

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, JULY 6, 2010
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING AGENDA

1) OPEN STATEMENT

2) ROLL CALL

Richard J. Galante Jr., President
Thomas C. Brown, Secretary
Edith C. Churchman, Ph.D., CFSP
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
Richard McCriskin
Bayode Olabisi
John Radzieta
Philip Scheps (Public Member)
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg
Ana Zevallos

3) APPROVAL OF MINUTES

A) June 1, 2010

4) EXECUTIVE DIRECTOR'S REPORT

A) Total number of complaints received in June: 2 Total for 2010: 40

B) Next regular Board meeting: Tuesday, August 17, 2010 Hudson Room, 6th floor.

C) 32 Candidates registered for the June 18, 2010 Jurisprudence Examination.

D) Tentative meeting dates for 2011.

5) **INTERN REGISTRATIONS**

- A) Richard Anderson II, W.R. Woody Funeral Home
- B) Murry Conway, Clayton & McGirr Funeral Home
- C) Laura Mann, Memorial Funeral Home
- D) Crystal Riggs, Riggs Funeral Home
- E) Doris Roper, Anderson Funeral Service

6) **NEW LICENSEES**

- A) Joanna Lombardo Licensed by Application

*Licensed by Application total for 2010:***14** *Licensed by Credentials total for 2010:***3**

7) **NEW INSTALLATIONS**

8) **CONTINUING EDUCATION**

A) National Funeral Directors Association: Kathleen Walczak

- 1) Best Business Practices To Manager Collections In... (7/29/10)

1hr

B) International Order Of The Golden Rule: Lisa Krabbenhoft

- 1) OSHA Issues (7/29/10)
- 2) Leveraging Social Media To Optimize Website... (9/30/10)
- 3) Pet Services Pros and Cons (12/2/10)

1hr

1hr

1hr

C) Funeral Review.Com: Nikki McQueen

- 1) Fifth Annual Funeral Service Business (11/17-19/10)

13hrs

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D) Epsilon Nu Delta Mortuary Fraternity, Inc.: Edith Churchman

- 1) Formaldehyde Free Embalming Chemicals (8/4/10) **1hr**
2) Embalming Without Electricity and In Situations.... (8/4/10) **1hr**

E) Jewish Memorial Chapel: Craig Reiman

(The location of the 3 courses that was previously approved was provided)

- 1) Catholic Cemeteries: Common Footing On Sacred... (9/1/10)
2) Organ Donor Process (10/6/10) **1hr**
3) Burial Assistance (11/3/10) **1hr**

1hr

F) Funeral Directors Assn. Of Essex, Union & West Hudson Counties: Edith Churchman

- 1) An Over View of Celebrant Training (5/27/10) **1hr**

G) MKJ Marketing: Erica Heuer

- 1) Community Effectively With Your Community (7/28-29/10)
2) Green Opportunity (7/26-27/10) **7hrs**

6hrs

H) Cooper Wilbert Vault Co, Inc.: Beth Cooper

- 1) We Don't Want A Funeral: We Want A Cremation (8/24/10) **2hrs**

I) American Academy of McAllister Institute: Brian Kasler

1) Funeral Service: A Whole New Ballgame (6/11/10) **5.5hrs**

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J) National Funeral Directors Association: Kathleen Walczak

1) NFDA Certified Preplanning Consultant (8/3-4/10) **8hrs**

K) FuneralDirectorCEUs.com: Robin Heppell

1) Understanding Google: The External & Internal... (7/27/10 & online) **3hrs**

2) Social Media & Funeral Service: Making Sense... (7/27/10 & online) **3hrs**

L) Stericycle, Inc.: Richard Best

1) OSHA Bloodborne Pathogens Training (various) **3hrs**

2) Hazard Communication Training (various) **1hr**

3) Confined Space Awareness Training (various) **1hr**

4) OSHA Bloodborne Pathogens Training (various) **2hrs**

5) Formaldehyde Awareness (various) **1hr**

6) Lock Out Tag Out Awareness (various) **1hr**

7) Respiratory Protection Awareness (various) **1hr**

8) Tuberculosis Awareness (various)

1hr

M) American Academy of McAllister Institute: Brian Kasler

1) What Is Your GRASP on Cremation Consumers (6/11/10) **1.5hrs**

2) Arranging High Profile Funerals (6/11/10)

1hr

3) The Zero Turn LawnMower And Your Funeral... (6/11/10)

1hr

4) Building And Developing Relationships With Hospice... (6/11/10) **1hr**

1hr 5) Driving Customer Service And Loyalty In The Digital Age (6/11/10)

N) National Funeral Directors Association: Kathleen Walczak

1) Contemporary Embalming (8/4/10) **4hrs**
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O) Education Workers Group: Brian Stefanelli

(Course material was provided to Ms. Churchman only)

1) OSHA Compliance For Funeral Home (online) **2hrs**
2) Limiting Exposure to HIV/AIDS (online) **2hrs**
3) Complying With The FTC Funeral Rule (online) **2hrs**
4) Funeral Products And the Environment (online) **2hrs**
5) Helping Parents Cope with Unexpected Death (online) **1hr**
6) Helping Parents Help Children Cope with Death (online) **1hr**
7) When Children Die: Guidance For the Final Arrangements (online)
1hr

P) American Academy of McAllister Institute: Brian Kasler

1) Risk Management & Best Practices (6/12/10) **1hr**
2) Red Flag Rule Funeral Home Requirements (6/12/10) **1hr**

9) CORRESPONDENCE

A) NJ Cemetery Board Public Session Agenda for June 10, 2010. **FYI.**

B) Dianne Tamaroglio, Executive Director of the New Jersey Cemetery Board, informs the Board that the Thursday, July 8, 2010 and the August 12, 2010 meeting was adjourned. The next scheduled Board meeting will convene on Thursday, September 2, 2010. **FYI.**

C) John Finegan, obituary notice appeared in the May 18, 2010, edition of the Star Ledger. **FYI.**

D) An online news article titled “When Prepaid Funeral Plans Are Wealth Killers”. **FYI.**

E) Kirk Popiolek, is requesting permission to allow Gary Stevenson to perform his internship at his two facilities in order to fulfill the necessary requirements.

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10) OPEN DISCIPLINARY MATTERS

A) 09-51 & 10-01 William McGee Consent Order, was filed with the Board on June 1, 2010. **FYI.**

B) 10-09 Bloomfield-Cooper Jewish Chapels, Lakewood, Mgr., Albert Bloomfield, paid the penalty of \$4,000.00 for violation of N.J.A.C.13:36-11-16, N.J.A.C.13:36-9.18 and § 453.2 on June 3, 2010. **FYI.**

C) 10-12 Shore Point Funeral and Cremation Services, Hazlet, Mgr., Michael Pavone, paid the penalty of \$4,000.00 for violation of N.J.A.C.13:36-1.9 (e), N.J.A.C.13:36-9.7 and § 453.2 on May 19, 2010. **FYI.**

D) 10-24 Anna Louise Bongiovi, submitted a written statement for the Board’s consideration for violation of N.J.A.C.13:36-5.12 (f). **Note:** The advertising company of Seccion Amarilla USA LLC, submitted a letter on behalf of the funeral home.

11) ITEMS FOR DISCUSSION

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative

inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

13) ADJOURNMENT