

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**HUDSON ROOM, 6TH FLOOR**  
**9:30 A.M., TUESDAY, DECEMBER 2, 2014**  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

**OPEN SESSION MEETING AGENDA**

**1) OPEN STATEMENT**

**2) ROLL CALL**

James J. Marrocco, President  
Thomas M. Keiser, Jr., Secretary  
Charles F. Bechtold  
Thomas E. Day  
Garrett C. Jones  
Curtis S. Macysyn (Public Member)  
Bayode Olabisi (Public Member)  
Anthony J. Papavero Jr.  
John Radzieta Sr.  
Lloyd Wimberg

**3) APPROVAL OF MINUTES**

A) October 7, 2014

**4) EXECUTIVE DIRECTOR'S REPORT**

A) Total number of complaints received in October/November: 9 Total for 2014: 45

B) Next Board meeting: Tuesday, January 6, 2015, Hudson Room, 6<sup>th</sup> floor.

C) 13 Candidates passed and 4 failed the October 17, 2014 Jurisprudence Examination.

D) Regulation Analyst, Rachel Glasgow, is scheduled to arrive at 9:30 a.m. for the open Discussion of P.L. 2013, chapter 182.

**5) INTERN REGISTRATIONS**

- A) Lamar Bagwell, Bagwell Funeral Home
- B) Sheree Campbell, Campbell Funeral Chapel, Inc.
- C) Stephen Eidlen, Old Bridge Funeral Home
- D) Isabelle Knott, Knott's Colonial Funeral Home
- E) Esther Park, M.J. Murphy Funeral Home
- F) Johnathan Scull, Adams-Perfect Funeral Home
- G) Brigitte Simons, Gardner Funeral Home
- H) Torrey Tillery, Woody Home for Services
- I) Brittany Van Arsdale, Bruce C. Van Arsdale Funeral Home
- J) Rachel Zeberl, Tilghman Funeral Home, Inc.

**6) NEW LICENSEES**

- |                        |                         |
|------------------------|-------------------------|
| A) Asia Atkins         | Licensed by Application |
| B) Susan Boyd-Judkins  | Licensed by Application |
| C) Darien Davis        | Licensed by Credentials |
| D) Margaret Dos Anjos  | Licensed by Credentials |
| E) Max Orland          | Licensed by Application |
| F) Kaitlyn Schaeffer   | Licensed by Application |
| G) Kyjuan Tyree Westry | Licensed by Application |
| H) Tracy Zbierski      | Licensed by Application |

*Licensed by Application for 2014: 25      Licensed by Credentials for 2014: 2*

**7) NEW INSTALLATIONS**

- A) Charles A. West Funeral & Cremation Service, LLC, Bayonne, Mgr., Charles A. West
- B) Halpin-Bitecola Brookdale Funeral Home & Cremation Service, Bloomfield, Mgr., Daniel Bitecola III
- C) San Camilo Funeral Home, Newark, Mgr., Jaime Alvarez
- D) Chadwick Memorial Home, Riverside, Mgr., Jeffrey Heagen

- E) Affordable Cremation, Newark, Mgr., Rita Alvarez
- F) Latino Americano Funerala, LLC, Somerville, Mgr., Anna Louis Bongiovi
- G) Wright & Ford Family Funeral Home and Cremation Services LLC, Flemington, Mgr., Daniel James Wright

**8) CONTINUING EDUCATION**

*(Approved courses are found on the state website [www.njconsumeraffairs.gov/mort](http://www.njconsumeraffairs.gov/mort) under the licensee tab)*

**A) Selected Independent Funeral Homes: Amy Hunt**  
(Additional information provided to Chairman Bechtold only)

1) 2015 NextGen Seminar (1/25-29/15) **8.5hrs**

**B) Regulatory Support Services, Inc.: Twila Dickerson**

- 1) Annual OSHA Training: Breaking The Chain of Infection (various) **1hr**
- 2) Annual OSHA Training: Compliance With HazCom.....(various) **1hr**
- 3) Annual OSHA Training: Pushing The Envelope:...(various) **1hr**
- 4) Funeral Packages and Special Charges (various) **2hrs**

**C) New Jersey Funeral Service Education Corp: Kaitlyn Lynch**

1) What Do We Tell The Children? Talking to Kids.....(9/30/14) **1hr**

**D) National Funeral Directors Association: Kathleen Walczak**

1) Are You Ready for an Ebola Call? (11/18/14) **1.5hrs**

**E) National Funeral Directors Association: Kathleen Walczak**  
(Additional information emailed to Chairman Bechtold only)

- 1) NFDA Certified Crematory Operator Program (10/29/14) **7hrs**

**F) Morris County Funeral Director Association: Mark Connor**

- 1) 60 Minutes To Better Embalming/Ready or Not.....(12/2/14) **2hrs**

**G) FuneralCE: Jana Pugh**

(Additional information provided to Chairman Bechtold only)

- 1) Bloodborne Pathogens (home study) **3hrs**  
2) Communicating Effectively with Seniors (home study) **2hrs**  
3) Conflict Resolution for Funeral Directors (home study) **3hrs**  
4) Cremation Best Practices (home study) **3hrs**  
5) Funeral Customs with Military Honors (home study) **3hrs**  
6) Intercultural Burials (home study) **3hrs**  
7) Managing Grief: A Guide for the Funeral.....(home study) **4hrs**  
8) OSHA Practice Standards For Funeral.....(home study) **3hrs**  
9) OSHA Workplace Rights (home study) **2hrs**  
10) Public Speaking for Funeral Directors (home study) **2.5hrs**  
11) Understanding Social Security: Case Studies...(home study) **4hrs**  
12) Working Ethically with Seniors (home study) **5hrs**

**H) Middlesex & Somerset County Funeral Directors Association: Francis Carrasco**

- 1) NJ Mission of Honor for Cremains of American Veterans (11/20/14) **1hr**

**I) International Cemetery and Funeral Association: Daniel Osorio**

- 1) 2015 Wide World of Sales Conference

**9) CORRESPONDENCE**

A) Linda Van Arsdale, Preneed Services of Choices, informed the Board that they were authorized to prepare the notification letters to the purchasers of records regarding the change of ownership for San Camilo Funeral Home. **FYI.**

B) Linda Van Arsdale, Preneed Services of Choices, informed the Board that they were authorized to prepare the notification letters to the purchasers of records regarding the change of ownership for Frank Halpin's Brookdale Funeral Home. **FYI.**

C) Xenia Ware, informed the Board of the passing of Nathaniel Small, Sr., and the decision to hire Kevin Small as the new manager. **FYI.**

D) Intern Mohammed Hussain, is requesting permission to complete his embalming requirements at Perry Funeral Home, under the supervision of Curtis Martin.

**10) OPEN DISCIPLINARY MATTERS**

A) 14-03 Michael Paskas, issued the final payment for the violation of N.J.A.C.13:36-4.1 (a) (b) on October 1, 2014. **FYI.**

**11) ITEMS FOR DISCUSSION**

A) Open discussion of P.L. 2013, chapter 182, which is titled Applicability; renewals; reinstatements.

**12) EXECUTIVE SESSION** - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

**13) ADJOURNMENT**