

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ 07101
HUDSON ROOM , 6TH FLOOR
9:30 A.M., TUESDAY, JULY 6, 2004
<http://www.state.nj.us/lps/ca/nonmedical/mortuary.htm>

OPEN SESSION MEETING AGENDA

1) OPEN STATEMENT

2) ROLL CALL

Marius R. Lombardi President (Government Member)
Richard J. Galante, Secretary
Richard R. Bradley
Thomas C. Brown
Edith C. Churchman, Ph.D., CFSP
Martin Goldstein
Bernard Horwitz, Esq., (Public Member)
Fanny Jaramillo (Public Member)
William C. McCriskin
Gerald P. Scala, Esq., (Public Member)
Anthony P. Vainieri Jr.
Frederick R. Whiteley III

3) APPROVAL OF MINUTES

NJ State Board of Mortuary Science Minutes for May 4, 2004.

4) EXECUTIVE DIRECTOR'S REPORT

- A) Number of complaints received in June:26 total for the year 90.
- B) Next regular Board meeting: Tuesday, August 3, 2004, Hudson Room, 6th floor.
- C) Nominating Committee
 - i) Nomination of Officers
 - ii) Election of Officers

5) INTERN REGISTRATIONS

Timothy Boylan, Boylan Funeral Home, Robert Fox, Preceptor
Elizabeth C. Carter, Bergen Funeral Service, Mike Roberson, Preceptor
Matthew Ryan Gaskill, Lewis Funeral Home, John D. Engleman, Preceptor
Sidney Michael Hagans, Jackson Funeral Residence, Rosalyn Burns-Browne, Preceptor
Frank Scafario, III, Ora Wooster Funeral Home, Inc., Richard Schaible, Jr., Preceptor

6) NEW LICENSEES

Terrance Steward

7) NEW INSTALLATIONS

Orender Family Home for Funerals, Kevin Orender, Manager

8) CONTINUING EDUCATION

A) New Jersey Funeral Service: Cynthia E. Viant

1) Improving Personnel Management in Funeral Service 6Hrs

B) National Funeral Directors Association: Sandra Jeske

1) Leader to Leader Communication 1Hr

2) Breakout by Office 1Hr

3) Marketing the New Consumer, 50+ Boomer 1Hr

4) Chicken Little Leadership 1Hr

5) Strategic Planning for Associations 2Hrs

6) Innovative Leadership in Extraordinary Times 1Hr

7) Breakout by Association Membership Size 1Hr

8) Leading Isn't Always Easy 1Hr

C) FuneralCE: Saif Fatteh

1) Bloodborne Pathogens 3Hrs

2) Basic Funeral Customers 1Hr

3) Decision Making 2Hrs

4) Depositions 1Hr

5) Effective Goal Setting 2Hrs

6) Ethics of Making Funeral Arrangements 3Hrs

7) Funeral Rule 2Hrs

8) History of Preserving Funeral Remains 1Hr

9) Rational Thinking 1Hr

10) Stillborn Support 1Hr

11) Targeting Your Primary Markets 2Hrs

12) Understanding the At-Need Customers Buying Motivations 1Hr

D) SCI Management: Sophie Diederichs

1) Bloodborne Pathogens 1Hr

2) Office Safety 1Hr

3) Back Safety 1Hr

- 4) Lockout/Tagout 1Hr
 - 5) Respiratory Protection 1Hr
 - 6) Fire Safety 1Hr
 - 7) Hearing Protection 1Hr
 - 8) Charity Defensive Driving 1Hr
- E) International Order of the Golden Rule: Jenny Gabbert
- 1) Strategies for a Stronger Tomorrow 10Hrs
 - 2) Complying With the Funeral Rule 1Hr
 - 3) Complying With Human Resources & Wage Laws 1Hr
 - 4) Complying With OSHA 1Hr
 - 5) Coping With the Holidays 1Hr
 - 6) Helping Survivors Get Their Financial Matters In Order 1Hr
 - 7) Open Line Idea Exchange 1Hr

F) National Funeral Directors Association: Sandra Jeske

- 1) Minimum Wage and Overtime Pay Requirements 3Hrs
- 2) Time For Your Annual Checkup 3Hrs
- 3) Understanding a Child's Grief 3Hrs
- 4) Understanding the Practice of the FTC Funeral Rule 3Hrs

9) CORRESPONDENCE

A) NJ Cemetery Board Public Session Agenda June 10, 2004

B) NJ Cemetery Board Public Session Minutes March 31, 2004

C) NJ Cemetery Board Public Session Minutes April 8, 2004

D) Letter from National Funeral Directors & Morticians Association, Inc. asking if annual conventions and exhibits during annual conventions are acceptable CEUs.

