for violation of N.J.A.C. 13:36-11.16, 13:36-5.6(a)8, 13:36-9.7(a) and 13:36-9.9(b)2ii \$1100.00 paid and requested information provided May 7, 2004. FYI

K) #04-44 Worden-Hoildal Funeral Homes, Red Bank, uniform penalty letter for violation of N.J.A.C. 13:36-9.6(b)2 and N.J.A.C. 13:36-5.12(c) \$200.00 paid May 5, 2004. FYI

L) #04-16 Perry Funeral Home, Inc., Newark, uniform penalty letter for violation N.J.A.C. 13:36-1.9(f) and 13:36-11.3(a) \$2000 paid and requested information provided May 14, 2004. FYI

M) #04-35 Goods Funeral Service Inc. Nesbitt Funeral Home, Elizabeth, uniform penalty letter for violation of

N.J.S.A. 45:1-7(c) \$100.00 paid May 17, 2004. FYI

N) #04-19 Campbell Funeral Chapel, Inc., Trenton, uniform penalty letter for violation of N.J.A.C. 13:36-9.6(b)1 and 2, 13:36-5.12(c), and 13:36-9.9(b)2ii \$350.00 paid and requested information provided May 17, 2004. FYI

O) #03-144 LaMonica Memorial Home, Inc., Bloomfield, uniform penalty letter for violation of N.J.A.C. 13:36-5.12(c) \$500.00 paid May 14, 2004. FYI

P) #04-41 Nesbitt Funeral Home, Elizabeth, uniform penalty letter for violation of N.J.A.C. 13:36-9.6(a), (b)1 and 2, 13:36-5.5(a)2, 13:36-9.9(b)2ii, 13:36-9.7(a)2 and 3, and 13:36-9.5(a) \$850.00 paid and requested information provided May 19, 2004. FYI

11) PUBLIC COMMENTS

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

13) ADJOURNMENT

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