

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, JUNE 7, 2011
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION MEETING AGENDA

1) OPEN STATEMENT

2) ROLL CALL

Richard J. Galante Jr., President
Edith C. Churchman, Ph.D., CFSP
Marius R. Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
James J. Marrocco
Bayode Olabisi (Public Member)
Anthony J. Papavero Jr.
John Radzieta
Philip Scheps (Public Member)
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg
Ana Zevallos

3) APPROVAL OF MINUTES

4) EXECUTIVE DIRECTOR'S REPORT

A) Total number of complaints received in May: 9 Total for 2011: 19

B) Next regular Board meeting: Tuesday, July 12, 2011 Hudson Room, 6th floor.

C) Election of Officers

D) 9 Candidates registered for the June 17, 2011 Jurisprudence Examination.

E) Regulation Analyst Maryann Sheehan, is scheduled to arrive at 10:00 a.m. to reconstruct the policy in regards to the purchasing of a existing registered mortuary.

5) INTERN REGISTRATIONS

6) NEW LICENSEES

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| A) Curtis May | Licensed by Application |
| B) Hugh Moriarty III | Licensed by Application |
| C) Brendan Reilly | Licensed by Application |
| D) Jonathan Wojcik | Licensed by Application |

*Licensed by Application for 2011:*13

*Licensed by Credentials for 2011:*0

7) NEW INSTALLATIONS

8) CONTINUING EDUCATION

(All approved CEU courses are located on the state website www.njconsumeraffairs.gov/mort under the licensee tab)

A) Funeral Directors Assn. of Essex, Union & West Hudson: Edith Churchman

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|--|------------|
| 1) Union County Disaster Preparedness Plan (6/23/11) | 1hr |
| 2) Restoration Of The Normal Case (6/4/11) | |
| 1hr | |
| 3) The Arrangement Conference (6/4/11) | |
| 1hr | |
| 4) OSHA (6/4/11) | 1hr |

B) National Funeral Directors Association: Kathleen Walczak

1) When Accounts Receivables Start To Age....(6/2/11) **1hr**

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C) International Cemetery & Funeral Association: Daniel Osorio

25hrs 1) College of 21st Century Services (6/22-27/11)

25hrs 2) College of Administration & Management (6/22-27/11)

3) College of Cremation Services (6/22-27/11) **25hrs**

4) College of Funeral Home Management (6/22-27/11) **24.5hrs**

5) College of Land Management & Grounds.... (6/22-27/11) **24.5hrs**

6) College of Sales & Marketing (6/22-27/11)

24.5hrs

D) Kates-Boylston Publications: Thomas Parmalee

1) Cremation Strategies Conference (11/2/11) **5hrs**

2) Sixth Annual Funeral Service Business Plan.... (11/3-4/11)

10.75hrs

E) FuneralDirectorCEUs.com: Robin Heppell

1) New American Way of Death (5/26/11) **3hrs**

F) MKJ Marketing: Krystal Casey

1) 2011 Mediterranean Cruise Seminar (6/24-7/3/11) **24hrs**

G) National Funeral Directors Association: Kathleen Walczak

1) Leadership Welcome And National/State Emerging....(7/11/11) **1hr**

2) Breakout By Office (7/11/11) **2hrs**

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| | 3) ABFSE & ICFSEB: What you Need To Know (7/11/11) | 1hr |
| | 4) Education And Licensing: Coast To Coast (7/12/11) | 2hrs |
| | 5) The Six Manuals For Effective Association... (7/12/11) | 2hrs |
| | 6) Avoiding Risks In Managing A Nonprofit....(7/13/11) | |
| 2hrs | 7) Five Ways To Improve Prep Room Ventilation...(5/26/11) | |

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H) National Funeral Directors Association: Kathleen Walczak
 (Change of course title only)

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| 1hr | 1) Hot Technologies For Marketing Your Funeral Home.... (6/16/11) |
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I) National Funeral Directors Association: Kathleen Walczak

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| 1hr | 1) Update 2011 Labor & Employment Law (7/14/11) |
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J) Burlington County Funeral Directors Association: Cynthia Caterson
 (Date and location of seminar was provided)

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| | 1) The Importance of Having A Will (5/17/11) | 1hr |
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K) National Funeral Directors Association: Kathleen Walczak

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| 2hrs | 1) The New Arrangement Paradigm For America's...(7/28/11) |
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L) Passaic County Funeral Directors Association: Bryan Richards

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| | 1) NJ Mission of Honor (5/12/11) | 1hr |
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M) National Funeral Directors Association: Kathleen Walczak

- 1) Cremation Litigation Preparation: How to Keep From(8/9/11) **1hr**
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N) New Jersey Funeral Service Education Corp.: Emily Moschetti

- 1) What Make A Good Manager A Better Manager? (8/4/11) **2hrs**

O) Cooper Wilbert Vault Co., Inc.: Beth Cooper

- 1) Marketing Of Outer Burial Containers **3hrs**
2) Manufacturing A Burial Vault **3hrs**

P) West Jersey Funeral Directors Assoc.: Orlando Covington

- 1) New Enhanced EZ Obit Format & Operation Procedures (5/4/11) **1hr**

9) CORRESPONDENCE

A) In accordance with the 2011-2013 license renewal, Anthony Pizzi reported his 2009 DUI conviction. **FYI.**

B) In receipt of Michael T. Paskas reinstatement application, in which he informed the Board that he performed 5 funerals, during the 2 month lapse of his practitioner's license. **Note:** License was reinstated on May 5, 2011.

C) Nancy Butkiewicz is requesting an intern extension to March 2012, in order to complete the necessary requirements for Mercer Community College and the State Board. **Note:** Intern card

is scheduled to expire on June 24, 2011.

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D) R. Michael Gallaway of Gallaway & Crane Funeral Home, is requesting further clarification into the Board's decision to have them remove the long bone embalming charge from their General Price List.

E) R. Todd Edwards of Edwards & Son Funeral Home Inc., informs that the funeral home sign is in the process of being replaced due to damages caused by recent storms. **FYI.**

F) Theo Stanley Jr advises the Board of the recently added prep room to the Stanley Memorial Chapel of Camden NJ. This new addition is scheduled to be completed by May 16, 2011. **FYI.**

10) OPEN DISCIPLINARY MATTERS

A) 10-50 Oliverie Funeral Home, Manchester, Mgr., Geraldine Oliverie submitted a written statement in regards to the Board's decision to rescind the Uniform Penalty of \$2,500.00 for the violation of N.J.A.C.13:36-1.9. **Note:** The requested documents is attached.

11) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

12) **ADJOURNMENT**