

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE**  
**124 HALSEY STREET, NEWARK NJ, 07101**  
**HUDSON ROOM, 6TH FLOOR**  
**9:30 A.M., TUESDAY, JANUARY 9, 2007**  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

Marius R. Lombardi President (Government Member)  
Richard J. Galante, Secretary  
Thomas C. Brown  
Edith C. Churchman, Ph.D., CFSP  
Martin Goldstein, Esq.  
Bernard Horwitz, Esq., (Public Member)  
Curtis S. Macysyn (Public Member)  
William C. Mc Criskin  
Louis J. Stellato Jr, Ph.D

**ABSENT**

Fanny Jaramillo (Public Member)  
Philip Scheps (Public Member)  
Frederick R. Whiteley III

**ALSO ATTENDING**

William Mandeville, Executive Director  
Jodi Krugman, Deputy Attorney General  
Sabrina Tabron, Administrative Assistant  
Cynthia Khalil, Principal Clerk Transcriber  
Jonathan Eisenmenger, Assistant to the Executive Director

**APPROVAL OF MINUTES**

New Jersey State Board of Mortuary Science Open Session Minutes for November 2, 2006.

On motion made by Mr. Stellato, seconded by Mr. McCriskin, the Board voted to approve the minutes as read.  
All voted in favor of the motion.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Mandeville reported that the number of complaints received in December are 11 and the total for for 2006 are 142.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, February 6, 2007, in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that meeting dates for 2007 are:

January 9, 2007 July 10, 2007  
February 6, 2007 August 7, 2007  
March 6, 2007 August 28, 2007

April 10, 2007 October 2, 2007  
May 8, 2007 October 30, 2007  
June 5, 2007 December 4, 2007

Mr. Mandeville reported that the e-licensing renewal letters went out to all licensees.

## **INTERN REGISTRATIONS**

Ronald Principe, Jr., Waitt-Nelms Funeral Home, Morganville, David Hernandez Jr.

## **NEW LICENSEES**

Miriam Renee Strong-Lewis Licensed by Examination  
Michael Ely Licensed by Examination  
Nakiyyah Shenise Cook Licensed by Examination  
Christopher DePuyt Licensed by Examination  
Steven Kleinberg Licensed by Credentials  
Donald Woodside Licensed by Credentials

## **NEW INSTALLATIONS**

The Family Funeral Home, Orange, Mgr., Kenneth W. Cattenhead  
Ocean County Cremation, Forked River, Mgr., Brian K. Daly

## **CONTINUING EDUCATION**

A) International Cemetery & Funeral Association: Daniel Osorio

1) Annual Convention & Exposition - March 20-23, 2007 18.5 Hrs.

B) Epsilon Nu Delta Mortuary Fraternity: Edith Churchman

- 1) The Employee Personnel File- February 3-10, 2007 1 Hr.
- 2) Your Funeral Home Procedure Manual- February 4, 2007 1 Hr.
- 3) The HIV Positive and AIDS Case: The Successful Embalming Process-2/8/07 1 Hr.
- 4) Embalming the Jaundiced Case 1 Hr.
- 5) Successfully Integrating the Special Need Worker into the Funeral Home Environment- 2/4/07 1Hr.
- 6) Human Resources Basics- 2/4/07 1 Hr.
- 7) Directing the High Profile Funeral 1 Hr.
- 8) Recruiting & Retaining Funeral Home Employees- 2/8/07 1 Hr.

C) Batesville Casket Company Inc: Deb St. Pierre

- 1) Mobile Tour Center "Honoring Lives" 2 Hrs.
- 2) "Meeting the Needs of Our Changing Families" " The Commemoration of a Lifetime" 2 Hrs.
- 3) " Steps to Successful Technology Use in the Funeral Home 2 Hrs.
- 4) "Understanding & Meeting The Need & Challenges of Our Changing Families" 3 Hrs.
- 5) Plant Tour and Product Knowledge Presentation 2 Hrs.

D) Dodge Institute for Advance Mortuary Studies: Debbie Dodge

- 1) The 2007 Dodge Seminars -2/12/07 & 3/12/07 19Hrs.
- 2) What Death & Funeral Director Have Taught Me about Life- 2/15/07 1 Hr.
- 3) The Masculine Side of Grief- 2/12/07 2Hrs.
- 4) A Man you Know if Grieving-How Do You Help? -2/12/07 2Hrs.

- 5) The Funeral Service Problem Clinic -2/13/07 3Hrs.
- 6) Managing the New Age Workforce- 2/13/07 3Hrs.
- 7) Identity Theft-Protecting Yourself & Your Business -2/14/07 2Hrs.
- 8) It's a Bug's Life- 2/14/07 1 Hr.
- 9) Round Table Discussions & Recap -2/14/07 2 Hrs.
- 10) Pay Attention to the Warning Signs- 2/15/07 1 Hr.
- 11) Everything You ever Wanted to Know About Jaundice -2/15/07 2 Hrs.
- 12) Problems & Solution, What to Use & Why- 2/16/07 2 Hrs.
- 13) Restoring the Impossible Case -2/16/07 1 Hr.

E) The Journeys Program of Valley Home Care, Inc: Laura Loumeau-May

- 1) Help for Children & Teens Following the Death of a Loved One-11/1/06 1 Hr.

F) National Mass Fatalities Institute: Dennis Mc Gowan

- 1) Managing Contemporary Mass Fatalities Incidents-December 14, 2006 1 Hr.

G) American Funeral Consultants: Melissa Drake

- 1) Funeral Service in the Age of Technology- January 13-20, 2007 15 Hrs.

