

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**HUDSON ROOM, 6TH FLOOR**  
**9:30 A.M., TUESDAY, DECEMBER 6, 2011**  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

**OPEN SESSION MEETING AGENDA**

**1) OPEN STATEMENT**

**2) ROLL CALL**

Richard J. Galante Jr., President  
Edith C. Churchman, Ph.D., CFSP, Secretary  
Marius R. Lombardi (Government Member)  
Curtis S. Macysyn (Public Member)  
James J. Marrocco  
Bayode Olabisi (Public Member)  
Anthony J. Papavero Jr.  
John Radzieta  
Philip Scheps (Public Member)  
Louis J. Stellato Jr, Ph.D  
Lloyd Wimberg  
Ana Zevallos

**3) APPROVAL OF MINUTES**

A) November 1, 2011

**4) EXECUTIVE DIRECTOR'S REPORT**

A) Total number of complaints received in November: **2** Total for 2011: **42**

B) Next regular Board meeting: Tuesday, January 10, 2012 **Monmouth Conference Room, 7<sup>th</sup> floor.** (Please take note of the change of room and floor)

C) **13** Candidates passed, **1** failed and **1** was unable to attend the October 21, 2011 Jurisprudence Examination.

**5) INTERN REGISTRATIONS**

- A) Clifford Bitecola, Norman Dean Home For Funerals
- B) Crystal Fields, Anderson Funeral Services
- C) Willy P. Lavarin, Perry Funeral Home, Inc.
- D) Andrew Nimmo, Hennessey Heights Funeral Home
- E) Valerie Palumbo, Mc Cracken Funeral Home
- F) Anthony Parada, Carmona Bolen Home For Funerals
- G) Jason Sims, Gleason Funeral Home
- H) Amy Tkaczyk, Chubenko Funeral Home

**6) NEW LICENSEES**

- |                         |                         |
|-------------------------|-------------------------|
| A) Benlina K. Jones     | Licensed by Application |
| B) Doris R. Roper       | Licensed by Application |
| C) Jennifer L. Steinman | Licensed by Application |

*Licensed by Application for 2011:33*

*Licensed by Credentials for 2011:3*

**7) NEW INSTALLATIONS**

- A) DeMarco-Luisi Funeral Home, Vineland, Mgr., Rudolph A. Luisi
- B) Frech Funeral Home, Dumont, Mgr., David J. Mc Knight

**8) CONTINUING EDUCATION**

*(Approved courses are found on the state website [www.njconsumeraffairs.gov/mort](http://www.njconsumeraffairs.gov/mort) under the licensee tab)*

**A) Selected Independent Funeral Homes: Amy Hunt**

- 1) 2012 NextGen Seminar (1/22-26/12)

**6hrs**

**B) The Funeral Director's Assoc. of Essex, Union & West Hudson Counties:  
Dr. Edith Churchman**

1) "A New Look At A Dying Profession" (10/27/11) **1hr**

**C) Garden State Funeral Director's Association: Dr. Edith Churchman**

**1hr** 1) A New Look At A Dying Industry (9/17/11)

2) State Board Update (10/22/11) **1hr**

**D) National Funeral Directors Association: Kathleen Walczak**

**2hrs** 1) Demystifying Succession Planning For The Small.... (self-study)

**E) National Funeral Directors Association: Kathleen Walczak**  
(Advises the Board that the below listed course was postponed until 2012)

1) Certified Preplanning Consultant (11/2-4/11)

**9) CORRESPONDENCE**

A) Sally Pike informed the Board that the American Board of Funeral Service Education, voted to re accredit the funeral service curriculum at Mercer Community College for seven years.

B) Joseph Karpinski, obituary notice appeared in the October 23, 2011, edition of the Star Ledger. **FYI.**

C) G. Keenen O'Brien, obituary notice appeared in the October 24, 2011, edition of the Star Ledger. **FYI.**

**Open Session Agenda**  
**December 6, 2011**  
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D) R. Michael Gallaway of Gallaway & Crane Funeral Home, is requesting clarification into the Board's decision to have them remove the long bone embalming charge from their General Price List. **Note:** On October 4, 2011 the Board voted to discuss this matter further.

**10) OPEN DISCIPLINARY MATTERS**

A) 10-60 Berschler and Shenberg Funeral Chapel, Medford, Mgr., Howard Shenberg. Attorney Edward Epstein submitted a request for reconsideration of the Board's decision to uphold the Uniform Penalty Letter for the following violations: **N.J.A.C.** 13:36-11.10, **N.J.A.C.** 13:36-11.16 (d), **N.J.A.C.** 13:36-11.16 (c)3 and **N.J.A.C.** 13:36-1.9 ( c). Through his attorney Mr. Shenberg submitted the attached certification with exhibits and requested to be notified of the date this matter will be discussed.

**Note:** In the certification the respondent asserts: 1) The mortuary sent consumers 1099's when the mortuary received such documents. 2) The mortuary maintain the pre need files in a cabinet at the mortuary. 3) The pre need files were identified as revocable or irrevocable. 4) Admission that the mortuary failed to sufficiently describe caskets.

**11) ITEMS FOR DISCUSSION**

**12) EXECUTIVE SESSION** - Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

**13) ADJOURNMENT**

