

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, OCTOBER 5, 2010
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION MEETING AGENDA

1) OPEN STATEMENT

2) ROLL CALL

Richard J. Galante Jr., President
Thomas C. Brown, Secretary
Edith C. Churchman, Ph.D., CFSP
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
Richard McCrisky
Bayode Olabisi
John Radzieta
Philip Scheps (Public Member)
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg
Ana Zevallos

3) APPROVAL OF MINUTES

4) EXECUTIVE DIRECTOR'S REPORT

A) Total number of complaints received in August: **4** Total for 2010: **54**

B) Total number of complaints received in September: **3** Total for 2010: **57**

C) Next regular Board meeting: Tuesday, October 26, 2010 Hudson Room, 6th floor.

D) **10** Candidates registered for the October 15, 2010 Jurisprudence Examination.

5) **INTERN REGISTRATIONS**

- A) Patrick Biondo, Ippolito-Stellato Funeral Home
- B) Corry Fennell, Carl Miller Funeral Home
- C) Toni May-Jervey, May Funeral Home
- D) Matthew Myers, Jackson Funeral Home
- E) Meghan Owens, M. John Scanlan Funeral Home
- F) Tara Scarponi, Scarponi-Bright Funeral Home
- G) Susan Suarez, Wm A. Bradley & Sons
- H) Amber Yehle, Bergen Services LLC

6) **NEW LICENSEES**

- | | |
|------------------------|-------------------------|
| A) David Bell | Licensed by Application |
| B) Albert Correnti III | Licensed by Application |
| C) Jada Fulmore | Licensed by Application |
| D) Frank R. Galante | Licensed by Application |
| E) Marla Kaser | Licensed by Application |
| F) Richard Santiago | Licensed by Credentials |
| G) Justine Scudero | Licensed by Application |
| H) Alameen Spells | Licensed by Credentials |
| I) Ryan Winfield | Licensed by Application |

Licensed by Application total for 2010: 22 Licensed by Credentials total for 2010: 8

7) **NEW INSTALLATIONS**

8) **CONTINUING EDUCATION**

A) National Funeral Directors Association: Kathleen Walczak

1) Business Marketing for Successful Small Firms (11/18/10) **1hr**

B) International Order of the Golden Rule: Lisa Krabbenhoft

1) Invitational Roundtable (11/13-15/10)
3hrs

C) National Funeral Directors Association: Kathleen Walczak

1) Advanced Cremation Arranging (on-going) **2hrs**
2) Simple and Practical Best-Practice Ideas of Leading...(on-going) **1hr**
3) Creating Home Funerals: Your Role as a Funeral Director (on-going) **2hrs**
4) Drugs and Alcohol in the Workplace: What Employers...(on-going) **1hr**
5) FTC Funeral Rule Coordinator Speaks Out on How...(on-going) **2hrs**
6) Maximizing Preneed Profitability In Small Firms...(on-going)
1hr
7) Developing a Payment-In Full Policy (on-going)
1hr
8) Recession-Friendly Ideas to Accelerate Innovation...(on-going)
1hr
9) Eliminating Potential Wage and Hour Violations...(on-going)
2hrs

D) Education Workers Group: Brian Stefanelli

1) Ethics, Attitude & Customer Service (on-line) **3hrs**

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E) Hospice Foundation of America: Marcia Eaker

1) Spirituality And End-Of Life Care (4/13/11) **3hrs**

F) Education Workers Group: Brian Stefanelli

1) Burial With Military Honors (on-line) **3hrs**

G) Batesville Casket Company: Deb St. Pierre

	1) Plant Tour & Product Knowledge Presentation (on-going)	2hrs
3hrs	2) Creating Value For families Through Meaningful...(on-going)	
9hrs	3) Understanding & Meeting The Needs & Challenges of...(on-going)	
	4) Getting to know the Cremation Consumer- An Initial...(on-going)	2hrs
	5) Using E- Business To Create Meaningful Funeral...(on-going)	2hrs
	6) What Is your GRASP On Cremation Consumers? (on-going)	2hrs
2hrs	7) A Better Way To Assist Today's Value Driven...(on-going)	
	8) The Zero Turn Lawnmower and Your Funeral Home (on-going)	2hrs
	9) Research to Results (on-going)	2hrs
3hrs	10) Communicating With Families-Making More...(on-going)	
	11) Seven Secrets Consumers Don't Share (on-going)	3hrs

