

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, JULY 1 , 2008
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>
OPEN SESSION MEETING AGENDA

1) OPEN STATEMENT

2) ROLL CALL

Louis J. Stellato Jr, Ph.D, President
Richard J. Galante, Secretary
Thomas C. Brown
Edith C. Churchman, Ph.D., CFSP
Martin Goldstein, Esq.
Bernard Horwitz, Esq., (Public Member)
Fanny Jaramillo (Public Member)
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
Philip Scheps (Public Member)
Frederick R. Whiteley III

3) APPROVAL OF MINUTES

4) EXECUTIVE DIRECTOR'S REPORT

- A) Total number of complaints received in June: 6 Total for 2008: 53
- B) Next regular Board meeting: Tuesday, August 5, 2008 Hudson Room, 6th floor.
- C) 28 candidates registered for the June 20, 2008 Jurisprudence Examination.
- D) Election of Officers.

5) INTERN REGISTRATIONS

- A) Caroline Bennett, Michalski Funeral Home
- B) Nancy Ann Butkiewicz, Flynn and Son Funeral Home
- C) Kelly Malloy, Day Funeral Home
- D) Ian Manelis, Louis Suburban Chapel, Inc.
- E) Nicholas Tomasello, Gardner Funeral Home
- F) Michael Warchal, Silverton Memorial Funeral Home

6) NEW LICENSEES

- A) Steven Rapacki Licensed by Application

7) NEW INSTALLATIONS

- A) Cremation Company, Jersey City, Mgr. Richard Riotto

8) CONTINUING EDUCATION

- A) International Order of the Golden Rule: Jenny Gabbert

- 1) The Golden Rule School-7/16-18, 2008 21hrs

- 2) Using NFAM and the Golden Rule Logo to Promote Your FH -7/17/08 1hr
- 3) First Impressions: The Art of Telephone Conversation-8/21/08 1hr

B) Bergen County Funeral Director's Association: Ginny Sanzo

- 1) Common Footing on Sacred Ground-4/2/08 1hr
- C) Batesville Casket Company, Inc.: Deb St. Pierre 1hr
- 1) The Future of Chinese Casket Imports- (blanket time & location) 3hrs

D) Funeral Director's Association: Edith Churchman

- 1) State Board Update - 4/17/08 1hr

E) Bergen County Funeral Director's Association: Ginny Sanzo

- 1) Hospice Care-1/2/08 1hr

F) Matthews International: Jay Diaz

- 1) A Fresh Look at The Future Seminar -(various) 8hrs
- 2) Focus on Your Future- (various) 12hrs

G) The Dodge Institute: Kimberly Gehlert

- 1) Embalming: The Challenges & The Rewards -9/10/08 6hrs

H) Stericycle: Sheryl Pellerin

- 1) Respiratory Protection Awareness-7/31/08 1hr
- 2) Tuberculosis Regulatory Awareness- 7/31/08 1hr
- 3) Lock Out/Tag Out Awareness Training-7/31/08 1hr
- 4) Funeral Industry: OSHA/Bloodborne Pathogens Training 3-7/31/08 3hrs
- 5) Funeral Industry: OSHA/Bloodborne Pathogens Training 2-7/31/08 3hrs
- 6) Confined Space Awareness Training -7/31/08 1hr
- 7) Formaldehyde Awareness Training -7/31/08 1hr
- 8) Hazard Communication Training -7/31/08 1hr

I) Selected Independent Funeral Home: Wilson R. Bradley

- 1) Service That Rocks-3/31/08
- 2) Performance that Rocks-3/31/08
- 3) Selected Update-4/1/08
- 4) Roundtable Discussion-4/1/08

J) Rutgers: Kyle Ledford

- 1) EEO Law and Lawful Employment Programs-2/5/08 6hrs
- 2) Realities of Americans With Disabilities Act-2/20/08 6hrs
- 3) Dealing with the Troubled Employee-6/4/08 6hrs
- 4) EEO Compliance: Practical Strategies & Techniques 10/03/07 6hrs
- 5) Harassment in the Workplace-10/31/07 6hrs
- 6) Preparing the Company's Defense in Employee Disputes-10/23/07 6hrs

