

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, FEBRUARY 1, 2011
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

Richard J. Galante Jr., President
Thomas C. Brown, Secretary
Edith C. Churchman, Ph.D., CFSP
Marius R. Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
Richard W. McCriskin
John Radzieta
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg
Ana Zevallos

ABSENT

Bayode Olabisi (Public Member)
Philip Scheps (Public Member)

ALSO ATTENDING

William Mandeville, Executive Director
Susan Berger, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Minutes for December 7, 2010.

On motion made by Mr. Stellato, seconded by Mr. Radzieta, the Board voted to accept the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that the total number of complaints received in January are 2 and the total for the year are 2.

Mr. Mandeville reported that the next regular monthly Board meeting has been scheduled for Tuesday, March 1, 2011 in the Hudson Conference Room, 6th floor.

Mr. Mandeville reported that three (3) candidates registered for the February 18, 2011 Jurisprudence Examination.

INTERN REGISTRATIONS

James Abdullah, Mikal's Funeral Parlor
Jennifer Caffarelli, DeVoe Funeral Service Inc.
Rachel Meleg, Huber-Moore Funeral Home

This was for the Board's information only.

NEW LICENSEES

Patrick Biondo	Licensed by Application
Patrick Leber	Licensed by Application
Brian Lieberwirth	Licensed by Application

*Licensed by Application total for 2011:***3** *Licensed by Credentials total for 2011:***0**

This was for the Board's information only.

NEW INSTALLATIONS

Mikal's Funeral Parlor LLC, Atlantic City, Mgr., Mikal Abdullah

This was for the Board's information only.

CONTINUING EDUCATION

A) Morris County Funeral Directors Association: Mark Connor

1) Lessons Through Loss (3/1/11) **2hrs**

B) National Funeral Directors Association: Kathleen Walczak

1) Innovative Ideas To Boost Your Business (2/24/11) **1hr**

C) International Cemetery and Funeral Association: Daniel Osorio
(Pamphlet provided to Ms. Churchman only)

1) 2011 ICCFA Annual Convention & Exposition (3/8-11/11) **18.5hrs**

D) National Association: Kathleen Walczak

- 1) Who Killed The Funeral? (2/26/11) **1.5hrs**
- 2) Personalizing The Funeral Service: Remembering A Life.. (2/16/11) **1hr**
- 3) Liability and Legal Issues In Advertising (2/16/11) **1hr**
- 4) Telephone Protocol: Managing The First Contact (2/16/11) **1hr**
- 5) Building The Perfect Tribute (2/17/11) **1hr**
- 6) Interactive Moderated Roundtables (2/17/11) **2hrs**
- 7) Cremation Supplier Panel; The Cremation Outlook... (2/18/11) **1hr**
- 8) Statistics, Pricing and 20 Things You Should Know.. (2/18/11) **1hr**

E) MKJ Marketing: Krystal Casey

1) The Value of a Funeral (3/7/11) **7hrs**

F) National Association: Kathleen Walczak

- 1) Web Rx For Your Funeral Home (6/16/11) **1hr**
- 2) Certified Preplanning Consultant Correspondence (on line) **15hrs**
- 3) If You're Not A Death Care Expert In Your Community....(3/34/11) **1hr**

G) Dodge Institute For Advanced Mortuary Studies: Debbie Dodge

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| 1) The Dodge Managerial Seminar (2/7-8/11) | 9hrs |
| 2) The Dodge Technical Seminar (2/10-11/11) | 9hrs |

H) Education Workers Group: Brian Stefanelli

(Course outline provided to Ms. Churchman only)

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| 1) Complying With The FTC Funeral Rule (Online) | 2hrs |
| 2) OSHA Compliance For Funeral Homes (Online) | 2hrs |
| 3) Funeral Products And The Environment (Online) | 2hrs |
| 4) Limiting Exposure To HIV/AIDS (Online) | 2hrs |
| 5) Helping Parents Help Children Cope With Death (Online) | 1hr |
| 6) Helping Parents Cope With Unexpected Death (Online) | 1hr |
| 7) When Children Die: Guidance For The Final... (Online) | 1hr |
| 8) Ethic, Attitude & Customer Service (Online) | 3hrs |
| 9) Burial With Military Honors (Online) | 3hrs |
| 10) Understanding Hospice & Palliative Care (Online) | 1hr |
| 11) Understanding Modern Funeral Customs (Online) | 1hr |
| 12) Upselling Without Upsetting The Client (Online) | 1hr |

I) New Jersey Funeral Service Education Corp. : Emily Moscetti

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| 1) UVIS-FAC Training (3/1/11-2/28/13) | 3hrs |
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J) Bergen County Funeral Directors Association: Craig Reiman

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| 1) The Changing Marketplace: Integrating Green Practices..(1/5/11) | 1hr |
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K) Insight Institute: Glenda Stansbury

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| 1) Certified Funeral Celebrant Training (various) | 17hrs |
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L) International Order Of The Golden Rule: Lisa Krabbenhoft

