

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM , 6TH FLOOR
9:30 A.M., TUESDAY, February 7, 2006
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION MEETING MINUTES

ATTENDANCE

Marius R. Lombardi President (Government Member)
Richard J. Galante, Secretary
Thomas C. Brown (arrived 1:25 P.M.)
Edith C. Churchman, Ph.D., CFSP
Martin Goldstein, Esq.
Bernard Horwitz, Esq., (Public Member)
Fanny Jaramillo (Public Member)
Curtis S. Macysyn (Public Member) (arrived 11:45 A.M.)
Louis J. Stellato Jr, Ph.D
Anthony P. Vainieri Jr. Frederick R. Whiteley III (left at 2:00 P.M.)

ABSENT

William C. McCriskin
Philip Scheps (Public Member)

ALSO ATTENDING

William Mandeville, Executive Director
Jodi Krugman, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Brienne Richardson, Auditor Accountant Trainee
Jonathan Eisenmenger, Assistantant to the Executive Director

APPROVAL OF MINUTES

NJ State Board of Mortuary Science Open Session Minutes for December 6, 2005. NJ State Board of Mortuary Science Open Session Minutes for January 10, 2006.

On motion made by Mr. Stellato, seconded by Ms. Churchman, the board voted to approve the minutes as read. All voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Mr. Mandeville reported that 167 complaints were received in 2005.

Mr. Mandeville reported that the number of complaints received in January are 12 and the total for the year 12.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, March 7, 2006 in the Hudson Conference Room, 6th floor.

INTERN REGISTRATIONS Lamar R. Bagwell, Bagwell Funeral Home, Penns Grove
Mary A. Anderson, Flynn & Son Funeral Home, Fords
Carole A. Lazzaro, Marrocco Memorial Chapel, Clifton

Monika H. Skidmore, Bergen Funeral Service, Hasbrouck Heights
Andrew H. Gutterman, Gutterman Bros., Funeral Directors, Bayonne

This was for the Board's information only.

NEW LICENSEES

Raymond E. Hatton
Daniel N. Smith, Jr.
Nicole Fantasia

This was for the Board's information only.

NEW INSTALLATIONS

Noto-Wynkoop Funeral Home, Phillipsburg, Timothy E. Wynkoop, Manager

This was for the Board's information only.

CONTINUING EDUCATION

A) National Funeral Directors Association: Sandra Jeske

1) Professional Women's Conference Program 10Hrs

B) National Funeral Directors Association: Sandra Jeske

1) Certified Preplanning Consultant Program (Feb. 16 - 18, 2006) 16Hrs

2) Certified Preplanning Consultant Program (Mar. 8 - 10, 2006) 16Hrs

3) Certified Preplanning Consultant Program (Aug. 9 - 11, 2006) 16Hrs

4) Certified Preplanning Consultant Program (Sept. 6 - 8, 2006) 16Hrs

5) Certified Preplanning Consultant Program (Oct. 25 - 27, 2006) 16Hrs

6) Certified Preplanning Consultant Program (Oct. 14 - 15, 2006) 8Hrs

7) Certified Preplanning Consultant Program (Nov. 1 - 3, 2006) 16Hrs

8) Certified Preplanning Consultant Program (Nov. 8 - 10, 2006) 16Hrs

9) Certified Preplanning Consultant Program (self-study) 15Hrs

C) National Funeral Directors Morticians Association: David W. Akins

1) Cremation and the Funeral Director 2Hrs

2) Identification, Inspection & Documentation - Areas of Concern for Funeral Directors 2Hrs

3) Presidential Roundtable 2Hrs

4) How to Get Customers to Pay You 1Hr

5) Embalming Technique for Today's Practitioner 2Hrs

D) First Financial Group: Mark L. Maggi

1) BusinessKillers™ Educational Workshop 1.5Hrs

E) International Cemetery and Funeral Association: Karen Gray

1) Partners in Sharing the Sacred Story 1Hr

2) Shake Off Your Fear Snakes: How to Create Assets from Adversity and Seize Your Opportunities 1Hr

3) Cemetery Operations: Maintenance Matters and More, Parts I & II 1Hr each

4) Organ & Tissue Donation: Overview & Embalming Preparations, Parts I & II 1Hr each

5) Innovative Marketing Strategies 1Hr

6) Legal and Legislative Update 1Hr

7) Cremation Memorialization: How to Stay Ahead of the Curve 1Hr

8) Prospecting and Referrals 1Hr

9) Thinking Forward 1Hr

10) Breaking the da Vinci Code 1.5Hrs

11) Getting Free Publicity 1Hr

12) The Seven 'F-Words' of Funeral Service 1Hr

13) Cemetery Rules and Regulations: To Regulate Or Not to Regulate? That is the Question 1Hr

