

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ 07101
HUDSON ROOM , 6TH FLOOR
9:30 A.M., TUESDAY, FEBRUARY 1, 2005
<http://www.nj.gov/lps/ca/nonmedical/mortuary.htm>

OPEN SESSION MINUTES

ATTENDANCE

Marius R. Lombardi President (Government Member)
Richard J. Galante, Secretary
Richard R. Bradley
Thomas C. Brown
Edith C. Churchman, Ph.D., CFSP (left at 3:30 P.M.)
Martin Goldstein
Bernard Horwitz, Esq., (Public Member)
Fanny Jaramillo (Public Member) (left at 4:15 P.M.)
William C. McCrisky
Anthony P. Vainieri Jr.

ABSENT

Gerald P. Scala, Esq., (Public Member)
Frederick R. Whiteley III

ALSO ATTENDING

William Mandeville, Executive Director
Jodi Krugman, Deputy Attorney General
Sabrina Tabron, Secretarial Assistant
Shraddha Patel, Senior Clerk Typist
Jonathan Eisenmenger
ToniAnn Maccioli

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the number of complaints received in January are 20 and the total for the year are 20.

Mr. Mandeville reported that the next monthly Board meeting is scheduled for Tuesday, March 1, 2005 Hudson Conference Room, 6th floor.

INTERN REGISTRATIONS

Christine Dangler, Burroughs-Kohr Dangler Funeral Home, Madison
Shena Grant, Jackson Funeral Residence, Jersey City
Jenny Kim, Keeho Kin Funeral Directors, Ridgefield
Christopher Mella, Crabel Home For Funerals, Milltown

NEW LICENSEES

Rev. Mozelle Clyburn
Catherine Kelly

NEW INSTALLATIONS

South Plainfield Funeral Home, South Plainfield, Tamara Hawbaker Mgr. James W Conroy Funeral Home, South Plainfield, Tamara Hawbaker Mgr.

CONTINUING EDUCATION

A) Batesville Casket Company Inc.: Donald J. Baechle, Jr.

- 1) Meeting the Needs of Our Changing Families 10 Hrs.
- 2) Professional Arranger Development Seminar 11 Hrs.

B) Continental Computer: Heather Scott

- 1) The Directors Assistant Regional Training Reports and Forms 8 Hrs.
- 2) The Director's Assistant Regional Training Basic 8 Hrs.

C) Dignity University

- 1) Introduction To Supervision 4 Hrs.
- 2) Discovering Individual Styles of Communication 4Hrs.
- 3) Fundamental Communication Skills 4Hrs.
- 4) Polishing Your Interview Skills 4Hrs
- 5) Managing Employee Effectiveness 4 Hrs
- 6) Effective Employee Counseling 4Hrs

D) Jewish Funeral Directors of America: Florence Pressman

- 1) Funeral Service Ethics and Morals 2 Hrs.
- 2) Next Steps A Model Program 2 Hrs

E) National Funeral Directors Association: Sandra Jeske

- 1) New Overtime Rules, Federal Wage & Hour Laws 2 Hrs.

F) Epsilon Nu Delta Mortuary Fraternity, Inc: Edith Churchman

- 1) An Overview of Mortuary Programs and Affiliated Organizations 2 Hrs.

G) Embalmers Supply Company: Thomas Krissak. On motion made by Mr. Brown, seconded by Mr. Bradley, the Board voted to allow the transfer of credits from North Carolina to New Jersey. All voted in favor of the motion.

On motion made by Mr. Bradley, seconded by Mr. Brown, the Board voted to accept the Credential Committee report as read. All voted in favor of the motion.

CORRESPONDENCE

NJ Cemetery Board Public Session Agenda for January 13, 2005. This was for the Board's information only.

NJ Cemetery Board Public Session Minutes for October 14 and November 4, 2004. This was for the Board's information only.

Letter from Yvette Soklove regarding Alpha and Omega Bereavement Advocates. On motion made by Mr. McCriskin, seconded by Mr. Goldstein, the board determined to send a detailed letter requesting are there licensee's on staff, what are their fees, what format is being used to charge consumers. All voted in favor of the

motion.

Letter from Gormly Funeral Home requesting approval for viewing's to be held at another facility while undergoing renovations. On motion made by Mr Bradley, seconded by Mr McCriskin, the Board determined to approve there request. All voted in favor of the motion.

Letter from Saira Soto requesting to extend her internship. On motion made by Mr. Bradley, seconded by Mr. Goldstein, the Board voted to extend her internship for eighteen (18) months to complete the National Board Examination, practical examination. All voted in favor of the motion.

OPEN DISCIPLINARY MATTERS

#04-147 Cochran Funeral Home, Hackettstown, uniform penalty letter for violation of N.J.A.C. 13:36-11.3, and 13:36-9.9 (b), 2 (ii), and 13:36-9.5 and 9.6 paid \$600.00 on January 18, 2005. This was for the Board's information only.

#04-149 Synowiecki Funeral Home, Carteret, uniform penalty letter for violation of N.J.A.C. 13:36-1.9 (d) and 1.9(c) and 13:36-9.7 (a), 9.5 (a) and 9.6(a) paid \$1500.00 on January 6, 2005. This was for the Board's information only.

#04-148 Leber Lakeside Funeral Home, Landing, uniform penalty letter for violation of N.J.A.C. 13:36-9.9 (b) 2(ii), and 13:36-5.6 (a) 10, and 13:36-9.5 and 9.6 paid \$200.00 on January 4, 2005. This was for the Board's information only. The Board determined to move this matter to executive session for discussion.

PUBLIC COMMENTS

Maryann Carroll, New Jersey State Funeral Director's Association is concerned with the fine structure of the Board. She's not convinced that a fine should be given for not having head and foot covers in the preparation room. She want's the Board to consider giving verbal warnings or an explanation to the funeral home and have them correct the violation. The Board should consider the serious violations by issuing a fine.

EXECUTIVE SESSION - 11:00 A.M. On motion made by Ms. Churchman, seconded by Mr. McCriskin, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Richard J. Galante, Jr. Date
Secretary