

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE

**124 HALSEY STREET, NEWARK, NJ 07102
HUDSON ROOM , 6TH FLOOR
9:30 A.M., TUESDAY, FEBRUARY 4, 2003**

<http://www.njconsumeraffairs.com/nonmedical/mortuary.htm>

OPEN SESSION MEETING MINUTES

IN ATTENDANCE

Gerald P. Scala, Esq., President, Public Member
Marius R. Lombardi, Secretary
Richard J. Galante, Jr.
Charles D. Sidun
Thomas C. Brown
Richard Bradley

ABSENT

Donald R. Codey

EXECUTIVE DIRECTOR'S REPORT

- A) Mr. Brush reported that twelve (12) complaints were received in January.
- B) Mr. Brush reported that the next monthly meeting has been scheduled for March 3, 2003, 6th floor, Hudson Conference Room.
- C) Mr. Brush reported that the offices will be closed on Abraham Lincoln's Birthday, February 12, 2003, and George Washington's Birthday, February 17, 2003.
- D) Mr. Brush reported that the Jurisprudence Examination has been scheduled for February 17, 2003.
- E) Mr. Brush reported that Governor McGreevey signed A2251/S2028 expanding the Board to thirteen (13) members.
- F) Mr. Brush requested to serve as liaison to the International Conference of Funeral Service Examining Boards. On motion made by Mr. Lombardi, seconded by Mr. Sidun, the Board voted to appoint Mr. Brush to serve as liaison to the International Conference of Funeral Service Examining Boards. All voted in favor of the motion.
- G) Raymond J. Zane letter of resignation due to scheduling conflicts effective 12/30/02. The Board thanked Mr. Zane for his service. This was for the Board's information only.
- H) Mr. Brush reported that death certificates have to be signed by a licensed physician. If a licensee has a problem getting one signed, they are to submit a letter to the Board office with the following information: doctor's name, deceased name and the name of the funeral home. The Board will refer the matter to the Medical Board.

APPROVAL OF MINUTES

None.

INTERN REGISTRATION

Robert K. Bansemer, Boylan Funeral Home, New Brunswick
Kristin L. Cohen, Oliverie Funeral Home, Manchester
Thomas J. DeMarco, M. David DeMarco Funeral Home, Inc., Monroe Township
Minerva L. Feagin, May Funeral Home, Pennsauken
Mark Hill, Neary-Quinn Funeral Home, Manasquan
Timothy Larkin, Yvonne Smith Funeral Home, Elizabeth

NEW LICENSEES

James D. Hauad
Gary J. Riker, Jr.

NEW INSTALLATIONS

Bailey Funeral Home, Peapack, Thomas E. Day, Mgr.
Bailey Funeral Home, Mendham, Thomas E. Day, Mgr.
Timothy E. Ryan Home for Funerals DeBow Chapel, Jackson, Timothy E. Ryan, Mgr.

CONTINUING EDUCATION

A) Credentials Committee Report. On motion made by Mr. Bradley, seconded by Mr. Lombardi, the Board voted to accept the attached report. All voted in favor of the motion.

CORRESPONDENCE

A) Letter from Robert C. Smith, III inviting the Board to the Funeral Service Advisory Commission Meeting. On motion made by Mr. Scala, seconded by Mr. Lombardi, the board voted to authorize the members to attend on February 25, 2003 and to advertise as an open meeting. All voted in favor of the motion.

B) Letter from Terry Fort-Fields regarding uncooperative behavior of Decals, Inc. The Board reviewed the letter and determined they have no jurisdiction. On motion made by Mr. Bradley, seconded by Mr. Brown, the Board determined to take no action, but they will acknowledge her letter. All voted in favor of the motion.

C) Letter from Dianne Campbell Thomas regarding reciprocity with Pennsylvania. The board determined that a registered New Jersey licensee has to file the death certificate.

D) Letter from Isaura Roman commending Kenneth Cattenhead, #JP4153, Funeraria Las Americas, Newark, for his services. This was for the Board's information only.

DISCIPLINARY MATTERS

#98-55 Nesbitt Funeral Home, Englewood - uniform penalty letter for violation of N.J.A.C. 13:36-1.9, 9.7, 11.16. On motion made by Mr. Sidun, seconded by Mr. Lombardi, the board determined to move this matter to executive session for further discussion and receipt of legal advice. All voted in favor of the motion.

#02-01 Watson Mortuary Service, Jersey City - uniform penalty letter for violation of N.J.A.C. 13:36-9.7(b)1, 2,3, 4 & 9.7 (c)1, 2,3. The Board will schedule a public hearing on this matter.

COMMITTEE REPORTS

Regulations - None.

Newsletter - None.

PUBLIC COMMENTS

None.

EXECUTIVE SESSION - 11:35 A.M. - Motion made by Mr. Sidun seconded by Mr. Lombardi to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. All voted in favor of the motion. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Marius R. Lombardi Date
Secretary