

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE  
124 HALSEY STREET, NEWARK NJ, 07101  
HUDSON ROOM, 6TH FLOOR  
9:30 A.M., TUESDAY, MARCH 4, 2014  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

John Radzieta Sr., President  
James J. Marrocco, Secretary  
Charles F. Bechtold  
Thomas E. Day  
Curtis S. Macysyn (Public Member)  
Bayode Olabisi (Public Member)  
Ana Zevallos

**ABSENT**

Thomas M. Keiser, Jr. - Excused  
Anthony J. Papavero Jr. - Excused  
Lloyd Wimberg - Excused

**ALSO ATTENDING**

Khaled Madin, Acting Executive Director  
John Hugelmeyer, Deputy Attorney General  
Sabrina Dwight, Administrative Assistant  
Cynthia Khalil, Principal Clerk Transcriber

**APPROVAL OF MINUTES**

New Jersey State Board of Mortuary Science Open Minutes for February 4, 2014. On motion made by Mr. Bechtold, seconded by Mr. Day, the Board voted to accept the minutes as read. All voted in favor of the motion.

**EXECUTIVE DIRECTOR'S REPORT**

A) Mr. Madin reported that the total number of complaints received in February were 6 and the total for 2014 are 10.

B) Mr. Madin reported that the next regular scheduled Board meeting has been scheduled for Tuesday, April 1, 2014 in the Hudson Conference Room, 6<sup>th</sup> floor.

C) Mr. Madin reported that 12 Candidates were registered for the February 21, 2014 Jurisprudence Examination.

D) Mr. Madin reported that Regulation Analyst, Rachel Glasgow, arrived at 9:30 a.m. for the open discussion of offering consumers the option to view funeral home prices online.

**INTERN REGISTRATIONS**

A) Brian Corvino, Johnson-Walton Funeral Home

B) Bryan Ellison, Bergen Funeral Service

This was for the Board's information only.

**NEW LICENSEES**

A) Aaron E. Tirpack                      Licensed by Application

*Licensed by Application for 2014: 3    Licensed by Credentials for 2014: 0*

This was for the Board information only.

**NEW INSTALLATIONS**

None.

**CONTINUING EDUCATION**

*(Approved courses are found on the state website [www.njconsumeraffairs.gov/mort](http://www.njconsumeraffairs.gov/mort) under the licensee tab)*

**A) Ethics Training and Consulting, LLC: Claudio Hawkins**

1) Ethics Training (TBD)

**0hrs**

**Open Session Meeting Minutes**  
**March 4, 2014**  
**Page 3**

**B) National Funeral Directors Association: Kathleen Walczak**

1) Redesigning Customer Service For Outstanding....(4/10/14) **1hr**

**C) National Funeral Directors Association: Kathleen Walczak**

1) Meet the Mentors (3/17-18/14) **5.5hrs**

**D) International Order of the Golden Rule: Jessica Smith**

1) 2014 Annual Conference and Supplier Showcase (3/27-29/14) **8.5hrs**

**E) MKJ Marketing: Krystal Casey**

1) Creating the Hybrid Funeral Business (3/3-4/14) **6hrs**

**F) National Funeral Directors Association: Kathleen Walczak**

1) Boosting Profits Through The Power of Possibility.....(3/27/14) **1hr**

**G) International Cemetery and Funeral Association: Daniel Osorio**  
(Additional information provided to Mr. Bechtold only)

1) 2014 ICCFA Annual Convention & Exposition (4/8-11/14) **17hrs**

**H) National Funeral Directors Association: Kathleen Walczak**

1) 1 Day CPC Certification Program (5/2-3/14) (7/10-11/14) **8hrs**

**I) New Jersey Funeral Directors Association: Emily Strausser**

(Additional information provided to Mr. Bechtold only via email)

1) Work First/Indigent Funerals (6/4/14) **1hr**

2) Funeral Service Advertising (6/4/14) **1hr**

3) Preneed Recordkeeping & Notifications (6/4/14) **1hr**

4) Assignment Of Insurance Proceed to Fund Prepaid.... (6/4/14) **1hr**

**J) Education Workers Group: Barbara Cardone**

(Additional information provided to Mr. Bechtold)