- 7) Preparing Employee Handbook- 11/1/07 6hrs
- 8) Human Resource Management and the Law-11/8/07 6hrs
- 9) Legal Framework for Employee Discipline & Discharge-11/29/07 6hrs
- 10) Employee And Labor Relations-12/13/07 6hrs

K) National Funeral Directors & Morticians Association, Inc: Kim Bogard

- 1) Youth and Violence-A Discussion-8/2/08 1hr
- 2) Muslim Burial Customs-8/3/08 1hr
- 3) Smart Stretch-8/3/08 1hr
- 4) Common Embalming Problems-8/4/08 1hr
- 5) Use of Computers in the Funeral Home- 8/4/08 1hr
- 6) Funeral Service: A Look at Trends & Strategies for the Future-8/4/08 1hr
- 7) Introducing Change in the Funeral Home-8/4/08 1hr
- 8) Embalming Basics-8/5/08 1hr
- 9) Funeral Home & Liability-Recognizing It and Avoiding It-8/5/08 1hr
- 10) 4 Steps to Transforming Your Workplace and Creating Lasting Values-8/5/08 1hr
- 11) Governmental Laws, Rules & Operations That Directly Affect Families During Military Burials -8/6/08 1hr
- 12) Embalming: Cosmetic Application and Techniques -8/6/08 1hr
- 13) Facts Funeral Directors Should Know From Their State Boards-8/6/08 1hr
- 14) Making Funeral Arrangements-8/6/08 1.5hrs
- 15) Succession Planning- Minimizing Family Disputes-8/6/08 1.5hrs

L) National Funeral Directors & Morticians Association, Inc: Kim Bogard

- 1) Elder Care Legal Issues-5/17/08 1hr
- 2) OSHA/Waste Management-5/17/08 1hr

M) Rolling, Shaw & Associates, P.C.: David Danaher

- 1) The Decision to Sell-5/2/08
- 2) The Appraisal-Putting Out the Anchor-5/2/08
- 3) "Soft Considerations"- Non Monetary Issues-5/2/08
- 4) Working Lunch-" The Anatomy of a Transaction"-5/2/08
- 5) The Tax Man Waits-5/2/08
- 6) Strategies for Beating the Tax Man-5/2/08

9) CORRESPONDENCE

10) OPEN DISCIPLINARY MATTERS

A) 08-26 Snover - Givnish Funeral Home, Cinnaminson, Mgr., Michael Givnish, paid the penalty of \$3,000.00 for violation of N.J.A.C.13:36-11.2 and 13:36-11.3 on June 11, 2008. Mr. Givnish also provided his continuing education credits as proof of compliance. FYI.

B) 08-50 Dennison Funeral Home, Florence, Mgr., Richard Dennison, paid the penalty of \$100.00 for violation of N.J.A.C. 45:1-7(c) on June 13, 2008. FYI.

C) John Hughes was issued an Final Order of Discipline on June 9, 2008. FYI

D) Edward Manbeck Jr. was issued an Final Order of Discipline on June 9, 2008. FYI

E) George Hartman Jr. was issued an Final Order of Discipline on June 9, 2008. FYI

F) 07-127 Plinton Curry Funeral Home, Mgr., James Curry, paid the penalty in three monthly payment for a total of \$1,700.00 for violation of N.J.S.A 45:7-65.3, N.J.A.C 13:36-1.9 N.J.A.C 13:36-9.5(b)(1) and 9.6(b)(1), 16 C.F.R. § 453.3 (c)(2) and N.J.A.C. 13:36-9.7(d)(4) and 9.11(b) on June 17, 2008. Mr. Curry also provided his revised forms as proof of compliance. FYI.

11) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

12) ADJOURNMENT