

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE
124 HALSEY STREET, NEWARK NJ, 07101
HUDSON ROOM, 6TH FLOOR
9:30 A.M., TUESDAY, MARCH 2, 2010
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

OPEN SESSION MEETING MINUTES

ATTENDANCE

Richard J. Galante Jr., President
Thomas C. Brown, Secretary
Marius Lombardi (Government Member)
Curtis S. Macysyn (Public Member)(arrived at 10:00 A.M.)
Richard McCriskin
Bayode Olabisi (arrived at 9:40 A.M.)
John Radzieta
Louis J. Stellato Jr, Ph.D
Ana Zevallos

ABSENT

Edith C. Churchman, Ph.D., CFSP
Philip Scheps (Public Member)
Lloyd Wimberg

ALSO ATTENDING

William Mandeville, Executive Director
Susan Berger, Deputy Attorney General
Sabrina Tabron, Administrative Assistant
Cynthia Khalil, Principal Clerk Transcriber

APPROVAL OF MINUTES

New Jersey State Board of Mortuary Science Open Minutes for February 2, 2010.

On motion made by Mr. Radzieta, seconded by Mr. Stellato, the Board voted to accept the minutes as read. All voted in favor of the motion.

CONTINUING EDUCATION

A) Insight Institute: Glenda Stansbury

1) Certified Celebrants (various) **17hrs**

B) National Funeral Directors Association: Kathleen Walczak

1) NFDA Family Business Conference (4/12-13/10) **11hrs**

C) Bergen County Funeral Director Association: Michael Dressler

1) Bergen County Surrogate (2/3/10) **1hr**

D) National Funeral Directors Association: Kathleen Walczak

1) Advanced Cremation Arranging (4/27/10) **2hrs**

E) Burlington County Funeral Director Association: Dennis Tilghman

1) NJ Mission of Honor for Cremains of American... (3/16/10) **1hr**

F) National Funeral Directors Association: Kathleen Walczak

1) Developing A Payment-in-Full Policy (3/25/10) **1hr**

2) Maximizing Pre Need Profitability in Small Firms (3/18/10) **1hr**

G) Thanos Institute & Funeral Consultants Group: Mary Rizzo

1) Forensic Pathology for Funeral Directors (5/14/10 & 6/25/10) **1hr**

2) Ethics and Funeral Service (5/14/10 & 6/25/10) **1hr**

3) Stress And The Funeral Director (5/14/10 & 6/25/10) **1hr**

4) Funeral Service Past and Present (5/14/10 & 6/25/10) **1hr**

5) Educating the Public About Funeral Service (5/14/10 & 6/25/10) **2hrs**

H) Morris County Funeral Directors Association: Mark Connor

- | | |
|--|-----|
| 1) Current Trends In Mortuary Law (3/2/10) | 1hr |
|--|-----|

I) National Funeral Directors Association: Kathleen Walczak

- | | |
|--|------|
| 1) What Is Your GRASP on Cremation Consumers? (4/10/10) | 2hrs |
| 2) Unlocking the Mysteries of a Pet Death Care Service (4/11/10) | 2hrs |
| 3) Funeral Package (4/11/10) | 2hrs |
| 4) Round Table Discussions (4/11/10) | 3hrs |
| 5) The Embalmer's Tool Kit (4/11/10) | 2hrs |

J) FuneralReview.Com: Nikki McQueen

- | | |
|--|-------|
| 1) Cycle of Excellence Phone Skills (various) | 7hrs |
| 2) Cycle of Excellence People Skills (various) | 7hrs |
| 3) Cycle of Excellence Funeral Director Skills (various) | 7hrs |
| 4) Cycle of Excellence Phone Skills: Module 1 (various) | 7hrs |
| 5) Cycle of Excellence Phone Skills: Module 2 (various) | 7hrs |
| 6) Cycle of Excellence Phone Skills: Module 3 (various) | 7hrs |
| 7) Cycle of Excellence: Cremation (various) | 7hrs |
| 8) Cycle of Excellence: Introductory Arranger Training (various) | 4hrs |
| 9) Cycle of Excellence: Intro Management Training (various) | 7hrs |
| 10) Cycle of Excellence: Management Training Module 2 (various) | 7hrs |
| 11) Cycle of Excellence: People Skills Refresher (various) | 4hrs |
| 12) Cycle of Excellence: Executive Development Program (various) | 14hrs |
| 13) Cycle of Excellence: People Skills Advanced (various) | 7hrs |
| 14) Cycle of Excellence: Phone Skills Advanced (various) | 7hrs |

