

The New Jersey State Board of Mortuary Science
124 Halsey Street, Newark NJ 07101
Hudson Room 6th Floor
9:30 A.M., Tuesday, January 7, 2003
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION MEETING AGENDA (REVISED)

1) OPEN STATEMENT

2) ROLL CALL

Gerald P. Scala, Esq., President (Public Member)
Marius R. Lombardi, Secretary (Government Member)
Richard R. Bradley
Donald R. Codey
Richard J. Galante
Charles D. Sidun
Raymond Zane, Jr. (Public Member)

3) EXECUTIVE DIRECTOR'S REPORT

A) Number of complaints received in December: 6. Total complaints received in 2002: 75; total complaints received in 2001: 77.

B) Renewal applications for funeral directors were mailed on December 19, 2002. Licensees are reminded to submit their applications by January 31, 2003 to ensure receiving their new license by February 28th. Applications received after February 28th and until March 31st must include a late fee of \$100.00. If not renewed by March 31st, do not submit the renewal application, instead contact the Board office for reinstatement instructions.

C) Next Board meeting: Tuesday, February 4, 2003, Hudson Room, 6th floor.

D) State holiday, Martin L. King Jr. Birthday, January 20, 2003 Offices will be closed.

4) APPROVAL OF MINUTES

June 27, 2002
August 20, 2002 (Held from December)
September 3, 2002 (Held from December)
September 26, 2002 (Held from December)

5) INTERN REGISTRATIONS

Daniel Maxwell, Maxwell Funeral Home, Tuckerton
Emily A. Santangelo, Santangelo Funeral Home, West Paterson
Vincent Sajkowski, Bronson & Guthlein Funeral Home, Milltown
Cramer Stiff, Spinelli-Scura Inc., Orange

6) NEW LICENSEES

Annette M. York

7) NEW INSTALLATIONS

Somerset Hills Funeral Service, Somerset, Andrew W. Teresak II, Manager
Brown & Brown Funeral Service, Hackensack, Rae Brown, Manager

8) CONTINUING EDUCATION

A) Credentials Committee Report

9) CORRESPONDENCE

- A) NJ Cemetery Board public agenda December 12, 2002. FYI
- B) NJ Cemetery Board public session minutes September 12, 2002. FYI
- C) NJ Cemetery Board public session minutes October 10, 2002. FYI

10) LEGISLATIVE MATTERS

A2997-Establishing the abandoned Cemetery Maintenance and Preservation Fund and supplementing Title 8A of the New Jersey Statutes.

11) DISCIPLINARY MATTERS

- A) #99-32 William Conyers, #JP3760 - Final Order of Discipline; DAG Hakima Bey-Lawson to review.
- B) I/M/O Jewell FH, Atlantic City & Dorothy Jewell, mgr. - Final Order of Discipline.
- * C) #00-53 Damiano FH, Long Branch - uniform penalty letter for violation of N.J.A.C. 13:36-8.10; reprimand. Letter from attorney for the funeral home requesting a public hearing.

12) COMMITTEE REPORTS

- A) Regulations
- B) Newsletter

13) PUBLIC COMMENTS

14) EXECUTIVE SESSION

- Discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

15) ADJOURNMENT