14) Revolutionize Your Business Through Lean Marketing, Parts I & II 1Hr each

15) Building Heritage: Becoming a Consumer Resource 1Hr

16) Small Funeral Firms: Going High Tech 1Hr

17) Turfgrass Management and Weeds/What's Bugging You, Parts I & II 1Hr each

18) Cemetery Design and Landscape Architecture 1Hr

19) Best Practices from Start to Finish 1Hr

20) Showing Your Cemetery in a Different Light 1Hr

21) The New Era of Preneed Sales and Marketing 1Hr

22) Community Outreach Ministry 1 1Hr

23) The Death Care Looking Glass 1Hr each

24) Cemetery Operations Best Practices 1Hr

25) When You Buy, Sell or Build a Funeral Home 1Hr

26) Ordinary to Extraordinary: Planning (and Marketing) the Big Event 1Hr

- 27) Third Annual State Association Roundtable Luncheon 1.5Hrs
- 28) Human Capital: Human Cattle (Your People Aren't Resources, They Are Volunteers 1Hr
- 29) Pets Funerals and Memorialization 1Hr each
- 30) Innovations in the Preneed and At-Need Presentation Process 1Hr each
- 31) Exhibit Hall Viewing 1Hr
- 32) Networking Reception 1Hr

F) Bergen County Funeral Directors Association: Ginny Sanzo

- 1) Presentation by Gilda's Club Northern New Jersey 1Hr

G) Apex Continuing Education Solutions: Remo Portelli

- 1) Funeral Service Ethics 2Hrs
- 2) Working with Difficult People 3Hrs
- 3) FTC Funeral Rule 4Hrs
- 4) OSHA Essentials 4Hrs

H) Tri-County FDA: Ruthann Brown Disotell

- 1) Emergency Preparedness: Mass Fatality Incident- Awareness 4Hrs

The Committee reported that section D) First Financial Group, number 1) Business Killers Educational Workshop, section E) International Cemetery and Funeral Association, number 3) Cemetery Operations: Maintenance Matters and More, Parts I & II, number 17) Turfgrass Management and Weeds/What's Bugging You, Parts I & II, number 18) Cemetery Design and Landscape Architecture, number 20) Showing Your Cemetery in a Different Light, number 24) Cemetery Operations Best Practices, number 29) Pets Funerals and Memorialization, number 31) Exhibit Hall Visiting and number 32) Networking Reception have been denied because they are not relevant to funeral service. Section H) Tri-County FDA, number 1) Emergency Preparedness needs to submit additional information. Section G) Apex Continuing Education Solutions numbers 1), 2), 3) and 4) were approved for 1 hour each.

On motion made by Ms. Jaramillo, seconded by Ms. Churchman, the board determined to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

Schedule of Events for the National Funeral Directors and Morticians Association, Inc.'s Annual House of Representatives Meeting in Reno, NV to be held April 8 - 12, 2006. This was for the Board's information only.

OPEN DISCIPLINARY MATTERS

#03-158 Brenna-Cellini Funeral Home, uniform penalty letter for violation of N.J.A.C. 13:36-5.12(c) \$250.00 paid January 19, 2006. This was for the Board's information only.

#05-126 Vanessa Parker, 23JP00403000, uniform penalty letter for violation of N.J.A.C. 13:36-10.1 et seq. \$1500.00 paid November 10, 2005 and is requesting a hearing on the matter. This was for the Board's information

only.

#05-160 Carl Miller Funeral Home, Lawnside, uniform penalty letter for violation of N.J.S.A. 45:7-61(c), N.J.A.C. 13:36-5.1(a), 13:36-5.6(a)(6), 13:36-1.9(a)(2), and 13:36-5.1(b) \$250.00 paid January 23, 2006. This was for the Board's information only.

#05-162 Parker Funeral Home, Jersey City, uniform penalty letter for violation of N.J.A.C. 13:36-1.9(a)(1), 13:36-1.9(a)(2), 13:36-5.1(b) \$450.00 paid January 19, 2006. This was for the Board's information only.

#05-163 Watson Mortuary Service, Jersey City, uniform penalty letter for violation of N.J.A.C. 13:36-9.6(b)(2), \$200.00 paid January 19, 2006. This was for the Board's information only.

#06-03 Johnesee Nutley Home for Funerals, Nutley, uniform penalty letter for violation of N.J.A.C. 13:36-5.21(b), 13:36-1.9(a), and 13:36-1.9(6)(b) submitted written statement for Board's review. On motion made by Mr. Whiteley, seconded by Ms. Jaramillo, the Board determined to rescind the penalty. All voted in favor of the motion.

#06-06 SW Brown & Son Funeral Home, Nutley, uniform penalty letter for violation of N.J.A.C. 13:36-5.21(b), 13:36-1.9(a) and 13:36-1.9(6)(b) submitted written statement for Board's review. . On motion made by Mr. Whiteley, seconded by Ms. Jaramillo, the Board determined to rescind the penalty. All voted in favor of the motion.

#04-83 Watson Mortuary Service, Jersey City, consent for violation of N.J.S.A. 45:1-21(e) and 45:1-22 signed and filed January 25, 2006. This was for the Board's information only.

LEGISLATIVE REVIEW

S-1112 - makes theft of human remains for unauthorized use a crime of first degree. The Board supports the intent in this legislation, but based on information from the New Jersey State Funeral Directors Association the Board has concerns that this bill may conflict with the Desecration of Human Remains Statute.

PUBLIC COMMENT

Maryann Carroll, NJSFDA wanted to know if Vanessa Parker didn't supply the Board with any information that she have completed her CEU's , why is her licensed not suspended. Mr. Lombardi informed her that the Board would not just suspend her license. The Board will check to see if she replied.

EXECUTIVE SESSION - 10:35 A.M. On motion made by Mr. Whitley, seconded by Mr. Galante, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Richard J. Galante Date
Secretary