K) FuneralCE: Bonnie Marlow

(Courses 1-16 were previously approved, courses 17-19 provided to Churchman & Brown)

- | | |
|---|------|
| 1) Basic Funeral Customs (home-study) | 2hrs |
| 2) Bloodborne Pathogens (home-study) | 3hrs |
| 3) Decision Making in the Funeral Industry (home-study) | 2hrs |
| 4) Effective and Ethical Communication... (home-study) | 6hrs |
| 5) Ethics of Making Funeral Arrangements home-study) | 3hrs |
| 6) Funeral Customs with Military Honors (home-study) | 3hrs |
| 7) The Funeral Rule (home-study) | 2hrs |

Open Session Minutes

March 2, 2010

8) Goal Setting in the Funeral Industry (home-study)	2hrs
9) HIV/AIDS (home-study)	1hr
10) Maximizing Integrity in Decisions with Seniors (home-study)	6hrs
11) OSHA Workplace Rights (home-study)	2hrs
12) Personalization in the Funeral Industry (home-study)	4hrs
13) Stillborn Support (home-study)	1hr
14) Targeting Your Primary Markets...(home-study)	2hrs
15) Understanding the At-Need Consumer (home-study)	2hrs
16) Working with Difficult People...(home-study)	1hr
17) Pre-Need Planning (home study)	5hrs
18) The Funeral Director As An Event Planner (home study)	5hrs
19) Green Funerals: What Every Director Should Know (home study)	5hrs

The committee reported that section I) National Funeral Directors Association, numbers 2 - 4 were not approved; section J) FuneralReview.Com, was not approved the Board is requesting an outline and a detailed description of all courses; section K) FuneralCE, numbers 1 - 16 were previously approved, number 17 was approved for 5 hours only. On motion made by Mr. Stellato, seconded by Mr. McCriskin, the Board determined to accept the committee report as read. All voted in favor of the motion.

CORRESPONDENCE

Dianne Tamaroglio, Executive Director of the New Jersey Cemetery Board, informs the Board that the Thursday, February 11, 2010 meeting was adjourned. The next scheduled Board meeting will convene on Thursday, March 11, 2010. This was for the Board's information only.

Jeannette Pettit, obituary notice appeared in the January 30, 2010, edition of the Star Ledger. This was for the Board's information only.

David Eldridge Woody, obituary notice appeared in the February 4, 2010, edition of the Star Ledger. This was for the Board's information only.

OPEN DISCIPLINARY MATTERS

#09-19 Esther Suero Consent Order was filed with the Board on February 2, 2010. Ms. Suero was reprimanded for failing to file monthly reports, failing to notify the Board of her absence from her internship and failing to notify the Board of her change of address. Her intern registration was suspended for six months.

Open Session Minutes

March 2, 2010
Page 6

#09-19 William Robinson Amended Consent Order was filed with the Board on February 17, 2010. Mr. Robinson was reprimanded for failing to file preceptor's reports for intern Ester Suero.

HANDOUTS

Mortuary Science Sunset Proposal. The Board reviewed proposed amendments and on motion made by Mr. Lombardi, seconded by Mr. Brown, the Board voted to accept the proposal. All voted in favor of the motion.

ITEMS FOR DISCUSSION

Rob Smith commented his support for the proposed regulation requiring that preceptors have a minimum of two years of experience as a licensee.

EXECUTIVE SESSION - 9:40 A.M. On motion made by Mr. Stellato, seconded by Mr. McCrisky, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known when and if the Board determines to initiate disciplinary or other law enforcement action. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

Thomas C. Brown
Secretary

Dated