H) International Order of the Golden Rule: Jenny Gabbert

- 1) Planning for Disaster & keeping Your Doors Open When They Occur- 1/18/07 1Hr.
- 2) Techniques to ask families for Payment & to Collect Bad Debts- 2/15/07 1Hr.
- 3) Supporting FH Staffs Through Training, Staff Exchanges & Interns-3/15/07 1Hr.
- 4) How Women are Changing the Funeral Service Profession & Why That's Important to You- April 19/07 1Hr.
- 5) Innovative Ideas That Serve Families & Generate More Revenue- 5/17/07 1Hr.
- 6) Funeral Rituals Among Various Religious & Ethic Groups- 6/21/07 1Hr.
- 7) Invitational Roundtable I: Taking FS to the Next Level of Importance- 3/5/07 3Hr.
- 8) Boston Bound: The Inside Track- 4/19-21, 2007 16Hrs.

The Committee reported that section A) International Cemetery & Funeral Association, number 1 was approved for 18.5 hours only, the exhibits for one (1) hour was not approved., section E) The Journey's Program of Valley Home Care, Inc., was approved for one (1) hour; section H) International Order of the Golden Rule, number 8) to advise that the course will only be approved for one (1) hour and in future try to have the one (1) hour or one half hour (1.5) courses.

On motion made by Ms. Churchman, seconded by Mr. McCriskin, the Board voted to accept the committee report as read. All vote in favor of the motion.

## **CORRESPONDENCE**

Rosalyn Browne request permission to allow her intern Sidney Hagans, of two years, an extension while he enters Mercer County Community College. The Board determined that based upon his enrollment into MCCC the Board will approve his internship. The enrollment letter has to come from the college.

Daniel Osorio informs the Board of the facility name change that will go into effect in January of 2007. This was for the Board's information only.

## **OPEN DISCIPLINARY MATTERS**

A) # 06-84 Funeraria Las Americas, Paterson, Uniform Penalty Letter for violation of N.J.A.C. 13:36-5.1©, N.J.A.C.13:36-5.5 and 5.6, N.J.A.C. 13:36-4.16 (a) and (b) plus EB Cost for a total of \$3,877.52 which was paid

on November 28, 2006 . This was for the Board's information only.

# 06-100 Lankenau Funeral Home, Browns Mills, Uniform Penalty Letter for violation of N.J.A.C. 13:36-5.21(b) and 16 C.F.R. § 453.3 (c)(2) for \$600.00 was paid on November 21, 2006. The revised forms and price list was also provided. This was for the Board's information only.

# 06-111 La Garde Funeral Home. Inc., Paterson, Uniform Penalty Letter for violation of N.J.A.C. 13:36-5.6, N.J.A.C 13:36-9.7(d)(2) and N.J.A.C 13:36-9.5(a) for \$900.00 was paid on November 21, 2006. The revised forms and price list was also provided. This was for the Board's information only. On motion made by Mr. Stellato, seconded by Mr. Horwitz, the Board determined to advise that the language regarding sealed tight and water resistant casket be removed from the price list.

# 06-123 Bruce C Van Arsdale Funeral Home, Somerville, Uniform Penalty Letter for violation of N.J.A.C.13:36-5.21 (a) and (b) for \$250.00 was paid on November 21, 2006. The following items was rescinded N.J.S.A 13:36-9.7 (d)(4), N.J.A.C 13:36- 9.6. The revised forms was provided. This was for the Board's information only.

# 06-125 G. Thomas Gentile Funeral Home, Hackensack, Uniform Penalty Letter for violation of N.J.A.C 13:36-5.21 (a) and(b), and N.J.S.A.13:36-9.7(d)(4) submitted a letter for the Board's consideration. The revised forms was provided. On motion made by Mr. Goldstein, seconded by Ms. Churchman, the Board determined to rescind the uniform penalty letter. All voted in favor of the motion.

# 06-126 J. Rocciola Funeral Home, Hackensack, Uniform Penalty Letter for violation of N.J.A.C.13:36- 5.21 (a) and (b) submitted a letter for the Board's consideration. The revised forms was provided. On motion made by Mr. Goldstein, seconded by Ms. Churchman, the Board determined to rescind the uniform penalty letter. All voted in favor of the motion.

# 06-127 Lechner Funeral Home, Medford, Uniform Penalty Letter for violation N.J.A.C.13:36-1.9 (a)(2) and N.J.A.C. 13:36-1.9 (c) submitted a letter for the Board's consideration. The revised forms was provided. On motion made by Mr. Galante, seconded by Mr. McCriskin, the Board determined to move this matter to executive session for discussion. All voted in favor of the motion.

# 06-128 The Hindu Funeral Home, Parlin, Uniform Penalty Letter for violation of N.J.A.C. 9.7 (b)(4) submitted a letter for the Board's consideration. The revised price list was provided. On motion made by Mr. Macysyn, seconded by Mr. Stellato, the Board determined to uphold the uniform penalty letter. All voted in favor of the motion.

#06-112 Scillieri Funeral Home, Paterson, Uniform Penalty Letter for violation of N.J.A.C.13:36-5.21 (a) and (b) for \$250.00 was paid on December 8, 2006. The revised price list was provided. This was for the Board's information only.

#06-116 Scillieri Hawthorne Memorial, Hawthorne, Uniform Penalty Letter for violation of N.J.A.C.13:36-5.21 (a) and (b) for \$250.00 was paid on December 8, 2006. This was for the Board's information only.

## **PUBLIC COMMENTS**

None.

**EXECUTIVE SESSION - 10:50 A.M.** On motion made by Mr. McCriskin, seconded by Mr. Brown, the Board determined to go into Executive Session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

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Richard J. Galante, Jr. Date  
Secretary