H) Morris County Funeral Directors Association: Mark Connor

1) Arch Diocese of Newark Cemetery Policies... (10/5/10)
1hr

I) Continuing Vision: Jeffrey Holcomb

- 1) "Unearthing The Secrets of Cremation" (12/2/10) **2hrs**

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J) Practicum Strategies: Richard Santore

- 1) Dealing With Communicable Diseases/AIDS (on-going) **4hrs**
2) Embalming Chemistry (on-going) **3hrs**
3) Employee Recruitment and Retention in FS (on-going) **2hrs**
4) OSHA for Small Business (on-going)
- 5hrs**
- 5) Living with the FTC's Funeral Rule (on-going) **3hrs**
6) Ethics For Funeral Directors (on-going) **4hrs**
7) Intermediate Marketing for Funeral Director (on-going)
- 3hrs**
- 8) Marketing 101 for Funeral Director (on-going) **3hrs**
9) Power Communications for Funeral Professional (on-going)
- 4hrs**
- 10) Understanding & Completing the Certificate of Death (on-going) **1hr**
11) Introduction to Accounting for the Funeral Director (on-going) **4hrs**
12) Preneed Funeral Planning (on-going) **4hrs**
13) Cremation: The Process (on-going) **4hrs**
14) Cremation: The Concept, The Client, The Caring (on-going) **4hrs**
15) How Do We Tell The Children (on-going) **4hrs**
16) OSHA-A Practical Guide for Funeral Service (on-going) **4hrs**
17) Job Burnout In Funeral Service (on-going)
- 4hrs**
- 18) Universal Precautions/HIV, AIDS (on-going) **4hrs**
19) Investment Management for the Funeral Director (on-going) **4hrs**
20) Moral Dilemmas Facing the Funeral Profession (on-going)
- 4hrs**
- 21) A Review of Basic Embalming Procedures (on-going) **4hrs**
22) Funeral Values (on-going) **6hrs**
23) Sacred, Sensitive- and Sane (on-going) **4hrs**
24) Coping with Stress as a Funeral Director (on-going)
- 4hrs**

4hrs	25) The Funeral Profession and Consumer Behavior (on-going)	
4hrs	26) Grief 101 For Funeral Directors (on-going)	
	27) Pre-Planning for Funeral Home Business Interruptions (on-going)	10hrs
	28) Complying With the Funeral Rule (on-going)	10hrs
	29) Hazardous Chemicals/Toxic Substances (on-going)	4hrs
4hrs	30) Managing Stress for Funeral Professionals (on-going)	
	31) Vanguard of Competition for Funeral Professionals (on-going)	6hrs
	32) Motivation and Coaching for Funeral Directors (on-going)	4hrs
4hrs	33) Everyday Ethics for Funeral Service (on-going)	
	34) Business Moral and Ethics (on-going)	4hrs

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9) CORRESPONDENCE

- A) NJ Cemetery Board Public Session Agenda for September 2, 2010. **FYI.**
- B) 2011 Meeting dates for the NJ Cemetery Board. **FYI.**
- C) Uniform Regulation N.J.A.C.13.45C is being proposed for readoption without changes. **FYI.**

10) OPEN DISCIPLINARY MATTERS

- A) 08-42 & 09-50 Gloria Demarco Consent Order was filed with the Board on September 21, 2010. **FYI.**

B) 09-19 William Robinson of Peace and Glory Funeral Home, paid the penalty of \$1,000.00 for the violation of N.J.A.C.13:36-2.15, N.J.S.A.45:1-21 (e), N.J.S.A.45:1-22 and 45:1-25 final payment for the Amended Consent Order was received on September 21, 2010. **FYI.**

C) 10-52 Reilly Funeral Home, Belmar, Mgr., James Bonner, paid the penalty of \$2,000.00 for the violation of N.J.A.C.13:36-4.1 (a) and (b) on September 17, 2010. **FYI.**

D) 10-53 Cochran Funeral Home, Hackettstown, Mgr., James Cochran, paid the penalty of \$8,800.00 for the violation of N.J.A.C.13:36-4.1 (a) and (b) on September 13, 2010. **FYI.**

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11) ITEMS FOR DISCUSSION

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

13) ADJOURNMENT