

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
MONMOUTH ROOM, 7TH FLOOR
9:30 A.M., TUESDAY, JANUARY 6, 2009
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>
OPEN SESSION MEETING MINUTES**

ATTENDANCE

Louis J. Stellato Jr, Ph.D, President
Richard J. Galante, Secretary
Thomas C. Brown
Edith C. Churchman, Ph.D., CFSP
Martin Goldstein, Esq.
Bernard Horwitz, Esq., (Public Member)
Marius Lombardi (Government Member)
Philip Scheps (Public Member) (arrived at 9:50 A.M.)

ABSENT

Fanny Jaramillo, (Public Member)
Curtis S. Macysyn, (Public Member)

ALSO ATTENDING

William Mandeville, Executive Director
Susan Berger, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Carla Sprow

APPROVAL OF MINUTES

None.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the number of complaints received in December are 3 and the total for 2008 are 82.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, February 3, 2009 in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that the licensee renewals were mailed the end of December.

INTERN REGISTRATIONS

Hawwah Karim-Smith, Clarence B. Wright Funeral Home
Stefanie Markowski, Werson Funeral Home
Esther Suero, Peace & Glory Funeral Home

This was for the Board's information only.

NEW LICENSEES

Craig Johnston Licensed by Credentials

Christine D. Kulcsar Licensed by Application
Krystal Lowenstein Licensed by Application
Pawel S. Maslanka Licensed by Application
Christopher Mella Licensed by Application
Charles Morelli Licensed by Credentials

This was for the Board's information only.

NEW INSTALLATIONS

Bridgewater Funeral Home, Bridgewater, Mgr., James DeMaio
Garden State Service Inc., Sayreville, Mgr., Stephen Letso III
J. L. Apter Memorial Chapels, Inc., Dover, Mgr., Jason L. Apter
J. L. Apter Memorial Chapels, Inc., Cedar Grove, Mgr., Jason L. Apter

This was for the Board's information only.

CONTINUING EDUCATION

A) Bradley & Son Funeral Home: Scott W. Bradley

1) Professional Well Being (10/24-25/08 & 11/1/08) 4 hrs

B) 100% Education by McKissock: Bobbi Pierson

1) Balancing Your Life: Revitalizing Your Funeral Director Career(Ongoing) 4hrs

C) MKJ Marketing: Sandra Paiva

1) Receptions "The Advance Course" (2/9-12/09) 8hrs

D) Selected Independent Funeral Homes: Amy Hunt

1) Selected Independent Funeral Homes 2009 NextGen Seminar (1/25-29/09) 5.5hrs

E) National Funeral Directors' Association: Kathleen Walczak

1) Award-winning Ideas for Funeral Homes in Pursuit of Excellence (2/5/09) 1hr

2) If Warren Buffet Owned a Funeral Home: Practical Financial Strategies for Independent Funeral Homes (2/19/09) 2hrs

3) When A Death Isn't Normal: How You Can Help the Grieving 2hrs

F) Funeral Review.Com, LLC: Jillian Holzhueter

1) Graystone Conference 2009 (1/19-22/09) 17.5hrs

2) Phone Skills (Ongoing) 7hrs

3) Phone Skills Refresher Training (Ongoing) 4hrs

4) Introductory Arranger Training (Ongoing) 4hrs

5) People Skills (Ongoing) 7hrs

- 6) People Skills Refresher Training (Ongoing) 4hrs
- 7) Introductory People Management Training (Ongoing) 7hrs
- 8) People Management: Module II (Ongoing) 7hrs
- 9) Cremation (Ongoing) 7hrs
- 10) Funeral Director Skills: Module One (Ongoing) 7hrs
- 11) Funeral Director Skills: Module Two (Ongoing) 7hrs
- 12) Funeral Director Skills: Module Three (Ongoing) 7hrs
- 13) Executive Development Program (Ongoing) 14hrs

The committee reported that section A) Bradley & Son Funeral Home, number 1, was approved for four (4) hours only, section C) MKJ Marketing was not approved, section F) Funeral Review. Com, numbers 1 - 13, there is insufficient documentation, missing information and was not approved. On motion made by Ms. Churchman, seconded by Mr. Goldstein, the Board determined to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

Vice President Carolyn D. Johnson of Everest The First Nationwide Funeral Planning and Concierge Service sent a letter regarding the Compliance with FTC Funeral Rule. The Board has determined that they have not received sufficient evidence and they can forward the complaint to the FTC.

OPEN DISCIPLINARY MATTERS

None.

ITEMS FOR DISCUSSION

None.

PUBLIC COMMENT

Adam Guziejewski, NJSFDA wanted to know if the Board is using the standard CEU form. Mr. Mandeville informed him that we have the same form and that there has been no changes.

EXECUTIVE SESSION - 10:10 A.M. on motion made by Mr. Lombardi, seconded by Mr. Galante, the Board determined to go onto executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Richard J. Galante, Jr. Dated
Secretary