

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, DECEMBER 1, 2009
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>
OPEN SESSION MEETING AGENDA**

1) OPEN STATEMENT

2) ROLL CALL

Richard J. Galante Jr., President
Thomas C. Brown, Secretary
Edith C. Churchman, Ph.D., CFSP
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
Richard McCriskin
Bayode Olabisi
John Radzieta
Philip Scheps (Public Member)
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg
Ana Zevallos

3) APPROVAL OF MINUTES

A) October 27, 2009

4) EXECUTIVE DIRECTOR'S REPORT

A) Total number of complaints received in November: 4 Total for 2009: 52
B) Next regular Board meeting: Tuesday, January 5, 2010 Hudson Room, 6th floor.
C) 5 candidates passed and 1 failed the October 16, 2009 Jurisprudence Examination.
D) Wall certificates were issued to the 48 candidates who were licensed from October 15, 2008 to October 23, 2009.

5) INTERN REGISTRATIONS

A) Jay Garrett, Cotton Funeral Service
B) Esteban Montufar, Wilfred Armitage & Wiggins Funeral Home
C) Corey Winard, Bannworth Funeral Home

6) NEW LICENSEES

A) Allison Boi Licensed by Application
B) Timothy Larkin Licensed by Application
C) Valentine Miele Licensed by Application
D) Ryan A. Rone Moran Licensed by Application
E) Jamie Rossemeissl Licensed by Application

7) NEW INSTALLATIONS

A) Funeraria San Camilo LLC, Newark, Mgr., Jennifer Tapia
B) Martinez Memorial LLC, Paterson, Mgr., Manuel Martinez II

8) CONTINUING EDUCATION

A) Thanos Institute: Mary Rizzo

- 1) Forensic Pathology (10/12/09)
1hr
- 2) Ethics and Funeral Service (10/12/09)
1hr
- 3) Stress and the Funeral Director (10/12/09)
1hr
- 4) History of Funeral Service (10/12/09)
1hr
- 5) Education the Public (10/12/09) 2hrs

B) National Funeral Directors Association: Kathleen Walczak

- 1) GPL Packages- Doing Them Right (12/3/09) 1hr

C) FuneralReview.Com: Jillian Holzhueter (Course outline was provided as per direction of the Board)

- 1) Funeral Service Business Plan 2009 (11/19-20/09) 12hrs

D) Batesville Casket Company: Deb St. Pierre

- 1) Understanding & Meeting The Need and Challenges (on-going) 9hrs
- 2) Plant Tour & Product Knowledge (on-going) 2hrs
- 3) Creating Value for Families Through Meaningful...(on-going) 3hrs
- 4) Using Technology To Create a Meaningful Funeral....(on-going) 2hrs
- 5) Getting To Know The Cremation Consumer...(on-going) 2hrs
- 6) Getting A Deeper GRASP on Cremation Consumers (on-going) 3hrs
- 7) A Better Way To Assist Today's Value Driven Consumer (on-going) 2hrs
- 8) Research To Results (on-going) 2hrs
- 9) Communicating With Families-Making More Effective...(on-going) 3hrs
- 10) Professional Arranger Development Program (on-going) 10hrs
- 11) What is Your GRASP on Cremation Consumer? (on-going) 2hrs

E) Matthew International: Jay Diaz (Courses previously approved, change of date & location only)

- 1) Cremation (12/8/ 3hrs
- 2) The Ethics Of Funeral Arrangements (12/08/09) 2hrs

F) National Funeral Directors Association: Kathleen Walczak

- 1) Simple & Practical Best Practice Ideas for Leading.... (1/21/10) 1hr

9) CORRESPONDENCE

A) NJ Cemetery Board Public Session Agenda for November 12, 2009. FYI.

B) Father Matthew Dooley, informed the Board that he failed to complete his continuing education credits because he was studying priesthood for the Archdiocese of Newark. Father Dooley is looking for some guidance to rectify the lack of credits while maintaining his NJ practitioners license.

C) Dianne Tamaroglio, Executive Director of the New Jersey Cemetery Board provided their monthly scheduled meeting dates for 2010. FYI.

D) Robert Smith, Director of the Funeral Service Program for Mercer County Community College, cordially invite members of the Board to attend the Funeral Service Advisory Commission meeting which

is scheduled for Thursday, December 10, 2009.

10) OPEN DISCIPLINARY MATTERS

A) 09-30 Manuel Martinez's Interim Consent Order was filed with the Board on November 10, 2009. FYI.

B) 09-48 Krowicki Mc Cracken Funeral Home, Linden, Mgr., Jacob Krowicki Jr., submitted a written statement for the Board's consideration for violation of 16C.F.R. § 453.3 (c)(2), N.J.A.C.13:36-9.11(b) and N.J.A.C.13:36-9.6 and 9.5. Note: Price list from the last inspection of March 28, 2008 is attached.

11) ITEMS FOR DISCUSSION

A) Proposed Amendment for N.J.A.C.13:36-1.9 "Statement of Funeral Goods and Services Selected".

B) 05-85 DAG Krugman updated the Board with the conditions of the Provisional Order of Discipline. Discussion needed to determine the terms of the Final Order of Discipline.

12) EXECUTIVE SESSION - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

13) ADJOURNMENT