

THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, MARCH 1, 2011
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>

OPEN SESSION MEETING MINUTES

ATTENDANCE

Richard J. Galante Jr., President
Edith C. Churchman, Ph.D., CFSP
Marius R. Lombardi (Government Member)
Curtis S. Macysyn (Public Member)
Richard W. McCriskin
John Radzieta
Louis J. Stellato Jr, Ph.D
Lloyd Wimberg
Ana Zevallos - (arrived 9:50 A.M.)

ABSENT

Thomas C. Brown, Secretary
Bayode Olabisi (Public Member)
Philip Scheps (Public Member)

ALSO ATTENDING

William Mandeville, Executive Director
Susan Berger, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Minutes for January 4, 2011 and February 1, 2011.

On motion made by Mr. Lombardi, seconded by Mr. Radzieta, the Board voted to accept the minutes as read. All voted in favor of the motion.

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CONTINUING EDUCATION

A) Planning Solutions: Ronald Mowad Sr

1) Fundamentals Of Pre-Need (2/9/11) **1hr**

B) National Funeral Directors Association: Kathleen Walczak

1) Good Death, Good Grief, Good Funerals: Finding...(various) **3hr**

C) Monmouth & Ocean County FDA: Jeffrey Lovas

1) New Enhanced EZ Obit Format & Operation....(10/20/10) **1hr**

D) National Funeral Directors Association: Kathleen Walczak

1) Certified Preplanning Consultant Program (4/6-8/11) **16hrs**

E) Epsilon NU Delta Mortuary Fraternity: Edith Churchman

1) Customer Service: The Lifeblood Of Any Business! (3/11/11) **2hrs**

F) County Funeral Director Association: Bryan Richards

1) Common Footing On Sacred Ground (3/10/11) **1hr**

G) Finger Lakes Funeral Directors Association: Angela Acly Carr

1) Embalming & Reconstructive Techniques... (3/29/11) **3hrs**

2) What We Know.. The Past, Present And Future of...(3/29/11) **2hrs**

3) Chemical Suicide..Morbidity Trends In New Risks (3/29/11) **1hr**

H) O'Brien Funeral Home: Linda Conroy

1) Geriatric Suicide Prevention (3/30/11) **3hrs**

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I) National Funeral Directors Association: Kathleen Walczak

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|---|-------------|
| 1) Who Killed The Funeral? (4/2/11) | 2hrs |
| 2) Roundtable Discussions (4/2/11) | 3hrs |
| 3) Embalming Litigation (4/3/11) | 2hrs |
| 4) Creating Your Personal & Professional Legacy... (4/3/11) | 2hrs |

J) Advanced Funeral Service Education Programs: Thomas Fuller
(Additional information proved to Ms. Churchman only)

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| 1) Military Death Benefits, Entitlements & The... (2/21/11) | 2hrs |
| 2) Military Funeral Honors: Law & Procedures (2/21/11) | 1hr |
| 3) Christianity & Cremation (2/21/11) | 1hr |
| 4) Healing The Heart Of The Funeral Director (2/21/11) | 1hr |
| 5) OSHA: Don't Put Your Business in Jeopardy (2/21/11) | 1hr |
| 6) The Rise Of The Celebrant & The Decline of the Clergy (2/22/11) | 1hr |
| 7) Improving Your Leadership Handicap (2/22/11) | 2hrs |

K) Apex Continuing Education Solutions: Remo Portelli
(Additional information proved to Ms. Churchman only)

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| 1) Creative Marketing Ideas For Funeral Homes (open) | 1hr |
| 2) Telephone Inquiry Manual For Funeral Homes (open) | 1hr |
| 3) Working With Difficult People (open) | 2hrs |
| 4) Infant Embalming Techniques (open) | 2hrs |
| 5) Understanding HIV and AIDS (open) | 2hrs |
| 6) Funeral Service Ethics (open) | 2hrs |
| 7) The FTC Funeral Rule (open) | 3hrs |
| 8) OSHA Essentials (open) | 3hrs |
| 9) Sexual Harassment In The Workplace (open) | 3hrs |
| 10) Funeral Rituals And Mental Health (open) | 2hrs |

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L) FuneralCE: Leslie Leakey

(Additional information proved to Ms. Churchman only)

