

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**HUDSON ROOM, 6TH FLOOR**  
**9:30 A.M., TUESDAY, OCTOBER 7, 2008**  
**<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**  
**OPEN SESSION MEETING AGENDA**

**1) OPEN STATEMENT**

**2) ROLL CALL**

Louis J. Stellato Jr, Ph.D, President  
Richard J. Galante, Secretary  
Thomas C. Brown  
Edith C. Churchman, Ph.D., CFSP  
Martin Goldstein, Esq.  
Bernard Horwitz, Esq., (Public Member)  
Fanny Jaramillo (Public Member)  
Marius Lombardi (Government Member)  
Curtis S. Macysyn (Public Member)  
Philip Scheps (Public Member)

**3) APPROVAL OF MINUTES**

**4) EXECUTIVE DIRECTOR'S REPORT**

- A) Total number of complaints received in September: 7 Total for 2008: 72
- B) Next regular Board meeting: Tuesday, October 28, 2008 Hudson Room, 6th floor.
- C) 2009 Meeting Dates

**5) INTERN REGISTRATIONS**

- A) Brian Bonilla, Zylka Funeral Home, Inc.
- B) Michael Buhler, Day Funeral Home
- C) Peter J Calisti, Gruerio Funeral Home
- D) Frank Galante, Galante Funeral Home
- E) Natasha R. Hall, Saul Funeral Homes, Inc.
- F) Rosa E. Hernandez, Jorge Rivera Funeral Home
- G) Shayna C. Kugler, Edward F. Kugler Community Home for Funeral
- H) Elizabeth Moore-Perry, Perry Funeral Home
- I) Han IK Son, Central Funeral Home
- J) Gerard Vitale, Mc Guinness Funeral Home

**6) NEW LICENSEES**

- A) Daniel M. Erickson Licensed by Application
- B) Marco A Perez Licensed by Application
- C) Denise Lynn Rhoades Licensed by Application
- D) Steven Stankovits Licensed by Application

**7) NEW INSTALLATIONS**

- A) Blackley Funeral Home & Cremation Services, Ridgefield, Thomas E. Blackley
- B) Lankenau & Van Newenhizen Funeral Home, Moorestown, Stephen Lankenau

## **8) CONTINUING EDUCATION**

A) Jewish Funeral Directors of America: Florence Pressman

1) The Best Way to Predict The Future Is To Create It (10/29/08 ) 2.5hrs

2) Dealing With Difficult People (10/27/08) 2hrs

B) Thanos Institute: Mary Rizzo

1) Grief Counseling for the Funeral Director (on-going study) 10hrs

C) C.O.E. Continuing Education: Mrs. Richardson  
(Copies provided to Mr. Brown & Ms. Churchman only-original placed on cart)

1) Funeral & Religion Customs ( home study) 4hrs

2) Practice of Embalming ( home study) 2hrs

3) Funeral Counseling (home study) 3hrs

4) HIV/AIDS & Sanitation (home study) 4hrs

D) Funeral Directors Association of Essex: Edith Churchman

1) Embalming the Organ and Tissue Donor (9/25/08) 1hr

E) Continuing Vision: Jeffrey Holcomb

1) It's Not your Grandfather's Undertaking ( 4/1/09) 3hrs

F) Apex Continuing Education Solutions: Remo Portelli

1) Telephone Inquiry Manual For Funeral Homes (open) 1hr

2) Creative Marketing Ideas for Funeral Homes (open) 1hr

3) Infant Embalming Techniques (open) 2hrs

4) Understanding HIV and AIDS (open) 2hrs

5) Sexual Harassment in the Workplace (open) 3hrs

G) Professional Programming: Michael Ferrell

1) Embalming in the Real World -360 (10/30/08 & 11/4/08) 6hrs

H) Matthew Casket Division: Jay Diaz

1) The Ethics of Funeral Arrangement (10/24/08) 2hrs

I) New Jersey Funeral Service Education Corp.; Emily Moscetti

1) Burying Our Catholic Dead (10/13/08) 3hrs

- 2) 2008 Certified Celebrant Training ( 10/27-29/08) 16.5hrs
  - 3) Bringing Preneed Into Focus 2008 (11/5/08 & 11/13/08) 2hrs
- J) National Funeral Director's Association: Kathleen Walczak
- 1) ADA Employer Compliance ( self-study) 1-4hrs
  - 2) Communicable Diseases ( self-study) 1-4hrs
  - 3) Conflict Management for FD's ( self-study) 1-4hrs
  - 4) Controlling Your Accounts Receivable ( self-study) 1-4hrs
  - 5) Embalming the Obese Case ( self-study) 1-4hrs
  - 6) Ethics in the Real World ( self-study) 1-4hrs
  - 7) Funeral Home Remodeling ( self-study) 1-4hrs
  - 8) Professional Ethics in FS ( self-study) 1-4hrs
  - 9) Serving Hispanic Families ( self-study) 1-4hrs
  - 10) Time for your Annual Check-up ( self-study) 1-4hrs
  - 11) Understanding a Child's Grief ( self-study) 1-4hrs
  - 12) Understanding Adult Grief ( self-study) 1-4hrs
  - 13) Understanding the Practice ( self-study) 1-4hrs
  - 14) Wage and Hour Laws ( self-study) 1-4hrs
  - 15) Delegating ( self-study) 1-4hrs
  - 16) Essential Skills of Communicating ( self-study) 1-4hrs
  - 17) Improving Work Habits ( self-study) 1-4hrs
  - 18) Managing Complaints ( self-study) 1-4hrs
  - 19) Professionalism in the Office ( self-study) 1-4hrs
  - 20) Providing Performance Feedback ( self-study) 1-4hrs
  - 21) Supporting Change ( self-study) 1-4hrs
  - 22) Guaranteed Funerals ( self-study) 1-4hrs
  - 23) Risk Management ( self-study) 1-4hrs

## **9) CORRESPONDENCE**

- A) The Daily Journal article titled " Police: Funeral Director kills wife, self". FYI.

## **10) OPEN DISCIPLINARY MATTERS**

A) 07-108 Ellis -Stiefel Funeral Home, Westville, Mgr., William Stiefel, paid the penalty of \$4,500.00 for violation of N.J.A.C. 13:36-11.16(b) and ( c), N.J.A.C 13:36-11.3 and 11.6 and N.J.A.C. 13:36-11.15(a) on August 28, 2008.

B) 08-56 Kimble Funeral Home, Princeton, Mgr., Ronald Jasinski, paid the penalty of \$500.00 for violation of N.J.S.A. 45:1-7(c) on August 29, 2008.

## **11) ITEMS FOR DISCUSSION**

A) Rule Adoptions for the Division of Cemetery that was issued on September 2, 2008.

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

## **13) ADJOURNMENT**