

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**HUDSON ROOM, 6TH FLOOR**  
**9:30 A.M., TUESDAY, JULY 7, 2009**  
**<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**  
**OPEN SESSION MEETING AGENDA**

1) OPEN STATEMENT

2) ROLL CALL

Louis J. Stellato Jr, Ph.D, President  
Thomas C. Brown, Secretary  
Edith C. Churchman, Ph.D., CFSP  
Richard J. Galante Jr.  
Wendy Hilliard  
Marius Lombardi (Government Member)  
Curtis S. Macysyn (Public Member)  
Richard McCriskin  
Bayode Olabisi  
John Radzieta  
Philip Scheps (Public Member)  
Lloyd Wimberg  
Ana Zevallos

3) APPROVAL OF MINUTES

A) June 2, 2009

4) EXECUTIVE DIRECTOR'S REPORT

A) Total number of complaints received in June: 5 Total for 2009: 30  
B) Next regular Board meeting: Tuesday, August 4, 2009 Hudson Room, 6th floor.  
C) 38 Candidates are registered for the June 19, 2009 Jurisprudence Examination.  
D) President Election.

5) INTERN REGISTRATIONS

A) Bryan R. Bentzinger, Bruce C. Van Arsdale Funeral Home  
B) Kristen Catalano, Manchester Memorial Funeral Home LLC  
C) Kendralyn Cornwall, Henry Funeral Home  
D) Andrew Gutterman, Gutterman Bros. Funeral Directors  
E) Justin Megaro, Megaro Memorial Home  
F) Matthew Noonburg, Bizub- Quilan Funeral Home  
G) Valerie Palumbo, Ippolito-Stellato Funeral Homes, Inc.  
H) Erik Schneider, Gallaway & Crane Funeral Home Inc.  
I) Trista Twesten, LeRoy P. Wooster Funeral Home LLC

6) NEW LICENSEES

A) Margaret Anne Scura Licensed by Application  
B) Michelle Sommerlad Licensed by Application

7) NEW INSTALLATIONS

## 8) CONTINUING EDUCATION

### A) District 1 NFD&MA: Carol Baugh

1) District Conference (6/13/09) 6hrs

### B) Cape School, Inc.: Courtney Wood

(Booklets provided to Ms. Churchman only)

1) Undertaking Ethical Issues in Funeral Home Service (ongoing) 8hrs

2) HIV/AIDS- How Far Have We Really Come? (ongoing) 4hrs

### C) Empire State Funeral Directors Association, Inc.: Carol Baugh

1) Empire Seminar 2009 (6/11-12/09) 10hrs

### D) New Jersey Funeral Service Education Corp.: Emily Moscetti

1) CSI: No, Just Forensic Toxicology (9/29-30/09) 1hr

2) The Secrets to Enhance Funeral Home Operations (10/1/09) 1hr

3) We Don't Want a Funeral We Want a Cremation (10/1/09) 1hr

4) The Employee Engagement in the Funeral Home:... (9/20 & 30/09) 1hr

5) The Embalming Beyond Minimum Standards (9/29/09) 1.5hrs

6) Building an Effective Family Service Program (10/1/09) 1hr

7) Family Business in the Rear View Mirror (10/1/09) 1hr

8) Reaching Your Community Via the Internet (9/30 & 10/1/09) 1hr

9) Moments Held Legacy Work: Bob's Story (10/1/09) 1hr

10) Changes In Funerals: Why Are They Happening and Where.....(10/1/09) 1hr

11) Preparation of the Tissue-Recovered Body (9/30 & 10/1/09) 1hr

12) Green Funerals: Something Old, Something New (9/30 & 10/1/09) 1hr

13) First Contact is the First Step (9/30 & 10/1/09) 1hr

14) And We Wonder Why People Question the Need ....(9/29/09) 1.5hrs

### E) International Order of the Golden Rule: Karen Gentles

1) Known Shipper Mandate: Prepare Now (6/18/09) 1hr

2) OSHA Update (7/16/09) 1hr

3) Demanding Families: An Arrangements Conference...(8/20/09) 1hr

4) FTC Review (10/15/09) 1hr

5) Innovative Ideas to Better Serve Families (11/19/09) 1hr

6) What to Know Before Expanding or Acquiring....(12/17/09) 1hr

7) Invitational Roundtable 7th Annual Pheasant Hunt (11/13-17/09) 3hrs

### F) National Funeral Directors Association: Kathleen Walczak

1) Yes, You Can Profit from Cremation! (8/20/09) 1hr

### G) Jewish Funeral Directors of America: Florence Pressman

1) "Getting Your Most Important Things Done" (7/28/09) 2hrs

2) "To Grow or Not to Grow- That's The Question" (7/28/09) 2hrs

### H) Burlington County Funeral Director's Association: Brian Barnett

1) The Truth About Estate Administration & Probate (10/20/09) 1hr

I) Bradley & Son Funeral Homes: Charles Bechtold

1) Annual OSHA Training 2009 (9/7/09 & 9/14/09) 1hr

J) FuneralReview.Com: Jillian Holzhueter  
(Note: Course previously denied for lack of information)

1) Grief Management & The Role of the Funeral... (on-line) 6hrs

9) CORRESPONDENCE

A) NJ Cemetery Board Public Session Agenda for June 11, 2009. FYI.

B) Emily Moscetti, invites the Board to attend the NJSFDA 2009 annual convention, to interact and dialogue with hundreds of licensees.

C) Stacey Oliver, is asking the Board approval to extent her internship in order to pass the Nationals and Practical Examination.

10) OPEN DISCIPLINARY MATTERS

A) The Final Order of Discipline that was filed with the Board on June 2, 2009 regarding the suspension of registration for the La Garde Funeral Home. FYI.

B) 08-39 The Family Funeral Home, Newark, Mgr, Kenneth Cattenhead, paid the penalty of \$2,500.00 for violation of N.J.S.A. 45:1-7 (c) and 45:7-61 on June 22, 2009. FYI.

11) ITEMS FOR DISCUSSION

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

13) ADJOURNMENT