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| 1) Basic Funeral Customs For The 21 st Century Funeral... (on-going) | 2hrs |
| 2) Bloodbourne Pathogens (on-going) | 3hrs |
| 3) Decision Making In The Funeral Industry (on-going) | 2hrs |
| 4) Effective & Ethical Communication With Seniors (on-going) | 6hrs |
| 5) Ethics Of Making Funeral Arrangements (on-going) | 3hrs |
| 6) Funeral Customs With Military Honors (on-going) | 3hrs |
| 7) Funeral Rule (on-going) | 2hrs |
| 8) Goal Setting In The Funeral Industry (on-going) | 2hrs |
| 9) Green Funerals: What Every Funeral Director ...(on-going) | 5hrs |
| 10) History Of Preserving Human Remains (on-going) | 1h |
| 11) HIV/AIDS (on-going) | 1hr |
| 12) Maximizing Integrity In Decisions With Seniors (on-going) | 6hrs |
| 13) OSHA Workplace Rights (on-going) | 2hrs |
| 14) Personalization In the Funeral Industry (on-going) | 4hrs |
| 15) Pre-Need Planning (on-going) | 5hrs |
| 16) Stillborn Support (on-going) | 1hr |
| 17) Targeting Your Primary Markets In The Funeral Industry (on-going) | 2hrs |
| 18) The Funeral Director As An Event Planner (on-going) | 5hrs |
| 19) Understanding The At-Need Customer's Buying.. (on-going) | 2hrs |
| 20) Working With Difficult People In The Funeral (on-going) | 1hr |

M) Churchman Funeral Home: Edith Churchman

(previously approved , will be offered again on the below listed date)

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| 1) Marketing Tips Learned From The Egyptians (1/27/11) | 1hr |
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N) Hudson County Funeral Director Association: Richard Dworzanski

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| 1) New Information On Wills, Living Wills, Living Trust...(3/3/11) | 1hr |
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O) National Funeral Directors & Morticians Association: LaQuina Nathan

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| 1) Getting to Know NFDMA (4/30-5/3/11) | 1hr |
| 2) Tour Of The Civil Rights Museum (4/30-5/3/11) | 1hr |
| 3) "Funeral Customer Service Investigation: Who ...?"(4/30-5/3/11) | 2hrs |
| 4) Tour The State Museum (4/30-5/3/11) | 2hrs |
| 5) Becoming A Healthy Funeral Director In 2011 (4/30-5/3/11) | 1hr |
| 6) Trade Embalmer's Tool Kit (4/30-5/3/11) | 2hrs |

P) Funeral Directors Assn of Essex, Union & West: Edith Churchman

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| 1) The Art fo the Apology (2/24/11) | 1hr |
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The committee reported that section F) County Funeral Director Association was previously approved resubmitted for new date and place; section H) O'Brien Funeral Home was not approved; section K) Apex Continuing Education Solutions, the Board will advise that they only approved courses and not providers; section L) FuneralCE was not approved awaiting additional information. On motion made by Mr. Stellato, seconded by Radzieta, the Board voted to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

Dianne Tamaroglio, Executive Director of the New Jersey Cemetery Board, informs the Board that the Thursday, February 10, 2011 meeting was adjourned. The next scheduled Board meeting will convene on Thursday, March 10, 2011. This was for the Board's information only

Arthur DeVries Jr., obituary notice appeared in the January 9, 2011, edition of the Star Ledger. This was for the Board's information only

OPEN DISCIPLINARY MATTERS

None.

ITEMS FOR DISCUSSION

None.

COMPLAINTS

#11-02 John P. Condon Funeral Home, Leonardo, Mgr., John Condon IV/The Board. Inspection Violation. Routine inspection was performed on November 29, 2010 in which inspector Chickene noticed that Doris Roesman file could not be located and that no signature appeared on Mary Gaughran's Statement of Funeral Goods and Services Selected Form. Funeral home complied with the Board's request for the funeral files and their Choices ledger from January 2010 to June 30, 2010. On motion made by Mr. Lombardi, seconded by Mr. Stellato, the Board determined to administratively close the complaint. All voted in favor of the motion.

LICENSING MATTERS

Erik Hudson, is requesting permission to proceed with his internship, although in 2008 he was charged with a DUI. Order and Certification along with the Restoration Notice is attached. On motion made by Ms. Churchman, seconded by Mr. Lombardi, the Board voted to approve his request. All voted in favor of the motion.

Kevin Stapleton, is requesting permission to proceed with his internship, although in 1990 he was charged with a DUI. Driving history record, letter from Motor Vehicle and the pay receipt is attached. On motion made by Ms. Churchman, seconded by Mr. Lombardi, the Board voted to approve his request. All voted in favor of the motion.

EXECUTIVE SESSION - 10:00 A.M. on motion made by Mr. Lombardi, seconded by Mr. Radzieta, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Thomas C. Brown
Secretary

Dated