

**THE NEW JERSEY STATE BOARD OF MORTUARY SCIENCE  
124 HALSEY STREET, NEWARK NJ, 07101  
HUDSON ROOM, 6TH FLOOR  
9:30 A.M., TUESDAY, MARCH 5, 2013  
<http://www.state.nj.us/lps/ca/nonmed.htm#mort7>**

**OPEN SESSION MEETING MINUTES**

**ATTENDANCE**

John Radzieta Sr., President  
James J. Marrocco, Secretary  
Charles F. Bechtold  
Thomas E. Day  
Thomas M. Keiser, Jr.  
Marius R. Lombardi (Government Member)  
Bayode Olabisi (Public Member)  
Lloyd Wimberg  
Ana Zevallos

**ABSENT**

Curtis S. Macysyn (Public Member) - Excused  
Anthony J. Papavero Jr. - Excused

**ALSO ATTENDING**

William Mandeville, Executive Director  
John Hugelmeyer, Deputy Attorney General  
Sabrina Dwight, Administrative Assistant  
Cynthia Khalil, Principal Clerk Transcriber  
Khaled Madin, Government Representative

**APPROVAL OF MINUTES**

New Jersey State Board of Mortuary Science Open Session Minutes for February 5, 2013. On motion made by Mr. Wimberg, seconded by Mr. Lombardi, the Board voted to accept the minutes as read. All voted in favor of the motion.

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**EXECUTIVE DIRECTOR'S REPORT**

Mr. Mandeville reported that the total number of complaints received in February are 7 and total for 2013 are 8.

Mr. Mandeville reported that the next regular Board meeting has been scheduled for Tuesday, April 2, 2013 in the Hudson Conference Room, 6<sup>th</sup> floor.

Mr. Mandeville reported that all eight candidates passed the February 15, 2013 Jurisprudence Examination.

**INTERN REGISTRATIONS**

Joseph DePasquale, Old Bridge Funeral Home  
Jake DeZerga, Becker Funeral Home  
Briana Pavone, Shore Point Funeral Home and Cremation Service

This was for the Board's information only.

**NEW LICENSEES**

Randy Gagnon	Licensed by Application
Andrew Nimmo	Licensed by Application
Katherine Romano	Licensed by Application

*Licensed by Application for 2013:*6

*Licensed by Credentials for 2013:*0

This was for the Board's information only.

**NEW INSTALLATIONS**

Codey Mackey Funeral Home LLC, Boonton, Mgr., Garrett Jones

This was for the Board's information only.

**CONTINUING EDUCATION**

*(Approved courses are found on the state website [www.njconsumeraffairs.gov/mort](http://www.njconsumeraffairs.gov/mort) under the licensee tab)*

**A) National Funeral Directors Association: Kathleen Walczak**

1) EPA & Sustainability: Funeral Homes Can Do It All (3/28/13) **1hr**

**B) Regulatory Support Services, Inc.: Twila Dickerson**

1) Annual OSHA Training: Singing The Regulatory Tune...(various) **3hrs**

**C) Creter Vault Corporation: William Robertson**

1) Burial Vaults 101: A Guide To Selling Outer Burial....(various) **1hr**  
2) Vault And Concrete Plant Tour (various) **2hrs**

**D) All Star Training Inc: John Mason**

1) Continuing Education For Funeral Directors/Embalmers (online) **10hrs**

**E) International Cemetery And Funeral Association: Daniel Osorio**

*(Additional information submitted to Chairman Charles Bechtold only)*

1) 2013 Annual Convention & Exposition (4/10-13/13) **12.5hrs**

**F) Hospice Foundation of America: Kristen Baker**

1) Improving Care For Veterans Facing Illness & Death (4/17/13) **3hrs**

**G) Middlesex & Somerset County Funeral Directors Assoc.: Wendy Rothchild**

1) Sharing Network Presentation (3/28/13) **1hr**

**H) Order of the Golden Rule: Jessica Smith**

1) Growing Your Firm In Today's Economy (2/28/13) **1hr**  
2) Employee Concerns: Funeral Home Liability.....(3/28/13) **1hr**

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**I) Graystone Associates Inc: Esther Huddleston**

1) Summit 2013 (2/11-14/13) **15hrs**

**J) Practicum Strategies: Richard Santore**

(Additional information submitted to Chairman Charles Bechtold only)