E) Roth-Goldstein's Memorial Chapel, LLC. Submitted a copy of its general price list with the corrections recommended by the board.

F) Letter from Dean L. Scarpa requesting permission to serve on the cemetery committee of Emeth Shalom in Margate, NJ.

G) Whigham Funeral Home submitted a copy of its general price list.

H) Norman Dean Home for Funeral Services, Inc. submitted a copy of its general price list.

I) Victor Cortes is requesting permission to rent an office at Community Funeral Home.

10) OPEN DISCIPLINARY MATTERS

A) #02-66 WR Woody Funeral Home, Inc., Burlington, uniform penalty letter for violation of N.J.A.C. 13:36-1.9(c) \$1000.00 paid May 19, 2004. FYI

B) #04-08 Edwards and Sons Funeral Home, Bridgeton, uniform penalty letter for violation of N.J.A.C. 13:36-11.16(d), N.J.A.C.13:36-1.9(c), N.J.A.C.13:36-1.9(a)2, N.J.A.C.13:36-1.9(d), N.J.A.C.13:36-9.11(b), N.J.A.C.13:36-9.5, N.J.A.C.13:36-9.6 \$1350.00 paid April 29, 2004. FYI

C) #04- 43 Scott & Kedz Home for Funerals, Bedford, uniform penalty letter for violation of N.J.A.C.13:36-5.1(a), N.J.A.C.13:36-5.1(b), N.J.A.C.13:36-9.9(b)2ii N.J.A.C.13:36-1.9(c) submitted written statement for Board's final consideration.

D) #04- 48 South Jersey Cremation Services, Elmer, uniform penalty letter for violation of N.J.A.C. 13:36-5.12(c), \$250.00 paid May 28, 2004. FYI

E) #04-57 Reilly Funeral Home, Belmar, uniform penalty letter for violation of N.J.A.C.13:36-1.9(b), N.J.A.C.13:36-5.12(c), N.J.A.C.13:36-9.9(b)2ii \$200.00 paid June 2, 2004. FYI

F) #04-52 Adams Perfect Funeral Home, Inc., Pleasantville, uniform penalty letter for violation of N.J.A.C. 13:36-5.6(a)8 \$100.00 paid June 2, 2004. FYI

G) #04- 46 Funeraria Las Americas, Inc., Newark, uniform penalty letter for violation of N.J.S.A. 45:1-7(c) \$5000.00 paid June 8, 2004. FYI

H) #04-53 Edward Sakowicz Funeral Home, Elizabeth, uniform penalty letter for violation of N.J.A.C.13:36-9.6(a), 13:36-1.9(c), 13:36-9.7(a) \$2500.00 paid June 9, 2004. FYI

I) #02- 49 Walter R. Calhoun, III, Rutherford, uniform penalty letter for violation of N.J.A.C. 13:45C-1.3(a) \$500.00 paid May 26, 2004. FYI

J) #04-59 Lankenau Funeral Home, Vincetown, uniform penalty letter for violation of N.J.A.C. 13:36-5.12(c), written statement submitted for board approval.

K) #04-73 Roedel-Krause Funeral Services, Merchantville, uniform penalty letter for violation of N.J.A.C. 13:36-11.16(a) and (d), written statement submitted for board approval.

L) #04-54 Jackson Funeral Residence, Jersey City, uniform penalty letter for violation of N.J.A.C. 13:36-5.5(a)1 and 3, 13:36-5.1(a), and 13:36-9.9(b)2ii \$300.00 paid and requested information submitted June 16, 2004.

M) #04-70 Francioni, Taylor & Lopez, Inc. Funeral Home, Neptune, uniform penalty letter for violation of N.J.A.C. 13:36-5.12(c), 13:36-9.9(b)2ii, 13:36-1.9(a)2 \$100.00 paid and requested information submitted June 17, 2004.

11) PUBLIC COMMENTS

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

13) ADJOURNMENT

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