

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ 07101
HUDSON ROOM , 6TH FLOOR
9:30 A.M., TUESDAY, JANUARY 11, 2005
<http://www.nj.gov/lps/ca/nonmedical/mortuary.htm>

OPEN SESSION MEETING MINUTES

ATTENDANCE

Marius R. Lombardi President (Government Member)
Richard J. Galante, Secretary (left at 1:15 P.M.)
Richard R. Bradley
Edith C. Churchman, Ph.D., CFSP
Martin Goldstein
Bernard Horwitz, Esq., (Public Member)
Fanny Jaramillo (Public Member)
William C. McCriskin
Frederick R. Whiteley III

ABSENT

Gerald P. Scala, Esq., (Public Member)
Anthony P. Vainieri Jr.
Thomas C. Brown

ALSO ATTENDING

William Mandeville, Executive Director
Jodi Krugman, Deputy Attorney General
Sabrina Tabron, Secretarial Assistant
Shraddha Patel, Senior Clerk Typist
Jonathan Eisenmenger

APPROVAL OF MINUTES

NJ State Board of Mortuary Science Minutes for December 7, 2004.

On motion made by Mr. Galante, seconded by Mr. Bradley, the Board voted to approve the minutes. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the number of complaints received in December are 15 and the total received in 2004 are 155 .

Mr. Mandeville reported that the next monthly Board meeting is scheduled for Tuesday, February 1, 2005 in the Hudson Conference Room, 6th floor.

Danielle Swenson, Regulatory Analyst appears before the Board at 10 :30 A.M to discuss comments and responses for the adoption of the Board of Mortuary Science Regulations. On motion made by Mr. Galante, seconded by Mr. Goldstein, the Board determined to accept the proposal as read. All voted in favor of the motion.

INTERN REGISTRATIONS

Dawn Elliot, Johnson-McGinley Funeral Home, Wall
Douglas Dipaolo, Boucher Funeral Home, Deptford
Allen Jones, Jones Funeral Home, Rahway
Dean Sulpy, Coughlin Funeral Home, Califon

NEW LICENSEES

Peter Chubenko
Jason Goldstein
Robert Riggs Jr.

NEW INSTALLATIONS

Coleman Funeral Home, Pennsauken, Christopher Coleman Mgr.
Guardian Funeral Service, Manasquan, Kevin Orender Mgr.
Ledford Funeral Home, Trenton, Kyle Ledford Mgr.
Roger Funeral Home, Trenton, Emil Rogers Mgr.

CONTINUING EDUCATION

A) International Order of the Golden Rule: Jenny Gabbert

- 1) Audio Seminars 1 Hrs.
- 2) Today's Funeral Professional 4 Hrs.
- 3) Going for the Gold 18 Hrs.

B) Mark Fallon: Fallon Funeral Home

- 1) Hudson County Funeral Association 1 Hrs.

C) American Funeral Consultants: Melissa Drake

- 1) Multicultural Diversity in Funeral Service

D) New Jersey Funeral Association: Cynthia Viant

- 1) Is Surew Trust for You Mercer County Funeral Directors Association 1 Hrs.

E) New Jersey Funeral Service Education: Cynthia Viant

- 1) How to Succeed, Stay Sane and Have Fun at Work 3 Hrs.

F) CMI Education Institute, Inc.: Kathleen A. Brunner

- 1) Grief Counseling & Clinical Practice 6 Hrs.

G) MKJ Marketing: Shelly Myrtle

- 1) Winds of Change - Offered in Keystone, Colorado (2/28/05- 3/3/05) 14 Hrs.
- 2) Winds of Change- Offered in Naples, Florida (3/14/05- 3/16/05) 14 Hrs.

H) In-Sight Institute of In-Sight Books: Doug Manning & Glenda Stansbury

- 1) Funeral Celebrants 17 Hrs.

On motion made by Mr. Bradley, seconded by Mr. Galante, the Board voted to accept the Credential Committee report as read. All voted in favor of the motion.

CORRESPONDENCE

Pittsburgh Institute of Mortuary Science distance learning program. On motion made by Mr. Bradley, seconded by Mr. McCriskin, the Board determined to approve the distance learning program. All voted in favor of the motion. Mr. Horwitz opposed the motion.

2005 College & University Funeral Service of Mortuary Science. This was for the Board's information only.

Nicholas Vander Plaat- Request an extension of his internship. On motion made by Mr. Whiteley, seconded by Mr. Bradley, the Board determined to grant him a six (6) month extension to complete and pass the National Board examination, Jurisprudence Examination and the Practical Examination. At this time his intern card and the internship has been made inactive. All voted in favor of the motion. Mr. Goldstein recused himself.

OPEN DISCIPLINARY MATTERS

#04-114 Frank Halpin's Brookdale Funeral Home, Bloomfield, uniform penalty letter for violation of N.J.A.C. 13:36-9.11 (b), 13:36-9.6 (a), (b) 2 and 9.11 (b), 13:36-1.9(c), 1.9 (a) 2,3 and 1.9(d), 13:36-9.5 (a) and 13:36-5.5 (a) 1 paid \$1900.00 on December 1, 2004. This was for the Board's information only.

#03-88 National Cremation Service POD a settlement offer paid \$4500.00 on December 1, 2004. This was for the Board's information only.

#04-73 Rodel-Krause Funeral Services, Merchantville, uniform penalty letter for violation of N.J.A.C. 13:36-11.6 (c) and (d) a payment of \$100.00 December 13, 2004. This was for the Board's information only.

FOD for Henry Powell. This was for the Board's information only.

Consent Order for Roger VanderPlaat , payment of \$3125.00 paid on December 3, 2004. This was for the Board's information only.

#04-131 Laughrey Funeral Home, Pennsville, uniform penalty letter for violation of N.J.A.C. 13:36-9.7 and 13:36-1.9 (c) and 1.9 (a) 2,3 submitted a written explanation for the Board's consideration. This was for the Board's information only.

#04-146 Chadwick Memorial Home, Riverside, of N.J.A.C. 13:36-11.6(c), 13:36-9.6, and 13:36-9.5, paid \$1000.00 on December 22, 2004. This was for the Board's information only.

04-115 Mahaffrey-Milano Funeral Home, Mount Ephraim, uniform penalty letter for violation of N.J.A.C. 13:36-11.12 ,N.J.S.A. 2A:102-13, N.J.A.C. 13:36 -9.5(a) received on December 28, 2004 revised forms and payment of \$3,000.00. This was for the Board's information only.

03-92 Ippolito-Stellato Funeral Home, submitted a written explanation for the Board's consideration. The Board determined to move this matter to Executive Session for discussion. On motion made by Mr. Goldstein, seconded by Ms. Jaramillo, the Board determined to issue a settlement letter for violation of N.J.A.C. 13:36-1.9(f), failure to execute an at-need Statement of Funeral Goods and Services Selected that was signed by the person making the arrangements, with a penalty of \$1,500.00. All voted in favor of the motion.

PUBLIC COMMENTS

Rob Smith, Mercer County Community College wanted to know why the number of complaints received were so high. Mr. Mandeville advised him that when there is a funeral home violation it is given a complaint number and they are included with the total complaints received for the year.

EXECUTIVE SESSION - 12:30 P.M. On motion made by Mr. Whiteley, seconded by Mr. Goldstein, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Richard J. Galante, Jr. Date
Secretary