1) Business Morals & Ethics (home study)	<b>4hrs</b>
2) Everyday Ethics For Funeral Service (home study)	<b>4hrs</b>
3) Motivation & Coaching For Funeral Directors (home study)	<b>4hrs</b>
4) Vanguard Of Competition For Funeral Professionals (home study)	<b>3hrs</b>
5) Hazardous Chemicals/Toxic Substances (home study)	<b>3hrs</b>
6) Managing Stress For Funeral Professionals (home study)	<b>4hrs</b>
7) Complying With The Funeral Rule (home study)	<b>5hrs</b>
8) Preplanning For Funeral Home Business.....(home study)	<b>5hrs</b>
9) Grief 101 For Funeral Directors (home study)	<b>4hrs</b>
10) The Funeral Profession and Consumer Behavior (home study)	<b>4hrs</b>
11) Sacred Sensitive And Sane (home study)	<b>4hrs</b>
12) Coping With Stress as a Funeral Director (home study)	<b>4hrs</b>
13) Funeral Values (home study)	<b>3hrs</b>
14) A Review of Basic Embalming Procedures (home study)	<b>4hrs</b>
15) Moral Dilemma's Facing The Funeral Profession (home study)	<b>3hrs</b>
16) Dealing With Communicable Disease/AIDS (home study)	<b>3hrs</b>
17) Universal Precautions/HIV/AIDS (home study)	<b>3hrs</b>
18) Job Burnout In Funeral Service (home study)	<b>4hrs</b>
19) Investment Management For The Funeral... (home study)	<b>0hrs</b>
20) OSHA: A Practical Guide For Funeral Service (home study)	<b>3hrs</b>
21) How Do We Tell The Children (home study)	<b>4hrs</b>
22) Cremation: The Concept, The Client, The Caring (home study)	<b>4hrs</b>
23) Cremation: The Process (home study)	<b>4hrs</b>
24) Preneed Funeral Planning (home study)	<b>2hrs</b>
25) An Introduction To Accounting For Funeral.....(home study)	<b>0hrs</b>
26) Understanding and Completing the Certificate of Death (home study)	<b>2hrs</b>
27) Power Communications for Funeral Directors (home study)	<b>4hrs</b>
28) Marketing 101 For Funeral Directors (home study)	<b>3hrs</b>
29) Intermediate Marketing For Funeral Directors (home study)	<b>3hrs</b>
30) Ethics For Funeral Directors (home study)	<b>4hrs</b>
31) Living With The FTC's Funeral Rule (home study)	<b>3hrs</b>
32) OSHA For Small Business (home study)	<b>3hrs</b>
33) Employee Recruitment & Retention In Funeral Service (home study)	<b>2hrs</b>
34) Embalming Chemistry (home study)	<b>3hrs</b>

**K) NJ Sharing Network: Wendy Rothschild**

- 1) Funeral Directors Presentation 2013 (TBD) **1hr**

**L) Epsilon Nu Delta Mortuary Fraternity Inc.: Shun Newbern**

- 1) OSHA Preparedness (3/11/13) **1hr**  
2) Embalming Advancement For Cancer Related Cases (3/11/13) **2hrs**  
3) The Art of Selling During a Recession (3/11/13) **1hr**

**M) Selected Independent Funeral Homes: Amy Hunt**

(Additional information submitted to Chairman Charles Bechtold only)

- 1) 2013 Spring Management Summit (5/1-3/13) **8hrs**

**N) Order of the Golden Rule: Jessica Smith**

- 1) Annual Conference & Supplier Showcase (4/26-27/13) **9hrs**

**O) MCFDA: Mark Connor**

- 1) Matthews Int'l Remembrance, Marketing... (2/4/13) **1hr**

**P) MKJ Marketing: Krystal Casey**

- 1) Innovating The Cremation Sale (4/10/13) **7hrs**

The committee reported that section D) All Star Professional Training, Inc., was approved for credit under N.J.A.C. 13:36-10.6 but cannot be applied to N.J.A.C. 13:10.3(b)2; section E) International Cemetery and Funeral Association, the course does not fall within the guidelines of N.J.A.C. 13:36-10.6 and was approved for 12.5 hrs; section J) Practicum Strategies, number 1 was approved for credit under N.J.A.C. 13:36-10.6 but cannot be applied to N.J.A.C. 13:10.3(b)2; number 2 was approved for credit under N.J.A.C. 13:36-10.6 but cannot be applied to N.J.A.C. 13:10.3(b)2; number 5 was approved for 3 hours only; number 15 was approved for credit under N.J.A.C. 13:36-10.6 but cannot be applied to N.J.A.C. 13:10.3(b)2; number 16 was approved for 3 hours only, number 17 was approved for 3 hours only, number 19 was not approved, number 24 was approved for credit under N.J.A.C. 13:36-10.6 but cannot be applied to N.J.A.C. 13:10.3(b)2; number 25 was not approved, number 30 was approved for credit under N.J.A.C. 13:36-10.6 but cannot be applied to N.J.A.C. 13:10.3(b)2; number 32 was approved for 3 hours only. On motion made by Mr. Wimberg, seconded by Mr. Lombardi, the Board voted to accept the committee report as read. All voted in favor of the motion.

**CORRESPONDENCE**

News Article titled "N.J. Assembly panel approves 'Death with Dignity Act'." This was for the Board's information only.

Margaret Widrich, Trust Administrator of Choices, informed the Board that they were authorized to prepare the notification letters to the purchasers of records regarding the change of ownership for the Bannworth Funeral Home. This was for the Board's information only.

**OPEN DISCIPLINARY MATTERS**

#12-42 - David Vasilenko's Consent Order was filed with the Board on February 12, 2013. This was for the Board's information only.

**ITEMS FOR DISCUSSION**

David Liston is requesting the Board's thoughts and comments on the final draft of the Uniform Emergency Volunteer Health Practitioners Act. The Board discussed the matter and had no opinion.

**PUBLIC COMMENTS**

None.

**EXECUTIVE SESSION** - 10:00 a.m. On motion made by Mr. Lombardi, seconded by Mr. Marrocco, the Board determined to go into executive session to discuss consumer complaints and/or conduct investigative inquiries. The results of these deliberations will be made known if the Board determines disciplinary or other law enforcement action is necessary. If the Board determines to issue uniform penalty letters, that action will be taken in public session immediately after the executive session.

Respectfully submitted,

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James J. Marrocco  
Secretary

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Dated