1) Restorative Art & Modern Techniques (online) **3hrs**

2) The Sociology Of Death (online) **2hrs**

3) Perinatal Bereavement & Memorialization (online) **2hrs**

**Open Session Meeting Minutes**  
**March 4, 2014**  
**Page 4**

**K) Selected Independent: Amy Hunt**

1) 2014 Spring Management Summit (4/30/14-5/2/14) **8hrs**

**L) Hospice Foundation of America: Kristen Nanjundaram**

1) Helping Adolescents Cope With Loss (4/10/14-4/9/15) **3hrs**

The committee reported that section A) Ethics Training and Consulting, LLC, was not approved the Board is requesting additional information; section D) International Order of the Golden Rule, was not approved; section G) International Cemetery and Funeral Association, was not approved. On motion made by Mr. Macysyn, seconded by Mr. Marracco, the Board voted to accept the committee report as read. All voted in favor of the motion.

**CORRESPONDENCE**

Michael Brown informed the Board of the closing of the Simplicity Memorial LLC. This was for the Board's information only.

Laura Bobbe, Trust Administrator of Choices, informed the Board that they were authorized to prepare the notification letters, to the purchasers of records, regarding the ownership changes of the Smith Funeral Home, LLC. This was for the Board's information only.

Lauren Thomas, Member Service Manager, informed the Board of The International Conference Board nominee listing for 2014-2015. This was for the Board's information only.

Adam Guziejewski informed the Board of the outcome of his meeting, with the Northern Regional Medical Examiners office, regarding the new procedures for the release of decedents bodies. Mr. Guziejewski informed the Board that during the meeting NRMEO staff indicated that it did not mean to create potential conflicts with the New Jersey's Right to Control Statue (N.J.S.A. 45:27-22), therefore they agreed to allow the NJSFDA to develop a standardized form for their use that would both protect the NRMEO and funeral homes regulated by the NJ State Board of Mortuary Science.

Michael Sutton, of Quinn Hopping Funeral Home, is registering an objection to a funeral home, that is scheduled to operate, with a similar name and location as their existing funeral home. On motion made by Mr. Macysyn, seconded by Mr. Bechtold, the Board determined that this matter is not under the jurisdiction of this Board and

Sandra DeSarno Hlatky, Assistant Director of the Judicial Standards and Procedures, informed the Board of changes to N.J.S.A. 52:14B-10, which pertains to the extension of time to issue a final decision. This was for the Board's information only.

**Open Session Meeting Minutes**  
**March 4, 2014**  
**Page 5**

George Junker II, informed the Board that Forethought Federal Savings Bank changed their name to ClearPoint Federal Banks & Trust. This was for the Board's information only.

Jana Pugh, Compliance Specialist for FuneralCE, requested clarification into the continuing education examination results. On motion made by Mr. Bechtold, seconded by Mr. Macysyn, the Board determined that she must use her best judgement and maintain the integrity of all exams administered.

**OPEN DISCIPLINARY MATTERS**

#13-40 Joseph Brent Barlow's Final Order of Discipline was filed with the Board on January 24, 2014. This was for the Board's information only.

#14-01 Reginald Sconiers, Manager of the Evans-Gordon Funeral Home, paid the penalty of \$250.00 for the violation N.J.A.C. 13:36-5.12 (g)1 on January 20, 2014. This was for the Board's information only.

#14-02 K. Reva Judkins, Manager of the Judkins Colonial Home, paid the penalty of \$250.00 for the violation N.J.A.C. 13:36-11.16 (c) on January 29, 2014. This was for the Board's information only.

#12-68 William Barclay was scheduled to arrive with Attorney Jeremiah Atkins, at 10:00 a.m., to mitigate the penalty of \$41,000.00 for the violation of N.J.S.A. 45:1-21(e) and N.J.A.C. 13:36-4.1(b). The Board discussed this matter in Executive Session.

**ITEMS FOR DISCUSSION**

Discussion of offering consumers the option to view prices online.

**EXECUTIVE SESSION** - 10:30 A.M. on motion made by Mr. Day, seconded by Mr. Olabisi, the Board voted to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

\_\_\_\_\_  
James J. Marrocco,  
Secretary

\_\_\_\_\_  
Dated