- 1) OGR Annual Conference: Connections 2011 (4/8-9/11) **10.5hrs**

M) New Jersey Funeral Service Education Corp. : Emily Moscetti

- 1) Funeral Prearrangements and the SSI/Medicaid... (6/21/10) **2hrs**

N) Allstar Professional Training Inc: Michelle Barham

(Course outline provided to Ms. Churchman only)

- 1) Funeral Topics-2011 (Online) **10hrs**

O) National Association: Kathleen Walczak

- 1) Communicable Disease: Safeguarding The Funeral....(Self-Study) **2hrs**
2) Deathcare Marketing-25 FAQs (Self-Study) **4hrs**
3) Hazard Communications in Funeral Service (Self-Study) **1hr**
4) Embalming Perspectives and Paradigms Challenged (Self-Study) **4hrs**
5) Funeral Service Ethics (Self-Study) **3hrs**
6) Grief Management-The Role of the Funeral Service....(Self-Study) **4hrs**
7) HIV/AIDS: A Funeral Practitioner's Guide to...(Self-Study) **2hrs**
8) Learning to Be A Leader (Self-Study) **3hrs**
9) Marketing A Funeral Home For Long Term...(Self-Study) **3hrs**
10) Personnel Management In Funeral Service (Self-Study) **4hrs**
11) Profit By Pleasure (Self-Study) **4hrs**
12) Public Speaking-Comfortably (Self-Study) **2hrs**
13) The Funeral-A Chance to Touch, A Chance to Serve...(Self-Study) **4hrs**
14) Understanding & Creating Exceptional Funeral...(Self-Study) **3hrs**
15) Understanding and Managing Grief (Self-Study) **4hrs**
16) Understanding Preneed (Self-Study) **4hrs**
17) What Every Funeral Director & Cemeterian Should... (Self-Study) **4hrs**
18) What Matters Most: The Heart's Desires In Life...(Self-Study) **4hrs**

P) FuneralCE: Sue Moore

(Course outline provided to Ms. Churchman only)

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| 1) Managing Grief: A Guide For the Funeral Professional (online) | 4hrs |
| 2) OSHA Practice Standard For Funeral Professionals (online) | 4hrs |

Q) National Association: Kathleen Walczak

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| 1) Greening Your Cemetery: Practical Steps To Boost..(3/17/11) | 1hr |
| 2) Certified Preplanning Consultant-FactracII (3/21-22/11) | 8hrs |
| 3) The Wrong Tool For The Wrong Job-Why Deathcare...(2/16/11) | 1hr |

R) Advance Funeral Service Educations Program: David Penepent

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| 1) The Incorruptibles: Why The Pope Was Not Embalmed (1/26/11) | 1hr |
| 2) Mentoring The Next Generation of Funeral Directors (1/26/11) | 2hrs |
| 3) Death & Dying Among Orthodox Christians (1/26/11) | 1hr |
| 4) Hospice & The Role of the Funeral Director (1/26/11) | 1hr |
| 5) Grief & Bereavement Among Children: Opportunities...(1/26/11) | 1hr |

S) Bergen County Funeral Directors Association: Craig Reiman

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| 1) Long Term Care Insurance Seminar..(5/4/11) | 1hr |
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T) Louis Stellato Funeral Homes: Louis Stellato Jr.

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| 1) Rules & Regulations | 1hr |
| 2) Preneed Rules In New Jersey | 1hr |
| 3) Understanding Ethics | 2hrs |
| 4) Cremation Ethics | 1hr |

U) Bergen County Funeral Directors Association: Craig Reiman

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| 1) Bed Bugs- Basic Information (2/2/11) | 1hr |
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The committee reported that section G) Dodge Institute for Advanced Mortuary Studies number 1 was approved for 9 hours & number 2 were approved for nine (9) hours; section O) National Association numbers 2, 4, 6, 15 and 18 were approved for fours (4) hours only; section P) FuneralCE, number 1 was approved for four (4) hours only; section Q) National Association number 1 was not approved;. On motion made by Mr. Lombardi, seconded by Mr. Stellato, the Board voted to accepted the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

New Jersey Cemetery Board Public Session Agenda for January 13, 2011. This was the Board's information only.

OPEN DISCIPLINARY MATTERS

#05-159 David Curry Consent Order was filed with the Board on January 4, 2011. This was the Board's information only.

#07-58 John Megaro, Pasquale Megaro and the Megaro Memorial Home Inc. complied with all the terms that was set forth within the October 20, 2009 Consent Order. This was the Board's information only.

#10-36 Irene Woolley, Owner of the Woolley Funeral Home, paid the penalty of \$2,500.00 for violation N.J.A.C.13:36-11.15 (d) on December 29, 2010. This was the Board's information only.

#10-36 William Boglioli, Manager of the Woolley Funeral Home, paid the penalty of \$1,000.00 for violation N.J.A.C.13:36-11.15 (d) on December 29, 2010. This was the Board's information only.

ITEMS FOR DISCUSSION

None.

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EXECUTIVE SESSION - 10:30 A.M. On motion made by Mr. Stellato, seconded by Mr. Lombardi, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted

Thomas C. Brown
Secretary

Dated